OFFICE OF THE CHANCELLOR

October 8, 1941

Dr. F. C. Allen. 105 R.

Dear Dr. Allen:

I am glad to ask the Business Office to transfer to your assistance fund the \$1050 balance in the allowance for instructor (item 7 in your budget), and the \$300 allowance for assistant instructor (item 9 in your budget).

Earlier in the year I authorized the transfer of the stenographic salary for the month of August.

Sincerely yours,

Executive Secretary

KaymondMichols

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