

November 13, 1941

Chancellor Deane W. Malett
Frank Strong Hall
Campus

Dear Chancellor Malett,

I am very sorry that I did not receive your letter informing me of the committee meeting to make arrangements for the Ministerial Conference at 1:30 yesterday afternoon until after the meeting.

The letter came in the afternoon mail.

I had made another appointment and was out of the office when it arrived.

If I can help in any way at this time I shall be glad to do so.

Sincerely yours,

FCA/pg

Director of Physical Education and Recreation
Varsity Basketball and Baseball Coach

c.c. Dean Paul B. Lawson