

Administrative Activities Ranked According to
Time Spent and Opinion as to Importance of
Professional Training in the Activities

Activity	Rank
Planning the curriculum	1
Organization and administration of intramurals	2
Senior high supervision	3
Purchase and care of equipment	4
Schedule making (athletic)	5
Providing medical service	6
Junior high supervision	7
Administration of health education	8
Staff administration	8
Publicity and advertising	8
Choosing and training squad leaders	11
Lesson plans	12
Corrective work	12
Selecting officials	14
Financing the program	15
Constructing and maintaining facilities	15
Making speeches	17
Making grades	18
Testing and classifying pupils	18
Giving physical examinations	20
Scouting or club work	21
Officiating	22
Elementary supervision	23
Providing awards	24
Office management	25
Adult supervision	26