

October 19, 1937.

Mr. Raymond Nichols,
Chancellor's Office.

Dear Mr. Nichols:

I have your letter of the 18th concerning our order for printing done by the Allen Press.

This was an emergency order which had to be placed on Saturday afternoon just before enrollment, and it was impossible to get the job done by the Journalism Press. At that time we had no administrative set-up, and could not handle all the preliminaries.

We desired to get these cards to the students informing them of the Physical Education courses, so that by having a larger enrollment in them our towel fee would be thus increased. As you know, our budget depends to a large extent on these receipts.

I am enclosing a copy of the card we had printed at that time.

I assure you of our cooperation in these matters, and appreciate your sending through this emergency order.

Sincerely yours,

Director of Physical Education.