

UNIVERSITY OF KANSAS
Lawrence

Office of
The Chancellor

June 20, 1940

TO DEANS AND HEADS OF DEPARTMENTS:

Some months ago at the request of this office a committee of deans in the University made a study of the matter of retirement from administrative duties. The various deans have met with me for the purpose of further discussion of this problem.

Upon their recommendation, and in light of the general approval of a retirement plan as shown in the minutes of the Senate for May 20, 1935, the following policy will go into effect as of July 1, 1941:

Academic administrative officers--deans and department heads--shall retire at sixty-five from their administrative duties but carry on full teaching loads thereafter;--except that on the initiative of the Chancellor in exceptional circumstances the individual may be continued in administrative work for a year at a time up to age seventy.

DEANE W. MALOTT,
Chancellor