THE UNIVERSITY OF KANSAS Lawrence

Office of the Chancellor

November 26, 1942

To Chairmen of Departments:

Before the Budget Committee starts its detailed work for the coming summer, I should like to meet the Chairmen of Departments in a group to explain what we have in mind for the summer, at least unless and until the Government decides what it may require of us.

Will you, if you can possibly do so on such short notice, meet the Chairman of the Budget Committee and me at 11:30 a.m., Saturday, November 28, in room 103 Strong Hall, for a brief discussion?

Deane W. Malott Chancellor