

The first step in this investigation involved the construction of a check list of seventy activities, relative to the administrative and teaching duties of physical education teachers. This check list was sent to two hundred fifty high school men physical education teachers. They were asked to check:

1. The activities according to the amount of time they spent (none, little, considerable, great amount) in performing their duties as physical education teachers.
2. The activities according to their importance (none, little, considerable, great) in professional training.
3. The activities in which they had received their college training.

A total of one hundred questionnaires was returned and master sheets were developed to compile the data. These totals were expressed in terms of percentages of those reporting as to (1) time spent in the activity, (2) importance of professional training in the activity, and (3) those having college training in the activities.

Tables were then constructed to indicate the following:

1. Time spent in performing administrative duties.
2. Opinion as to importance of professional training in the activities.