



VETERANS ADMINISTRATION

Kansas City 6, Missouri

March 27, 1946.

YOUR FILE REFERENCE:

IN REPLY REFER TO: L-11

Mr. F. C. Allen,
University of Kansas,
Lawrence, Kansas.

RICHARDSON, Joseph D.

Dear Sir:

Joseph Delmar Richardson of Kansas City, Kansas has made formal application for employment as a Training Officer with the Veterans Administration office in Kansas City, Missouri. He has named you as one of the references to whom we could look for information as to his general qualifications, character and reputation.

Please advise this office confidentially as to the extent of your acquaintance and the nature of your association with him. Also advise of his ability or lack of ability to work in harmony with a group of employees and whether he is loyal to employer, industrious, efficient and dependable.

You are further requested to advise as to his general character, that is, whether he uses intoxicating liquors, gambles, carouses, or associates with questionable characters and whether, in your opinion, he will retain information in confidence.

Any information you can furnish with reference to this person will be treated strictly confidential. For your convenience in forwarding a reply, there is attached a fully addressed envelope requiring no postage.

Your cooperation in furnishing this information, we assure you, will be greatly appreciated.

Very truly yours,

J. E. Willis

V. E. WILLIS,
Chief Attorney.

Enc. -1

