December 4, 1943.

Rev. T. H. Aszman, President,
Lawrence Community Chest,
Lawrence, Kansas.

Dear Ted:

I acknowledge receipt of your letter of December 1st calling a meeting of the Board of Directors of the Lawrence Community Chest on Monday, December 6th.

At the last meeting on November 19th I had a varsity basketball game and was supposed to meet my boys at 5:30. I was so late getting away from this meeting that I did not even get to meet with the boys preliminary to their dressing period. Therefore, I sacrificed one of my main jobs for a lot of discussion which I thought was utterly foolish.

The man who knew all about the constitution and by-laws of the organization, John Brand, told you than that such a motion was unconstitutional, and the reason they voted to take the money out of the Fire Works fund was so that it would be in line with the constitution. Therefore, I consider the discussion thereafter foolish conversation, and then to have them pass a motion and vote for something that everyone knew was unconstitutional, if they paid attention to John Brand, was very silly.

Meetings like this are where minutes are kept and hours are wasted. I do not have time enough to spend on such meetings as this. Every afternoon from 3:30 on one of my most important jobs is coaching my varsity basketball team. Hereafter I will let you people settle it.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

BOARD OF DIRECTORS MEETING
LAWRENCE COMMUNITY CHEST

4:30 P.M. November 19, 1943

Rev. Aszman, President, Presiding

Present:

Dr. Forrest C. Allen	Mrs. Deal Six
Rev. T. H. Aszman	Mrs. A. B. Weaver
W. T. Allen	A. E. Woestemeyer
John Brand	George Hedrick
Ruben Fox	Pearl Carpenter
M. N. Penny	Lisle Eby

The meeting was called to order by the President, Mr. Aszman. Minutes of the last meeting, August 24th, were approved.

The first item to be considered was the report of the Finance Committee. Mr. Aszman called on Chairman Fox to present the report; Mr. Fox read the report and a discussion followed. It was moved and seconded that the report be adopted as read.

Mr. Brand raised the question of the cash balance from last year. Mr. Fox replied that the amount of $900.00 was applied on this year's campaign and the remainder invested in bonds. A total of $3,589.00 has been invested in bonds, purchase price, including $700.00 of the Fourth of July Funds. It was suggested by Mr. Brand that this distribution be shown in a financial report.

Mr. Brand moved to amend the above motion by adding it be approved when a complete financial statement is attached to the report. Seconded by Dr. Allen. Carried.

Mr. Brand asked about the surplus at the end of this year after the allotments are all paid. There willbe a surplus of $1,507.84 at the end of the year according to Mr. Fox. It is understood that the Chest will receive some additional cash as pledges made during the campaign are paid.

It was moved and seconded that a vote of thanks by the Chest Board be extended to Fritz Elvig, General Chairman; Art Weaver, District Director; Mrs. Six, Dr. Allen, W. T. Allen, and the entire campaign organization for their outstanding leadership and service to Lawrence and Douglas County for this most successful campaign. Carried.

The next item to be considered was the $3,000.00 for local use for the entertainment and recreation of servicemen in this immediate community. A lengthy discussion followed.

Dr. Allen brought up the matter of a roster of the boys in the service from Douglas County, to be located on the vacant lot immediately north of the City Hall. It was the concensus of opinion of the Board members that it be in the form of an honor roll rather than a sign board. A rather lengthy discussion followed on the subject, including cost and method of financing such a roster.

LAWRENCE COMMUNITY CHEST
CHAMBER OF COMMERCE
LAWRENCE, KANSAS

December 1, 1943

Dear Fellow Board Member:

On examination of the Constitution and By-Laws of the Lawrence Community Chest, I find that the action taken at the last Board meeting, November 19, 1943, violates the Constitution at several points. I consulted with several members, whom I thought best qualified, as to the interpretation of these sections in the Constitution and on our common agreement, have decided to call a meeting of the Board at the Chamber of Commerce rooms for Monday, December 6, 1943, at 4:00 P.M., for reconsideration of this action.

That you may know and be considering the matter, it is at three places that the constitutionality of the action taken November 19th voting $1,000.00 of the Chest's funds for the purpose of erecting a temporary sign board for the displaying of names of men in service from Douglas County is under question; namely:

(1) The action is in violation of Article II, "Purpose and Methods of Work"; Sections 1 and 2 of the Constitution, in that the purpose of project for which money was voted is not covered in constitutional provision:

> Section 1: "To promote cooperation and service adequate to the needs of the community among social service agencies, and to assist in the organization of new social service agencies when necessary".
>
> Section 2: "To receive cash subscriptions, notes, promises to pay, gifts and bequests and to collect same and to disburse funds held by it amongst agencies organized and existing for social, philanthropic, correctional, or preventive purposes".

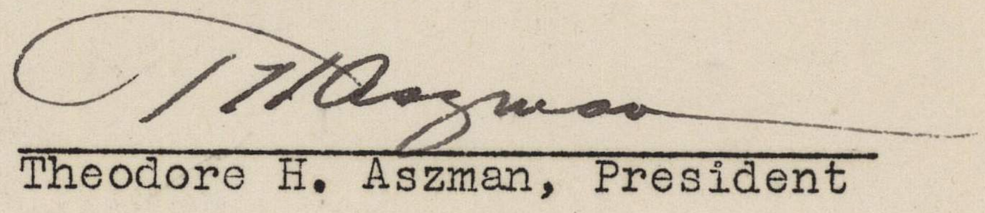
(2) According to Section 2, quoted above, an agency must be in existence to vote money to, ("to disburse funds held by it amongst agencies organized and existing").

(3) The action further was in violation of Article IX, "Budgets", Section 2, of By-Laws in that the required procedure was to refer "emergency cases" to the Budget Committee for review and recommendation to the Board of Directors. This section in full reads:

"Tentative budgets for participating agencies shall be arrived at on or before thirty days prior to the annual campaign, except that should an emergency arise before or after the annual campaign, involving a change in this policy or a material change in the tentative budgets, the state of the emergency and the need for the change in policy or budgets shall be submitted promptly to the Budget Committee for review and recommendation to the Board of Directors".

I hope there may be a full meeting of the Board as this is a matter of great importance to the future welfare of the Community Chest and of welfare agencies in our city.

Sincerely,



Theodore H. Aszman, President

THA/ef

Mr. Brand moved that $700.00 be appropriated from the Fire Works Fund for the purpose of building the honor roll to the boys in service from Douglas County. Mrs. Six moved to amend the motion that the Finance Committee figure the best place to get the money. Seconded by Mrs. Weaver. Mr. Fox was not in favor of accepting this responsibility as he felt it was putting the Finance Committee on the "spot". The amendment was withdrawn by Mrs. Six. The original motion was then voted on and was lost by a vote of 6 to 5.

Mr. Woestemeyer then moved that an appropriation up to $1,000.00 be made out of the Community Chest General Funds to finance the project. The following voted in the affirmative: Dr. F. C. Allen, W. T. Allen, M. N. Penny, Mrs. Six, Mrs. Weaver, Mr. Woestemeyer, Miss Carpenter, George Hedrick and Lisle Eby. Negative: John Brand, Ruben Fox.

Mr. Art Weaver was invited to attend the meeting so that the board members could ask questions pertaining to the National War Fund overage, and the administration of the funds. Mr. Weaver stated that the first $3,000.00 collected was to be retained for the recreation and entertainment of servicemen in Lawrence. There was considerable discussion regarding the division of the overage between the Community Chest and the National War Fund. Mr. Fox made the suggestion that he be allowed to set up the overage of the campaign two different ways so they could be compared and considered by the Board at a future meeting.

Mr. Weaver requested that the Community Chest Board assume the responsibility of administering the $3,000.00 fund for the recreation and entertainment of servicemen in Lawrence.

Mr. Brand moved that the Community Chest Board accept with thanks the responsibility and agree to administer any funds turned over to them by the National War Fund Committee for local war fund use. Seconded by Mr. Penny. Carried.

On motion by Mr. Fox, seconded by Mr. Woestemeyer, the group voted to adjourn subject to the call of the President. Carried. Adjourned.

MINUTES OF THE
MEETING OF COMMUNITY CHEST BUDGET & FINANCE COMMITTEE
HELD NOVEMBER 16, 1943

Present:

H. C. Brinkman
Dean J. O. Jones
Ruben Fox
Rev. T. H. Aszman
George Hedrick

Chairman Ruben Fox presiding:

The meeting was called for the purpose of reviewing the Financial statement resulting from the combined Community Chest-National War Fund Campaign and to work out plans for division of the funds, division of campaign costs, approval of bills and allotments to agency members. Meeting with the committee was Rev. T. H. Aszman, President of the Community Chest.

The first matter of business to be discussed was the unpaid balances on pledges that were made in the 1942 Community Chest Campaign. A list was presented to the Committee showing the names of the subscribers and the amount unpaid. The total of this list was $86.50. It was decided to write these subscribers a letter calling their attention to this item and see if at least part of the amount could be collected in this way.

The report of the National War Fund and Community Chest Campaign showed total subscriptions of $37,265.16, with cash paid in of $34,643.14 and pledges to be paid later of $2,622.02.

After the discussion, Mr. Brinkman made a motion that the Budget and Finance Committee recommend to the Board of Directors that the funds collected on pledges and the expenses of the campaign be allocated between the National War Fund and the Community Chest as set out below. The balance of the subscriptions, amounting to $2,622.02, plus any additional amounts received be allocated on the same basis when collected. (70% to The National War Fund and 30% to The Community Chest).

Motion seconded by Dean J. O. Jones.

After the statement that Mr. A. B. Weaver, District Director of the National War Fund, was in agreement with this allocation, the motion passed unanimously.

STATEMENT OF WAR FUND AND
COMMUNITY CHEST FUND ALLOCATION
MADE ON NOVEMBER 16, 1943

		War Fund	Community Chest	Total
Original Budget		$20,694.00	$8,923.00	$29,617.00
% of Total		70%	30%	100%
Cash Received	$34,643.14			
Budget	29,617.00			
Overage	5,026.14			
In distributing overage only cash collected to date November 16, 1943 was allocated. Balance to be allocated when collected at some later date.				
Distribution of Overage				
70% of $5026.14		3,518.30		
30% of $5026.14			1,507.84	5,026.14
Total of Funds		24,212.30	10,430.84	34,143.14
Less Expenses and Administrative Costs (Division of 50%-50% on expenses of $664.48 and out of estimated total administrative costs the War Fund to pay $250. Total estimated Adm. Costs of $720.)		582.24	802.24	1,384.48
Balance for distribution to agencies in funds		23,630.06	9,628.60	33,258.66

The following motions making recommendations to the Board of Directors covering the items shown were passed.

1. Motion by Mr. Brinkman, seconded by Dean J.O. Jones, that the total campaign bills of $664.48 be paid.

2. Motion by Mr. Brinkman, seconded by Dean J.O. Jones, that the total allotments to agency members be approved as shown in the budget for the entire year.

3. Motion by Mr. Brinkman, seconded by Dean J.O. Jones, that the full amount requested of $20,694.00 be paid to the National War Fund.

4. Motion by Mr. Brinkman, seconded by Dean J.O. Jones, that the monthly allotments for November and December be paid. These amounts being as follows:

	Month of November	Month of December
Boy Scouts	$125.00	$125.00
Girl Scouts	58.33	58.33
Joint Christian Council	22.90	22.90
K.U.-Y.M.C.A.	79.16	79.16
K.U.-Y.W.C.A.	75.00	75.00
Salvation Army	250.00	250.00
Social Service League	58.33	58.33

All monthly allotments are one twelfth of the total amount except the Salvation Army whose allotments are based on a schedule as outlined by them and are for varying amounts.

Dean J. O. Jones expressed his desire to resign from the Budget and Finance Committee due to his inability to attend the meeting. It was agreed that the matter be considered further before action was taken.

There being no further business the meeting was adjourned.

FINANCIAL STATEMENT FOR LAWRENCE COMMUNITY CHEST

		Oct. 30, 1943
Balance of July 14, 1943		$ 4,384.64
RECEIPTS:	Payments on pledges	163.50
Total ----------		4,548.14

DISBURSEMENTS FOR AUGUST, SEPT. & OCT.

Salary for August	44.55	
Salary for Sept.	44.55	
Salary for Oct.	294.55	
August Allotment	624.99	
Sept. Allotment	634.99	
Oct. Allotment	625.11	
Office supplies	27.24	
1st. Nat'l Bank--Series F Bonds	1036.00	
4-H Voc. Fair expense	312.77	
Total----------		3,644.75
		903.39
New deposits during campaign		30,230.14
		31,133.53

Bank Balance of Oct. 30, 1943	31,039.11
Plus money received	163.50
	31,202.61
Less Outstanding checks	69.08
	31,133.53

Total Subscriptions----------	37,265.16
Cash received----------	34,643.14
Payments to be made----------	2,622.02

Total Subscriptions ----------	37,265.16
Budget ----------	29,617.00
Over-subscribed.....	$ 7,648.16

MEETING OF COMMUNITY CHEST & FINANCE COMMITTEE