

August 16, 1938

Gwinn Henry, Esq.
Director of Athletics
University of Kansas
Lawrence, Kansas

Dear Sir:

Dr. Forrest C. Allen has very kindly advised me that you are in active charge of the project for the construction of a new fieldhouse at the University of Kansas, and I am accordingly writing to offer my services to help you with the design of this building.

As you no doubt realize, design work of this nature differs in many features from ordinary types of engineering or architectural design and therefore my clients find experienced services such as mine particularly useful in helping them to obtain the most efficient and economical results. The enclosed copy of a little booklet which I brought out last year, illustrating some of the work of my office on facilities for recreation and athletics during the fifteen years period 1922-1937 will indicate to you my qualifications for such service. I would urge you to write to any of the institutions named in the list of clients in this booklet for their opinions of me and my services, as I believe this is the best way of determining beforehand the value of professional services. I undertake to furnish all the professional services required or else to serve in a consulting capacity in cooperation with other engineers or architects, as may be desired.

It is always more satisfactory to talk these matters over in person -- a few words of conversation, with pictures, drawings, etc. of work which I have done can always accomplish far more than correspondence. Will you not therefore please advise me of a convenient date when I may call on you in Lawrence for this purpose? I understand from Dr. Allen that he is handling the