

THE UNIVERSITY OF KANSAS  
LAWRENCE

HENRY WERNER  
MEN STUDENTS' ADVISER

10-30-41

Dear Phog

My abject regrets for  
delaying in sending this in.

If you are not the proper to whom  
I should now send it, I will be  
glad to reforward it whenever you  
say.

Sincerely

Henry (butz) Werner



October 24, 1941

Mrs. C. E. Esterly  
Watkins Hall  
Campus

Dear Mrs. Esterly,

I am returning herewith your check for \$3.00 because I feel sure that it was not made clear to you that students were not to be solicited for the Community Chest. We feel that the parents of the students no doubt contribute to Community Chest funds and we are not soliciting any of the students.

If you yourself and some of your employees care to contribute to the Community Chest we will, of course, be very happy to have your donations. I am sorry that we did not let you know specifically that students were not being solicited. I trust that you will return to the girls their contributions.

Sincerely,

FCA/pg

Director of Physical Education and Recreation  
Varsity Basketball and Baseball Coach



WATKINS HALL  
ON LILAC LANE  
LAWRENCE, KANSAS

October 24, 1941.

Dr. F. C. Allen,  
University of Kansas.

Dear Doctor Allen:-

I am sorry not to have a larger amount to send for the contribution of the girls at Watkins Hall to The Community Chest Fund but more than one-half of this three dollars is my personal gift. Our girls are not financially able to do much of this sort of work. Perhaps I have not stressed the importance of the matter.

Your own effort is certainly great and I am sorry not to be able to help more.

Yours very truly,

*Wm. C. E. Eterly.*

Director.



School of Pharmacy - K.U.

Report of pledges & collections for { L.C.C.  
L.C.A.F.  
U.S.O.

There were 14 listed to be solicited.

One of these had resigned on account eye-sight

leaving 13-

Fund gave nothing

Nine pledged \$55.00 (53.00 - 2.00 pledge)

These same 13 gave \$44.50 in 1940

an increase of 23.6%

However 2 not now in K.U. gave 2.50

∴ net increase of 1941 over 1940 is 17%

Allocated -

Lawrence Community chrt. -  $\frac{\text{Pledge - Cash } \$}{2.00 + 47.00 = 49.00}$

" " Active Fund  $\frac{5.00}{1} = 5.00$   
United Service Organzatio  $\frac{1.00}{1} = 1.00$

Total  $\frac{\$2.00 + \$53.00}{\$55.00}$

Respectfully submitted -

D.H. Spencer, Secretary

Oct. 23. 1941



Checks  
8.50

Bills  
14  
15

Cash  
8.40

29  
8.50  
8.40

45.90

9.00

Total

54.90

10¢ up

4.  
44  
48 employees



October 28, 1941.

Mrs. C. E. Esterly,  
Watkins Hall,  
Lawrence, Kansas.

Dear Mrs. Esterly:

I am returning herewith your second check to the Community Chest Drive representing contributions by students to the fund. I am sure that you will understand why we do not wish to solicit or accept funds from students, and I trust you will explain to the girls how very grateful we are for their generous thoughtfulness. And too, we want to thank you for your splendid cooperation.

With best wishes, I am

Sincerely yours,

Chairman, University Committee,  
Lawrence Community Chest Drive.



WATKINS HALL  
ON LILAC LANE  
LAWRENCE, KANSAS

October 24, 1941.

Dear Doctor Allen:-

This is merely a postscript to my note of this morning to let you know that when the girls in Watkins Hall learned how the collection had failed here, they came to the rescue so promptly that I have two more dollars to add to our contribution and am enclosing it herewith.

Yours very truly,

*Miss C. E. Estely*



October 28, 1941.

Mrs. R. D. Montgomery,  
Battenfeld Hall,  
Lawrence, Kansas.

Dear Mrs. Montgomery:

We are very grateful to you for your generous contribution to the Community Chest Drive.

I am returning to you, however, the money which I feel sure was contributed by the students living at Battenfeld Hall. The Community Chest officials do not desire to solicit or accept money from students, believing that their parents are doubtless contributing to the Chest in their own communities. I am sure that this creates more good will among the students, and I trust you will explain to the boys that while we are very grateful to them for their generosity, we desire to return the money to them.

We are retaining your check and that of Mr. Moots, who is an instructor, and are sending these contributions to the Community Chest.

With appreciation, I am

Very sincerely yours,

Chairman, University Committee,  
Lawrence Community Chest Drive.



October 28, 1941.

Dean F. J. Moreau,  
School of Law,  
University of Kansas.

Dear Fred:

We received your very thoughtful contribution, and I want you to know that we appreciate your giving very much. I realize the financial strain that all of us are facing. It is a real problem to know just when and how to give. This personal note is very sincere. Thank you, Fred.

Very cordially yours,

FCA:AH

Chairman, University Committee,  
Lawrence Community Chest Drive.



October 28, 1941.

Chancellor Deane W. Malott,  
University of Kansas.

Dear Chancellor Malott:

I am sending you, confidentially, a report of the larger donations to the Lawrence Community Chest Drive by the faculty members, and I am also sending you a list of those who have either failed or refused to contribute to the drive.

You will understand that we have put no pressure on anyone, leaving it entirely up to them to give. At the same time, I thought perhaps you might like to have this personal information. It might enable you to "sic" somebody else on those who have given less in this campaign for some of the multitudinous worthwhile projects that are constantly being presented to the University faculty.

Very sincerely yours,

Chairman, University Committee,  
Lawrence Community Chest Drive.

FCA:AH  
Encl.



October 28, 1941.

Mr. Claude Hibbard,  
Dyche Museum,  
University of Kansas.

Dear Mr. Hibbard:

Thank you very much for your kind letter of the 25th instant.

Answering your questions as best I can, may I state (1) that the \$450.00 is for printed material - pamphlets, pledge cards, instructions to solicitors, pins, etc. Naturally there is a great amount of stenographic work that must of necessity be done. This entails the hiring of extra people to do this work and nobody could give their full time to this unless they were paid for it.

(2) The Y.W.C.A. asked not to be a member of the Community Chest budget family. They wanted to raise their own funds and handle it in their own way.

(3) The answer to this question is that we have to depend upon the leadership of the people handling this money, and their claim is that it will be divided equitably and according to plan. If money is asked to be put specifically in a certain fund, that is done.

I want to thank you for your splendid cooperation. You have done a fine job and you, like I, do not have all the answers to all the questions. We have to depend upon the leadership of the people handling this drive to give us the best information obtainable. But the answer is still that we have confidence in our leaders and we know that they will do the just and the right thing.

Sincerely yours,

Chairman, University Committee,  
Lawrence Community Chest Drive.

FCA:AH



October 25, 1941

Mr. Forrest C. Allen, Chairman  
University Committee, Community Chest Drive

Dear Mr. Allen:

Enclosed is a report and amount subscribed for the Museum of Natural History. All prospective donors were contacted.

The circular received failed to answer all the questions I encountered, not only from prospective donors, but from others on the campus as well. I was at a loss for answers to the following which were the major and common questions.

1. Who receives the \$450.00 charged to "Administration" and why?  
Comment.—"There should be no cost for the administration of benefit work."
2. Why the \$950.00 for the YMCA and nothing for the YWCA?  
Comment.—"The YWCA is far more active than the YMCA and I feel if anyone should be on the Community Chest Drive they should be."
3. How do we know our money is going to the organization or organizations we would wish to designate?  
Comment.—"The little circular lists eight organizations and states 'where your donation goes' with the clear understanding that it will be divided upon a percentage basis of need of each organization."  
I cited the sheet which on page 2 under Remember which definitely states "that donors may designate how much of their contributions they wish to go to each organization."  
Comment.—"On the subscribers card when the donors sign for amount given, 'they again sign away the entire amount to the Lawrence Community Chest, Inc.' and the card reminds again where the money goes and lists the organizations."

"If I designate my subscription and the next person does not designate his or hers is it not understood that that donation is to be divided equally on the percentage basis between the eight organizations? Will it be divided between the eight



Mr. Forrest C. Allen--Page 2

or will it be used 100 % for any organizations that do not meet their percent quota in the total amount collected?"

I have enjoyed giving my time to the Community Chest drive, though I feel I could have done much better if I could have answered all questions or could have had individual cards for each organization so the subscribers would have known that their money would go where they wanted it to go.

Sincerely yours,

*Claude W. Hibbard*

Claude W. Hibbard



THE UNIVERSITY OF KANSAS  
LAWRENCE

STATE GEOLOGICAL SURVEY  
OF KANSAS

RAYMOND C. MOORE,  
STATE GEOLOGIST AND DIRECTOR

KENNETH K. LANDES,  
STATE GEOLOGIST AND ASST. DIRECTOR

Oct 24, 1941  
725 Blumont  
Manhattan, Kans.

Forrest C. Allen  
Chairman University Committee  
Community Chest Campaign  
Lawrence, Kansas

Dear Sir:

Enclosed find \$2.00 contribution  
to the Lawrence Community Chest fund.

Sincerely yours,  
Maurice H. Wallace

Receipt  
sent 10/28/41



October 15, 1941.

Mr. C. G. Bayles,  
Superintendent,  
Buildings and Grounds.

Dear C. G.:

Last year we asked you to work with our great army on the Hill in soliciting faculty and employees for contributions to the Community Chest. You refused last year, stating that you could not ask a donation from the people who worked for a small amount. But on checking with our committee it was deemed that everybody should be given an opportunity to subscribe, and much to our surprise we found that many of these employees who work on a per diem basis gave in proportion to their earnings as did the salaried people. Therefore, we trust that you will assist us this year.

Very sincerely yours,

FCA:AH

Chairman, University Committee,  
Community Chest Drive.



October 15, 1941.

Dr. J. H. Nelson,  
Assistant Dean,  
The Graduate School.

Dear Dr. Nelson:

As a member of the University Committee on the Community Chest drive, I am wondering if it will be possible for you to help out with a radio appeal for contributions.

On Monday, October 20, station W R E N is allowing us time from 12:50 to 1 o'clock at noon for a speaker. I think it would be fine if you could present certain aspects of the drive at that time. Monday is the regular day for Rotary, and as I am chairman of the program committee it will be necessary for me to introduce our speaker at Rotary. For that reason it will be impossible for me to take part in this particular broadcast.

If you will not be available, perhaps you can suggest and work with some live wire here at the University who would do a good job.

I am also asking Miss Seaman to arrange some time for us over station K F K U prior to Monday, and I would be very happy if you and Sergeant Kollendar will work together on this. I shall let you know later about the time, after I have heard from Miss Seaman. Sergeant Kollendar, I am sure, could present the USO slant.

I shall be happy to hear from you at your earliest convenience.

Sincerely yours,

Chairman, University Committee,  
Community Chest Drive.

FCA:AH

P.S. I should have mentioned above that our time in the total of ten minutes will be perhaps one or two minutes.

FCA.



November 10, 1941.

Miss Mildred Drew,  
Lawrence Community Chest,  
W R E N Building,  
Lawrence, Kansas.

Dear Miss Drew:

I am enclosing the following Community Chest  
pledge cards and money:

P. T. Amstutz . . . . . \$1.00  
A. M. Ockerblad . . . . . 2.00

Cash on pledge already made:

H. H. Lesar . . . . . 6.00

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Total cash enclosed . . . . . \$9.00

Sincerely yours,

For Dr. F. C. Allen.



November 5, 1941.

Miss Mildred Drew,  
Lawrence Community Chest,  
W R E N Building,  
Lawrence, Kansas.

Dear Miss Drew:

I am enclosing herewith some money and pledge cards which we have received here since the last time we sent money and cards to you.

Money received on pledges:

Melba Schilling . . . . .	\$5.00
Carl Johnson . . . . .	1.00
Mrs. Myrtle Staubas . . . . .	1.00
Louise Rundell . . . . .	2.00

New pledge (no card filled out):

W. T. Stout - pledge and cash . . . . .	1.00
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Pledge cards:

Charles Wolfson . . . . .	(\$2.00)
H. B. Latimer - cash herewith . . . . .	5.00

Total cash enclosed . . . . .	<u>\$15.00</u>
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I am also enclosing pledge cards which have been returned to me with certain notations which you may like to have for reference.

Sincerely yours,

For Dr. Forrest C. Allen.



LAWRENCE COMMUNITY CHEST  
BUDGET

Girl Scouts . . . . .	\$700.00	
Hi-Y . . . . .	175.00	
Girl Reserves . . . . .	100.00	
Boy Scouts . . . . .	1,200.00	
Social Service League . . . . .	1,050.00	
Salvation Army . . . . .	2,790.00	
4-H Club Fair . . . . .	<u>300.00</u>	
<u>Chest Budget</u>		\$6,315.00
Shrinkage . . . . .	631.00	
Campaign Costs . . . . .	240.00	
Administration . . . . .	<u>360.00</u>	
<u>Chest Total</u>		7,546.00
<u>Community Activities</u>		
Christmas Activities . . . . .	1,200.00	
4th of July Program . . . . .	<u>700.00</u>	
<u>Activities Total</u>		<u>1,900.00</u>
GRAND TOTAL . . . . .		\$9,446.00



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W R E N Building,  
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Total cash enclosed . . . . . \$9.00

Sincerely yours,

For Dr. F. C. Allen.



November 10, 1941.

Chancellor Deane W. Malott,  
University of Kansas.

Dear Chancellor Malott:

In our conversation one Sunday as we drove along it was your opinion that everybody should be given a chance to give to the Community Chest.

I am sending to you confidentially additional names of persons who for various reasons have not availed themselves of this opportunity.

J. D. Stranathan  
H. C. Tracy  
L. D. Havenhill  
R. G. Mahieu

It is pleasing to me to note that employees in the Department of Buildings and Grounds have responded so cheerfully to the drive here on the Hill. They have contributed such amounts as 15¢, 25¢, 50¢, and a few, \$1.00.

On the whole, however, we have been highly gratified with the response of the faculty and employees of the University in the Community Chest drive. We have far exceeded our quota.

Very sincerely yours,

Chairman, University Committee,  
Lawrence Community Chest Drive.

FCA:AH



November 18, 1941.

Miss Mildred Drew,  
Lawrence Community Chest,  
W R E N Building,  
Lawrence, Kansas.

Dear Miss Drew:

I am enclosing the following new pledges to the  
Community Chest which have just been reported to this  
office:

W. W. Davis . . . . .	\$7.00
Olin B. Reark . . . . .	2.00
Hilden Gibson . . . . .	4.00
Paid pledges herewith . . .	<u>\$13.00</u>

E. O. Stone (due Nov. 1) . . . 2.00

Paid on pledge to Community Chest (or USO):

Alf Oleson . . . . . 1.00

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Total cash enclosed . . . . . \$14.00

Sincerely yours,

For Dr. Forrest C. Allen.



Total sent to C. of C. ————— \$1967.85

On hand ————— 275.50

Total subscriptions —————→ # 2243,35

Included  
in this total: \$261.10 — for USO.

1940 Total subscriptions ————— \$1564.50

10% increase would be ————— 1709.95

1941 Total is 44 % over 1940 total

\$681.85 increase over last year

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Approximately 97% of faculty + employees  
who were solicited have pledged.



November 18, 1941.

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Lawrence Community Chest,  
W R E N Building,  
Lawrence, Kansas.

Dear Miss Drew:

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For Dr. Forrest C. Allen.