

UNIVERSITY OF KANSAS
Lawrence

Office of
The Chancellor

March 21, 1939

To Heads of Departments:

The Publicity Bureau, now operating on a part-time basis under the direction of Mr. Kenneth Postelthwaite, will be glad to receive news items from your department from time to time. You may either send the material by campus mail to the publicity office or arrange by telephone for Mr. Postelthwaite to call at your office. Your cooperation with Mr. Postelthwaite will be greatly appreciated.

Sincerely yours,

RAYMOND NICHOLS,

Executive Secretary