

November 5, 1940

Mr. H. S. DeGroat
Faculty Manager
Springfield College
Springfield, Massachusetts

Dear Mr. DeGroat:

Your letter of October 30 requesting sample forms used by our department, has been received.

Dr. Allen is out of town at the present time, but upon his return your letter will be brought to his attention.

Sincerely yours,

Secretary to Dr. Forrest C. Allen