Office of the Chancellor

December 17, 1941

Dean D. M. Swarthout Dr. F. C. Allen Prof. R. L. Wiley Prof. L. E. Anderson Mr. Hallie Harris

The activities which have requested the use of the Auditorium on January 8, 9, 10, and 11, require some adjustments in the normal schedule of the Auditorium. Therefore, I am suggesting that the following schedule be adhered to:

January 8

Basketball practice to end at 5:30 p.m. in order that Mr. Harris and his staff can move the band properties to the main floor in time for the Music Clinic Concert Concert scheduled for 7:30.

January 9

Music clinic -- allday and evening.

January 10

Music clinic -- morning and afternoon until 4 o'clock.
4:00 p.m. on, including evening -- reserved for rehearsal for organ recital.

January 11

Morning -- organ rehearsal.

Afternoon -- organ recital

Basketball goals to be moved before 4 p.m. Sunday.

RAYMOND NICHOLS

Executive Secretary