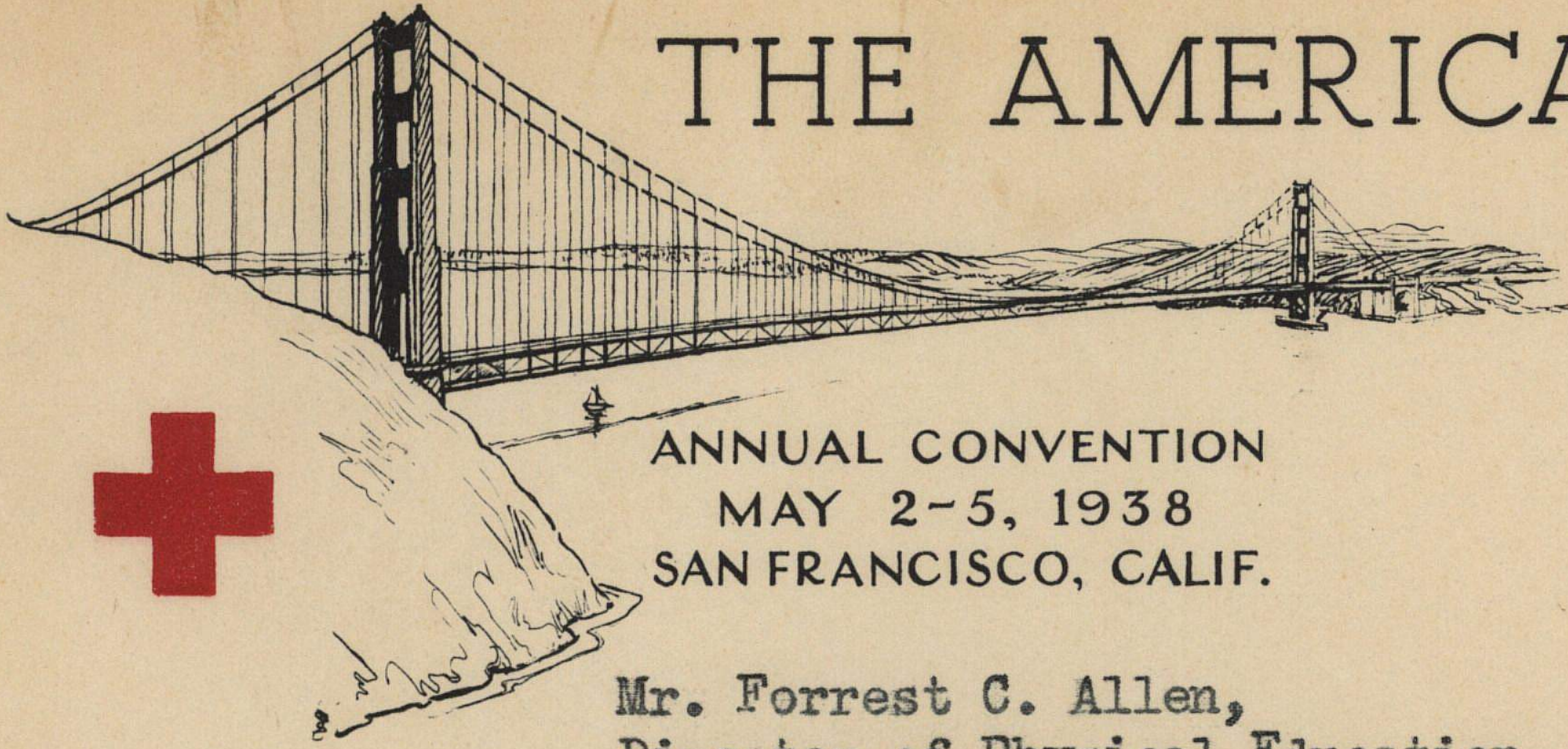


THE AMERICAN RED CROSS

MIDWESTERN BRANCH OFFICE
ST. LOUIS, MISSOURI



ANNUAL CONVENTION
MAY 2-5, 1938
SAN FRANCISCO, CALIF.

February 25, 1938.

Mr. Forrest C. Allen,
Director of Physical Education,
University of Kansas,
Lawrence, Kansas.

My dear Mr. Allen:

I have your letter of February 4 which was sent to our National Headquarters in Washington, D.C. Red Cross activities in Kansas and in the Midwestern Area come under the jurisdiction of the Branch Office here in St. Louis and for that reason your letter was forwarded to us for handling.

Under separate cover we sent you material describing our First Aid program, a catalog, and also a poster showing artificial respiration. You will notice from this descriptive material our First Aid program is an educational activity administered through local Red Cross chapters by qualified and authorized instructors.

The American Red Cross believes First Aid training for laymen should include the full courses of instruction provided in our Junior, Standard, and Advanced Courses. These courses are based on material appearing in the American Red Cross First Aid Textbook. Instruction is made uniform through the training and authorization of instructors who are supplied with outlines and examination records for the various courses.

Medical doctors can be issued current instructor's certificates without training and authorization for these physicians is available on request through local American Red Cross chapters. It is only necessary we have information about the doctor's name, his school, and date of graduation. Files are completed from information we are able to locate in the medical directory.

Instructors, other than physicians, must complete the Special First Aid Course. This practice teaching course is designed to provide training for First Aid instructors and is conducted only by physicians, usually members of our national staff.

American Red Cross First Aid certificates are issued by this office on the recommendation of authorized instructors on receipt of the usual examination record through their local chapters.

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