

THE UNIVERSITY OF KANSAS  
Lawrence

Office of  
The Chancellor

January 7, 1943

TO MEMBERS OF THE FACULTY:

Far more than you possibly realize, each one of you has both opportunity and responsibility to assist in some of the administrative problems of the University. I am writing to call your attention to three such problems.

Conservation of Heat

We were able after considerable difficulty to renew our gas contract but only with the understanding that we shall be cut off of gas at the discretion of the War Production Board. To meet this contingency, we were finally able to purchase a stand-by supply of coal and all the oil our tanks will hold. The situation, however, calls for careful conservation. Will you please see that rooms which you occupy are not overheated and that the radiators are cut off whenever possible to do so without discomfort?

Many of our buildings are over-radiated, and radiators may be cut off from time to time, or at night and over the week-end.

Conservation of Electricity

We do not have sufficient generating capacity to manufacture all our electricity. Last year we spent nearly \$17,000 for purchased electric power. This year it will be more. Every time you turn off an unnecessary light, or piece of electrical apparatus, you are actually saving the University money which will then be available for other purposes. You are also thereby specifically aiding the war effort by this conservation. Will you please turn off lights when not needed?

There is a particular opportunity to watch the lights when leaving classrooms and offices. We are also burning lights unnecessarily in hallways.

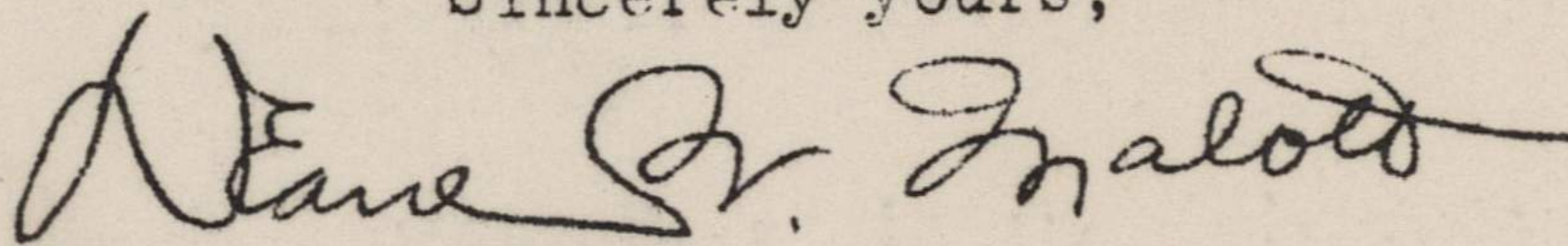
Fire Protection

The recent disastrous fire at Baker brings home to us the loss which might come to us if any one of our buildings were to burn. Most of our buildings are fireproof. We are attempting to increase our watchfulness. All buildings have been recently inspected. We shall continue to have them inspected from time to time, and are trying to increase building protection, especially at night.

Your own carefulness may prevent a disastrous fire. Watch the apparatus in your care, and be sure your equipment is all in proper order before leaving for the night.

Mr. T. C. Ryther at the University Press is the University's war-time conservator. Please notify Mr. Ryther if you note any conditions anywhere in the University which you feel may constitute a fire hazard.

Sincerely yours,



Deane W. Malott  
Chancellor

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