

THE UNIVERSITY OF KANSAS
UNIVERSITY EXTENSION DIVISION
LAWRENCE

May 11, 1943

Dr. F. C. Allen
105 Robinson
University of Kansas

Dear Dr. Allen:

Mr. Edward D. Hansen of Lawrence, Kansas, informs us that arrangements have been made with you to supervise, on May 13, 1943, his examination in Basketball recently completed with us through Correspondence Study. We are enclosing the questions, which you will kindly hold and present to him at the time set for the examination. If you are not personally acquainted with the student, please require proper identification. Identification may be through a mutual acquaintance or through such credentials as would seem satisfactory if you were arranging to cash a check or draft for a substantial sum. Letters from this department addressed to the student should not, in themselves, be considered sufficient for identification.

The examination is to be given under the following regulations:

1. The student will answer the questions without reference to any books, manuscripts, or notes whatever.
2. The student is to be under your personal observation and supervision during the entire examination, or under the supervision of a reliable assistant to whom you may designate this responsibility.
3. The student's manuscript, with the examination questions, is to be turned in to you, and mailed by you personally to us, without correction, commendation, or change, as soon as possible after completion. ~~Postage for the return of the papers is to be furnished by the student.~~
4. The student is to sign in your presence and return with the manuscript, the enclosed statement of integrity and genuineness of the work submitted.

On behalf of both the student and the University we extend our sincere thanks for your cooperation in supervising this examination.

P. S. When you have his last assignments and his final examination graded, please call us and tell us the grades for them. We should have this information by Friday afternoon, May 14, so that his grade may go over to the College office. He needs this for his degree.

rk:bb

Sincerely yours,

Ruth Kenney

Secretary
Bureau of Correspondence Study