

January 11, 1943

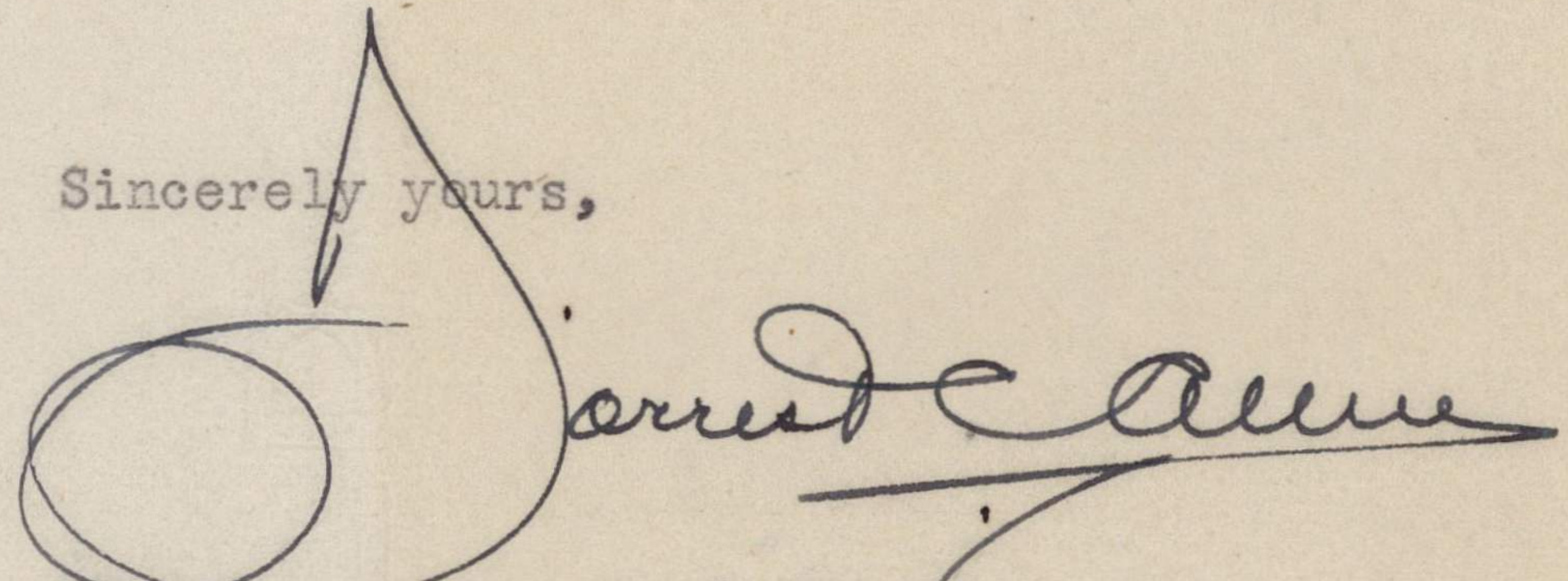
To the Faculty members in our Department:

A letter from Chancellor Malott to members of the faculty points out the fact that all regulators must cut off when not in use. The gymnasium is overheated much of the time it is because that the sailors have complained that they weren't getting enough heat. In order to conserve heat I hope each one of you will see that regulators are turned off especially at night and over week-ends.

The Chancellor also calls attention to the conservation of electricity so please snap off the lights in offices and in the gymnasium when not in use.

Thanking you for your cooperation, I am

Sincerely yours,



Ernest Allen

Director of Physical Education

FA:lj