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May 17, 1938.

Mr. Forrest C. Allen,
Director of Physical Education,
University of Kansas,
Lawrence, Kansas.

My dear Mr. Allen:

Attached you will find copies of our Standard and Advanced First Aid Course examination records you requested in your letter of May 11. These examination records are supplied our authorized First Aid course instructors to guide them in the development of their First Aid instruction and to serve as a recommendation sheet to this office for those who qualified for Red Cross First Aid certificates.

You will notice from the Standard First Aid Course examination record, form 325, the examination is covered in five different phases and that a minimum grade must be made in order to complete satisfactorily the course. We place emphasis on control of bleeding and artificial respiration and require a minimum grade in these two portions of the work. If there are questions on our First Aid service, I would urge you feel free to write us.

Yours very truly,

A. W. Cantwell,
Director, First Aid & Life Saving,
Midwestern Area.

Encl:
examination records