

September 20, 1943.

Mr. Raymond Nichols,  
Executive Secretary,  
Chancellor's Office.

Dear Ray:

I acknowledge receipt of your memorandum of the 18th instant concerning use of Hoch Auditorium next Thursday and Friday, September 23 and 24. We shall advise our instructors that it will be necessary to take their classes outside on those two days.

I would appreciate it if you will send me a schedule of events for the next week, also. In glancing over the calendar I notice that enrollment will be held in Robinson Gymnasium on Monday the 27th, and that Hoch Auditorium will be used for convocation on Tuesday.

It will be necessary for us to know what classes to transfer to other meeting places.

Very sincerely yours,

FCA:AH

Director of Physical Education,  
Varsity Basketball Coach.