

THE UNIVERSITY OF KANSAS
LAWRENCE

October 20, 1941

Dear Fellow Worker:

Herewith enclosed are the cards for your precinct in the Community Chest drive. Will you kindly make this survey, contacting the respective donors at your earliest possible convenience?


We desire to make a fine first day showing. You may return to my office, 105 Robinson Gymnasium, the pledges and the cards daily, if you wish. We will turn the money over immediately to the Community Chest.

In case you cannot make all the calls yourself, will you delegate this work to a dependable colleague whom we have listed among the workers. My office telephone number is K.U. 83, and we will be very happy indeed to cooperate by giving such necessary information as will be desirable.

We are enclosing a few extra blank cards in case all members of your department do not have a typewritten card.

Thanking you for your loyalty and service in this cause, I am

Sincerely yours,

A handwritten signature in cursive script that reads "Ernest Callum". The signature is written in dark ink and is positioned below the typed name.

Chairman, University Committee,
Community Chest Campaign.

INVEST In Your COMMUNITY

To Build Youthful Character

To Help the Unfortunate

To Do Your Part for Defense

COMMUNITY CHEST DRIVE

Lawrence, Kansas

October 21, 1941

Where Your Donation Goes

Social Service League

The aim of the League is "To help the poor to help themselves." For thirty years the Social Service League has served the needy of Lawrence. The efficient League Store, 905 Rhode Island, provides clothing and furniture to border-line cases at a nominal cost, and without cost to those unable to pay. So far this year the League Kitchen has canned over 12,000 quarts of produce for the tables of needy families. In the Sewing Room about 3,000 garments have been made or repaired.

The Salvation Army

Religious, character building, and relief work among the less privileged of Lawrence, is the three-part program of the Salvation Army. The Army building provides a place for religious worship where the leaders have an opportunity to urge better citizenship. Local people receive Christmas baskets, emergency grocery orders, clothing and furniture; transients are helped with meals and lodging. Total attendance at Salvation Army meetings in Lawrence last year was 19,922.

Boy Scouts of America

Today the paramount need in national defense is the strengthening and invigorating of Democracy in the United States which is the aim of the Boy Scout movement. Lawrence with 11 Troops and 3 Cub Packs, has 350 Scouts and Cubs. More than a hundred adults are assisting.

The Girl Scout Council

Girl Scouting is a leisure-time, character building movement for girls from seven to eighteen years of age. There are nearly 300 Girl Scouts in Lawrence, and over 100 adults assisting in the work. The year-round program includes home-making, arts and crafts, sports and games, health and safety, community service and international friendship.

Where Your Donation Goes

Hi-Y Club

This high school organization endeavors to interest boys in living worthwhile lives. Religious and vocational talks, and conferences, form the basis of the program, which has other projects such as participation in safety campaigns, distribution of Christmas baskets, regional conferences and summer camps.

Girl Reserves

This character-building organization for high school girls is designed to build body, mind and spirit, thru devotionals and group meetings. Subjects discussed include: "World Relationships," "Boy and Girl Relationships," "Giving," "School Life" and "Family Life." The Girl Reserves operate a book exchange, distribute Thanksgiving Baskets, and promote closer acquaintance thru suppers and picnics.

University Y. M. C. A.

Four hundred and thirty-eight students are members of the University of Kansas Y.M.C.A. which has as its program this year religious activities, cooperation with local and campus agencies, and freshman orientation. Five Bible study groups will be held and members interested in the underprivileged will cooperate with the local recreational center.

4-H Club

The annual Fair of 4-H Clubs provides a place where the sons and daughters in farm families can display their work and progress. This great program encourages these young people to be better farmers, farm wives, and citizens. Cash awards for winning entries at the annual fair provide an incentive to participate in the program.

LAWRENCE

Community Chest Budget

1941-42

Boy Scouts.....	\$1,200.00	
Girl Reserves ..	100.00	
Girl Scouts.....	700.00	
Hi-Y	175.00	
K. U. YMCA....	950.00	
Salvation Army	2,860.00	
Social Service League.....	1,050.00	
4-H Club Fair	<u>300.00</u>	
Agency Allotments.....	\$7,335.00	
Shrinkage	\$ 408.00	
Campaign Cost	375.00	
Administration	<u>450.00</u>	
Organization Expenses	<u>\$1,233.00</u>	
TOTAL CHEST BUDGET.....	\$8,568.00	
Balance on Hand.....	\$1,704.56	
Less Emergency Reserve..	<u>1,000.00</u>	
Balance: To be applied on 1941 Chest	<u>\$ 704.56</u>	
NET CHEST BUDGET.....	\$ 7,863.44	

COMMUNITY ACTIVITIES

Christmas Activities.....	\$1,200.00	
4th of July Program.....	700.00	
Activities Total.....	<u>\$ 1,900.00</u>	
United Service Organizations Quota.....	<u>\$ 2,400.00</u>	
GRAND TOTAL.....	<u>\$12,163.44</u>	

THE UNIVERSITY OF KANSAS
Lawrence

October 16, 1941

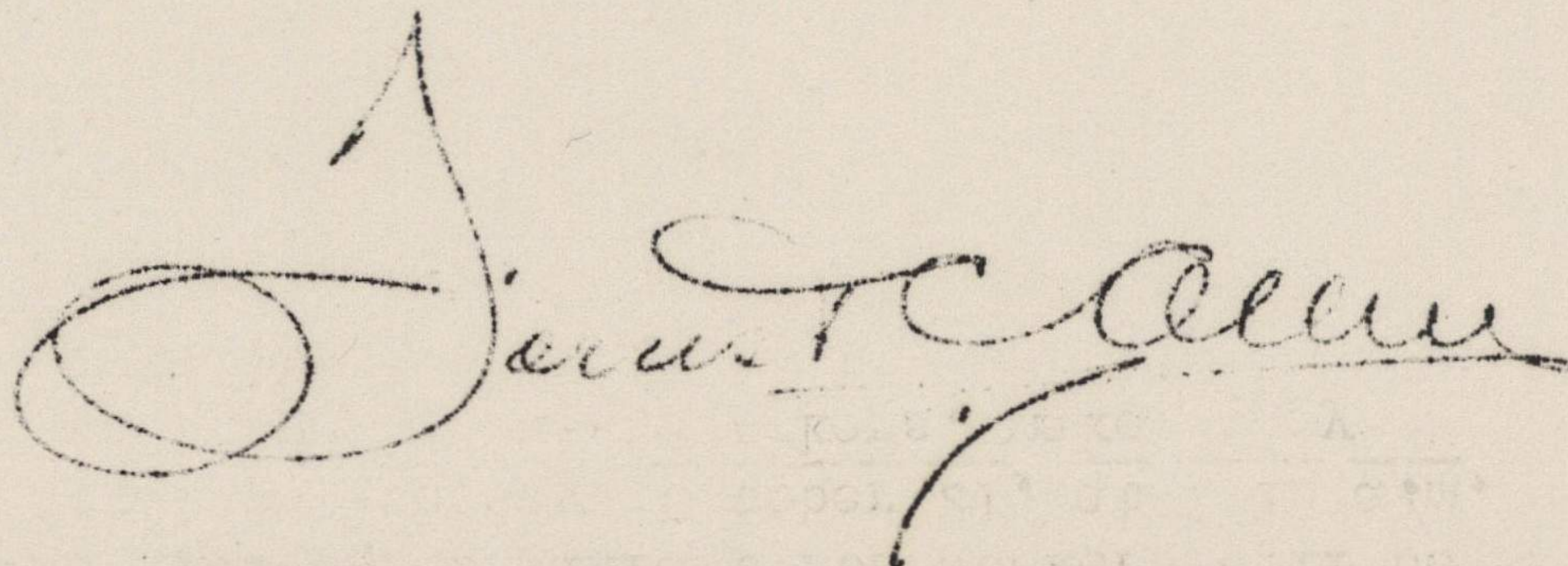
Dear Fellow Workers:

You can appreciate what a task it is to write an individual letter to each and everyone of you, or even to get you on the telephone and obtain your permission to serve in this very worthy cause. All of us are extremely busy with extracurricular activities.

Therefore, I am writing a mimeographed circular letter to this splendid group of workers asking them to serve in a most worthy cause. You, like I, doubtless will be called out of town before the drive is finished, but will you not take this seriously enough to ask one of your colleagues to carry on during the short while you are absent?

This is everybody's job, and I will greatly appreciate this splendid bit of teamwork if you will cheerfully accept.

Sincerely yours,

A handwritten signature in cursive script, reading "Stuart Allen". The signature is written in dark ink and is positioned above the typed name and title.

Chairman, University Committee,
Community Chest Drive.

P.S. **IMPORTANT!** The Kick-Off Breakfast for workers will be held at the Eldridge Hotel on Tuesday, October 21, at 7:15 a/m. Will you, as one of the Community Chest workers, make every effort to attend this breakfast?

THE UNIVERSITY OF KANSAS
Lawrence

October 16, 1941

Dear Faculty Members and Employees of the University of Kansas:

In my letter last year announcing the first annual Lawrence Community Chest drive I made this statement to our University group: "There will always be an America and an England. Home and neighbor are the warp and the woof of American virility and democratic hospitality. We recognize the needs of our neighbors and we unflinchingly respond to these needs founded upon helpful service."

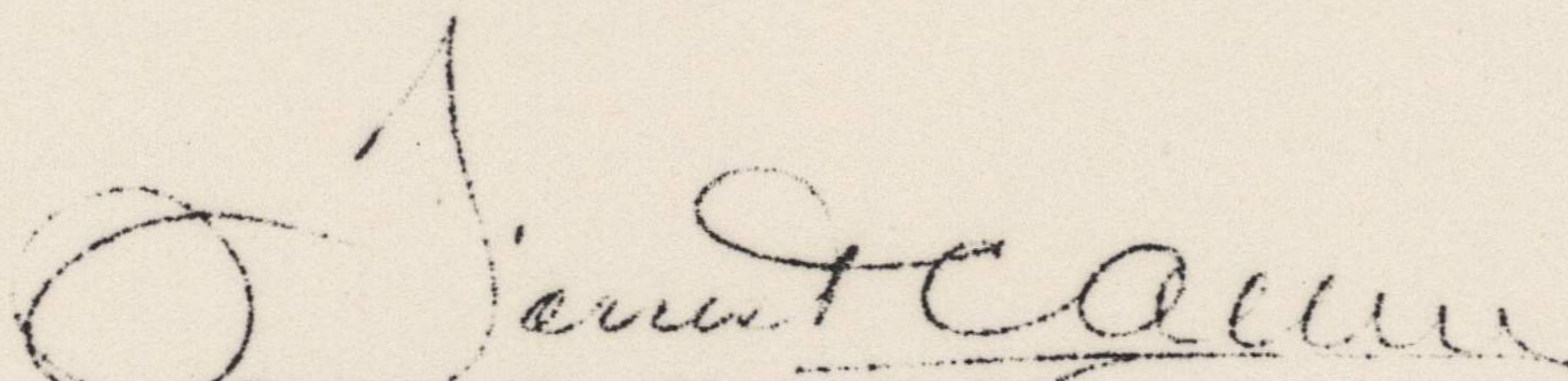
Upon opening the rotogravure section of the Kansas City Star as of October 5, 1941, I was struck at the sight of a fatigued and care-worn nurse holding in her arms a tiny newly born infant, with this caption: "Many a youngster's start in life depends upon the charity campaign." The worn face of that nurse depicted unselfish service. I am sure that you saw this and were deeply impressed with that graphic picture. This appealing situation is easily applied to Lawrence.

The Lawrence Community Chest campaign drive will be from October 21 to 24, inclusive. I am enclosing a pamphlet which gives the names of the organizations participating in the Community Chest, together with the Community Chest budget. The net Chest budget is \$7,863.44, and the Community Activities budget including the United Service Organizations quota of \$2,400 plus the Lawrence activities of \$1,900, makes the grand total of \$12,163.44. The K.U. Y.M.C.A. is included in this Community Chest budget. May we stress the fact that there will be no other campaign for University Y.M.C.A. funds. This is the only time this year that donations will be asked for this organization.

Doubtless you have been reading of the Kansas City, Missouri, and the Kansas City, Kansas, community chest campaigns and you have heard radio and screen stars all over the nation speaking in behalf of these very worthy organizations which we as a community are endeavoring to sustain. There will be no pressure exerted here in Lawrence on anybody by anyone. In fact, we desire you to give only as your conscience and your pocketbook dictate. Chancellor Mellett has approved the Community Chest drive here on the Hill. As a University community we ought to stick together in filling the University quota. May we make our contributions as a University family rather than to subscribe to down-town solicitors.

Thanking you for your thoughtful consideration, and in the name of those less fortunate than we, we are

Sincerely yours,



Forrest C. Allen, Chairman
William Kollender
J. H. Nelson

University Committee, Community Chest Drive.

The following persons have been asked to call upon you in your building in an effort to make your solicitation somewhat easier and more efficient:

N. P. Sherwood	Miss Joie Stapleton	(Dormitories)
Mrs. Ruth McNair	Henry Shenk	Mrs. R. D. Montgomery
Lawrence Woodruff	Victor Hurt	(Battenfeld)
A. J. Mix	A. W. Davidson	Mrs. Alma Brook
N. W. Storer	D. H. Spencer	(Corbin)
F. A. Russell	Dean J. Allen Reese	Mrs. F. M. Stayton
Verner Smith	W. W. Deschner	(Miller)
Dean J. J. Jakosky	Miss Hermina Zipple	Mrs. C. E. Esterly
J. O. Jones	Miss Corinno Solt	(Watkins)
J. M. Kellogg	K. W. Davidson	Miss Carlotta ^M ellis
V. P. Hessler	T. C. Ryther	(Templin)
Earl D. Hay	Dean George B. Smith	
Edward Brush	Fred Montgomery	
E. A. Stephenson	Bert Nash	
R. C. Moore	Harold G. Ingham	
L. R. Lauden	John W. Ashton	
Col. J. S. Dusenbury	Lee Gemnell	
C. G. Bayles	John Stutz	
Raymond Crow	J. W. Twente	
Hallie Harris	John B. Virtue	
Oscar Ingle	Helen Wagstaff	
H. C. Tracy	Ruth Kenney	
H. B. Latimer	E. E. Bayles	
C. M. Baker	Edna Hill	
Miss Fay Moys	L. T. Tupy	
Miss Florence Black	Margaret Anderson	
Miss Wealthy Babcock	Dean F. J. Moreau	
Miss Maude Elliott	J. B. Smith	
R. H. Wheeler	Claude Hibbard	
Guy Smith	F. O. Russell	
J. J. Wheeler	Ruth Litchon	
James K. Hitt	Minnie S. Moodie	
Dean P. B. Lawson	Bernard Frazier	
Gilbert Ulmer	Dr. R. I. Canuteson	
Russell Wiley	J. D. Stranathan	
Dean D. M. Swarthout	F. E. Kester	
Raymond Nichols		
Fred Ellsworth		
H. E. Chandler		
Henry Werner		
Mrs. Flo Boynton		
Miss Elizabeth Moguiar		
Leonard Axe		
Dean F. T. Stockton		
Wm. H. Shannon		
C. M. Clark		
Miss Mabel Elliott		
Miss Marjorie Whitney		
Dr. O. O. Stoland		

Lawrence, Kansas
October 24, 1940

Dear Faculty Member:

May I paraphrase the old English slogan, "There will always be an England" with "There will always be an America and an England." Home and neighbor are the warp and the woof of American virility and democratic hospitality. We recognize the needs of our neighbors and we unfailingly respond to these needs founded upon helpful service.

The Community Chest idea is founded upon the principles of democracy. Each of us give to a fund where all beneficiaries are aggregated and one single drive is made. For some of these activities it is thinkable that we would have no contribution; for others we give annually. A budget has been made and I am enclosing it herewith to show you the beneficiaries of the plan.

The Lawrence, Kansas Community Chest Campaign is to be inaugurated on October 29, 30 and 31. The Community Chest is an incorporated body authorized under the laws of Kansas with a constitution and by-laws. The officers are Mr. George Lowman, Prof. J.O. Jones, Messrs. Ruben Fox, F.C. Whipple and Charles Louk.

The total budget for Lawrence this year is \$7546.00. The Christmas Program and the Fourth of July Celebration are listed separately and are not incorporated in the financial estimates on this statement; rather, there will be a perforated card attached. The giving of funds for these two items will be entirely optional.

You can see by the list enclosed that the K.U. "Y.M." and "Y.W." are not included. The executives stated that it was their hope next year to have these two hill organizations included. The Red Cross does not wish to be included. I understand their organization is opposed to such an arrangement.

Doubtless you have been reading of the Kansas City, Missouri Community Chest Campaign, and have noted the splendid response they have been making to a worthy cause. There will be no pressure exerted here in Lawrence on anybody by anyone. In fact, we desire you to give only as your conscience and your pocketbook dictate. Chancellor Malott has approved the Community Chest drive here on the Hill.

The chairman is asking one of the following group of faculty members to call upon you in your building in an effort to make your solicitation somewhat easier and more efficient:

- Prof. Leonard H. Axe ✓
- Mr. C.M. Baker ✓
- Mr. C.G. Bayles ✓
- Dr. A.W. Davidson ✓
- Mr. K.W. Davidson ✓
- Mr. Burt DeGroot ✓

- Mr. George O. Foster ✓
- Mr. Lee Gemmell ✓
- Dr. K.K. Landes ✓
- Dean Paul B. Lawson ✓
- Dean Fred Moreau ✓

- Dr. D.H. Spencer ✓
- Dr. Verner Smith ✓
- Mr. John G. Stutz ✓
- Dr. J.W. Twente ✓
- Prof. John Virtue ✓
- Dr. Laurence Woodruff ✓

In the name of some of those less fortunate than we, I am,

Sincerely yours,

Jonest Allen
Chairman, University Committee

Enc

Name Ed.

B. Frazier

Stephenson

Dean Beece

*Dr. Landis place
FAB*

Col. Dunsberry

Dean Geo B Smith

Tred Maulgenny

Dr. Bert Nash

Harold G. Ingram

Prof. Ashton

Wemens & News

Womens & News

Miss Anderson

Dr. Carntison

Frank T. Stocking

Wm Shannon

Prof Clark

Dr. Noble Sherwood

Dr. Lawrence McNair

Dr. D.H. Spencer

Dr. Verner Smith

Mr. John G. Stutz

Dr. J.W. Twente

Prof. John Virtue

Dr. Laurence Woodruff

Dr. Stranathan

Sergeant Kallender

Florence Block

Walter Babcock

Gilbert Miller

Dean J. J. Keenly

Stephenson

Dean Beece

H. Harris ✓
R. Crow ✓
Oscar Ingle ✓
H. Werner ✓
Mrs Boynton ✓
Miss McGuire ✓

R. Nichols ✓
E. E. Pyles ✓
F. O. Russell ✓
R. Litchman ✓
J. M. Kellogg ✓
V. P. Hessler ✓
E. S. Hay ✓
Chem. Engrs. ?
M. Whitney ✓
J. B. Smith ✓
D. Steland ✓
A. J. Mix ✓
Stapleton ✓
Shenke ✓
Vic. Hurt ✓
Ellsworth ✓
Chandler ✓

Prof. Storen ✓
Aviation Prof. ?
J. O. Jones ✓
R. C. Moore ✓
F. E. Kester ✓
Jay Mays ✓ + ?
Selen Wagstaff ✓
Miss Kenney ✓
Maudie Elliott ✓
Mabel Elliott ✓
R. H. Wheeler ✓
T. C. Pyther ✓
Hibbard ✓
Zippel ✓ & Salt ✓
Wiley ✓
D. M. Swarthout ✓
D. Tracy ✓
Latimer ✓
Guy Smith ✓
J. J. Wheeler ✓

October 24, 1940
Lawrence, Kansas

LAWRENCE COMMUNITY CHEST, INC.

CHAMBER OF COMMERCE

WREN BUILDING

LAWRENCE, KANSAS

OFFICERS

J. J. LAVERY, PRESIDENT
WALTER A. SCHAAL, 1ST VICE-PRESIDENT
MRS. CARYL J. DODDS, 2ND VICE-PRESIDENT
E. J. COY, TREASURER

GEORGE HEDRICK, SECRETARY

October 9, 1941

Dr. F. C. Allen
Director of Physical Education
University of Kansas
City

Dear Dr. Allen:

The dates for the Lawrence Community Chest drive will be from October 21 to 24, inclusive. The following organizations will participate in the Community Chest this year:

Boy Scouts
Girl Reserves
Girl Scouts
Hi-Y
K.U. Y.M.C.A.
Salvation Army
Social Service League
4-H Club Fair

In addition to the above organizations, the United Service Organization group will also participate in the drive at the same time. The following organizations are included in this group:

Young Men's Christian Associations
National Catholic Community Service
Salvation Army
Young Women's Christian Association
Jewish Welfare Board
National Traveler's Aid Association

Since the Y.M.C.A. is a part of the Community Chest drive, it will be necessary to raise an additional amount above that which was raised last year. The amount subscribed by the University group was \$1,564.50. In order to meet the quota for this year, it will be necessary to raise an additional twenty-five per cent to cover the entire budget.

BOARD OF DIRECTORS

FORREST C. ALLEN
THEODORE H. ASZMAN
SOLON G. AYERS

A. W. BERGER
JOHN BRAND
E. J. COY

A. E. WOESTEMEYER

K. W. DAVIDSON
MRS. CARYL J. DODDS
GEORGE HEDRICK

ROBERT WOOD

J. J. LAVERY
GEORGE LOWMAN
J. M. SANDERSON

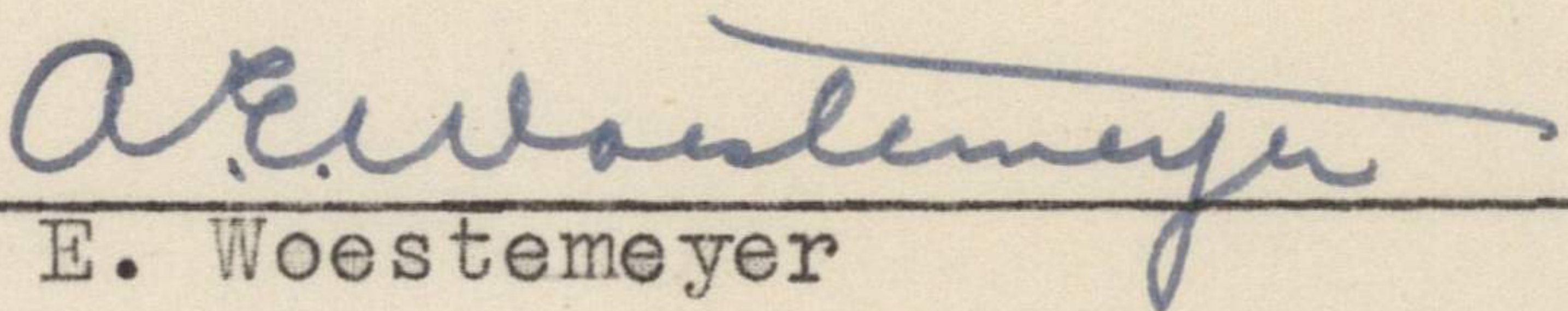
WALTER A. SCHAAL
MRS. DEAL SIX
MRS. A. B. WEAVER

Dr. F. C. Allen - 2

The Kick-Off Breakfast will be held at the Eldridge Hotel on Tuesday, October 21, at seven-fifteen o'clock. Will you encourage as many of your workers as possible to attend this breakfast?

Thanking you for your assistance in putting this job across.

Sincerely yours,


A. E. Woestemeyer

AEW:jl

INVEST
In Your
COMMUNITY

To Build Youthful Character

To Help the Unfortunate

To Do Your Part for Defense

Mr. Abestemeyer

203

*For
bond*

Allen

COMMUNITY CHEST DRIVE

Lawrence, Kansas

October 21, 1941

Where Your Donation Goes

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The aim of the League is "To help the poor to help themselves." For thirty years the Social Service League has served the needy of Lawrence. The efficient League Store, 905 Rhode Island, provides clothing and furniture to border-line cases at a nominal cost, and without cost to those unable to pay. So far this year the League Kitchen has canned over 12,000 quarts of produce for the tables of needy families. In the Sewing Room about 3,000 garments have been made or repaired.

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LAWRENCE

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1941-42

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COMMUNITY ACTIVITIES

Christmas Activities.....	\$1,200.00
4th of July Program.....	700.00
Activities Total.....	<u>\$ 1,900.00</u>
United Service Organizations Quota.....	<u>\$ 2,400.00</u>
GRAND TOTAL.....	<u>\$12,163.44</u>

Minutes of
Board of Directors Meeting
LAWRENCE COMMUNITY CHEST
October 9, 1941

The following members were present:

Theo. Aszman	J. M. Sanderson
Solon G. Ayers	Walter Schaal
A. W. Berger	Mrs. Deal Six
E. J. Coy	A. E. Woestemeyer
Mrs. Caryl Dodds	Robert Wood
J. J. Lavery	George Hedrick
George Lowman	

J. J. Lavery, Chairman of the Board of Directors presided.

Minutes of the previous meeting were read and approved.

Mr. Lavery brought before the Board an application from the Lawrence Recreational Council for admittance to the Community Chest, which application had just been placed in the hands of Mr. Lowman, Chairman of the Budget Committee. After considerable discussion, a number of members expressed the opinion that, while the application was worthy, it was too late to be given proper consideration without interfering with Chest Campaign plans. On motion by Mr. Wood, seconded by Mr. Coy, the Board referred the application of the Lawrence Recreational Council to the Budget Committee with the recommendation that it not be approved this year because it was too late.

Mr. Lowman presented the report of the Budget Committee recommending that a total budget of \$9763.44 be approved. Mr. Lowman moved that the Committee report be adopted. The motion was seconded by Mr. Schaal and carried.

Mr. Woestemeyer reviewed the case of the U.S.O. Drive and stressed the fact that we must convince people that it will be necessary to increase their contributions at least ten per cent if we are to reach our goal. The total budget for both the Community Chest and the U.S.O. is \$12,163.44.

The meeting was adjourned in due form by the Chairman.

TO THE WORKER

UPON YOU depends the ultimate success of this second annual Community Chest drive. Your report, together with that of your fellow workers will determine whether the goal of \$12,163.44 is to be reached. A brilliant victory was achieved last year--but the new quota is nearly \$3000 higher, and the world crisis will make money harder to find.

The very seriousness of our defense problem--rising prices and shortage of goods--makes this campaign more important. We have more need than ever for our character-building and charitable organizations which are part of the Chest.

Owing to the fact that one new organization, the University Y.M.C.A., has joined the Chest, and the fact that the United Service Organization's budget of \$2,400 is included in the Chest total, it will be necessary for every person to give 10 per cent more than he gave last year, if the goal is to be reached.

For these reasons, you must be more than just a collector of funds. You must be a salesman. A salesman needs talking points for his products. The slogan for this year's campaign, "Invest in Your Community", is your first talking point. Explain to the prospective donor what his contribution will mean to these worth-while organizations and to the community as a whole.

You remember that one of the main reasons the Chest plan was formulated was to eliminate the great number of separate drives which are carried on each year. Last year's slogan was "Nine Jobs in One." This year we are doing "Eleven Jobs in One!"

Point out also to the contributor that donations to Community Chest and to the U.S.O. are deductable from income tax payments.

SPECIAL QUESTIONS may be raised about certain points or particular organizations. Here are some which have already come to the attention of the Chest officials:

"What is the \$1,000 emergency reserve to be used for?"

"Why should I contribute to the U.S.O. when we have no army camp here?"

"Why should I give to the Y.M.C.A. when it is at the University of Kansas?"

"Is it true that a large part of the Salvation Army funds goes outside of Lawrence?"

ARE YOU ABLE TO ANSWER THESE QUESTIONS? If not, read this carefully:

The emergency reserve fund of \$1,000 (taken from last year's surplus of \$1,740) was set up to protect the organizations in case the quota is not raised in some year. In such event, this amount would be divided up among the participants to enable them to carry on their work.

Lawrence, of all cities, should be especially glad to contribute to the U.S.O., for our boys are in army and navy camps from Maine to Alaska. These soldiers and sailors may find time hanging heavy on their hands if they have no place to go to play when their work is done.

There are several reasons why we should help the Y.M.C.A. First, a number of our own boys are members. Second, the University is always glad to contribute to our local funds. Last year, \$1,600 was raised by Dr. F. C. Allen among faculty and students for the Community Chest---and no K.U. organization was then represented. Third, one of the chief reasons for a Community Chest is to save the citizens from repeated drives. Last year, the Y.M.C.A. collected about \$1,050 from townspeople in a separate drive. They are asking less than this from the Chest.

It is not true that a large part of the Salvation Army money is sent out of town. Only a fraction of one per cent is sent to state headquarters, and most of this is returned in various ways.

YOU have not done your job by merely ringing a doorbell or asking to see some individual on your list. Your task is not completed until you have seen the person and have gotten his donation or his explanation. If he or she is not home, a second trip is necessary. In this way alone, can the city be covered adequately. Husbands and wives should be urged to give both at work and at home, even though the home gift is small, so that each Lawrence citizen will feel that he or she has had some part in the Campaign.

REMEMBER that donors may designate how much of their contributions they wish to go to each organization. They may also agree to pay at a later specified date, on all except the Christmas fund, which will be needed soon. Donations to the Fourth of July fund must be paid by May.

Contributions to the U.S.O. should be made by separate check and should be made payable to the U.S.O. If mailed, the check should be sent to the WREN Building. Since this campaign was held over to coincide with the Chest Campaign, cash donations should be urged. Any such cash donations to the U.S.O. should be kept separate from Chest donations.

CODE has been used on pledge cards to indicate quotas set or amounts subscribed in 1940. The code is simple, a superfluous number being placed before the actual amount of last year's gift or the quota. For example, 13 or 63 or 93 would indicate that the amount set was \$3. If decimals are involved, the system is the same. 51.50 would show that the person gave \$1.50 last year. In any case, simply disregard the first number. Business cards will show first the quota set and directly below the amount given last year. Residence cards will show only the amount given last year. These notations may be found in pencil either in the lower righthand corner of the card or on the back. Remember that we need to raise 10 percent more this year than last.

Blank cards will be furnished all solicitors to take care of employees and residents whose names have not been submitted to the general office.

If you wish to help the office force, please write plainly all names in full and give the street address in the space in the upper left hand corner of each card. Also please note on cards returned without pledges such information as changes of address, suggested calls after the campaign, etc. Envelopes should be filled in as indicated.

**AND, IF YOU NEED HELP, DON'T HESITATE TO ASK
YOUR TEAM CAPTAIN OR TO CALL THE COMMUNITY CHEST OFFICE
IN THE WREN BUILDING. THE NUMBER IS 394.**

October 15, 1941.

Dear Fellow Workers:

You can appreciate what a task it is to write an individual letter to each and everyone of you, or even to get you on the telephone and obtain your permission to serve in this very worthy cause. All of us are extremely busy with extracurricular activities.

Therefore, I am writing a mimeographed circular letter to this splendid group of workers asking them to serve in a most worthy cause. You, like I, doubtless will be called out of town before the drive is finished, but will you not take this seriously enough to ask one of your colleagues to carry on during the short while you are absent?

This is everybody's job and I will greatly appreciate this splendid bit of teamwork if you will cheerfully accept.

Sincerely yours,

Chairman, University Committee,
Community Chest Drive.

The Kick-Off Breakfast will be held at the Eldridge Hotel on Tuesday, October 21, at 7:15 a.m. Will you, as one of the Community Chest workers, make every effort to attend this breakfast?

THE UNIVERSITY OF KANSAS
Lawrence

October 16, 1941

Dear Faculty Members and Employees of the University of Kansas:

In my letter last year announcing the first annual Lawrence Community Chest drive I made this statement to our University group: "There will always be an America and an England. Home and neighbor are the warp and the woof of American virility and democratic hospitality. We recognize the needs of our neighbors and we unfailingly respond to these needs founded upon helpful service."

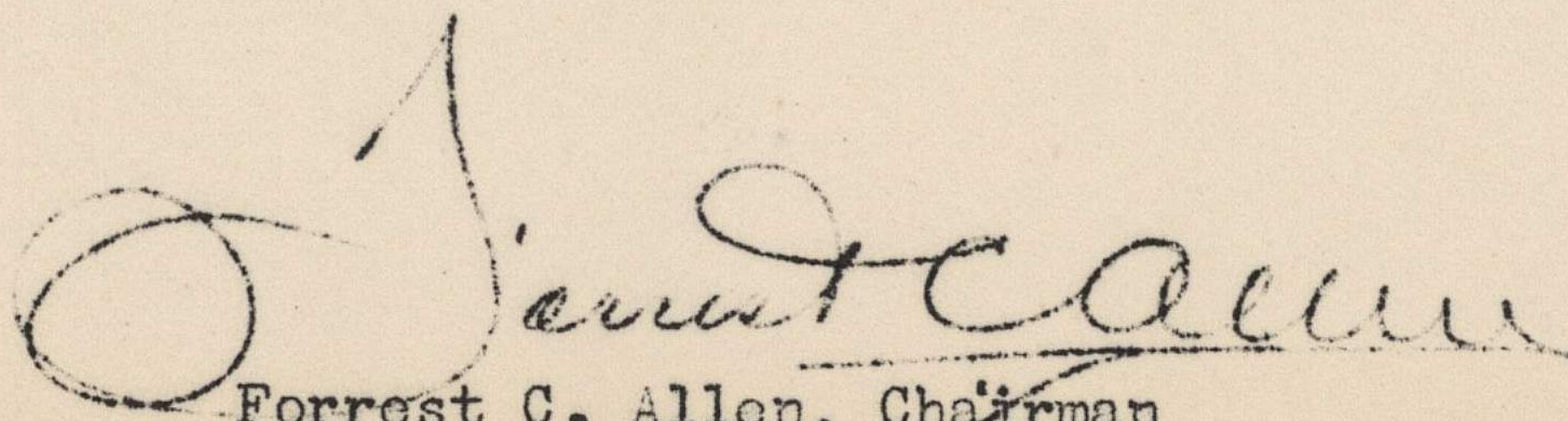
Upon opening the rotogravure section of the Kansas City Star as of October 5, 1941, I was struck at the sight of a fatigued and care-worn nurse holding in her arms a tiny newly born infant, with this caption: "Many a youngster's start in life depends upon the charity campaign." The worn face of that nurse depicted unselfish service. I am sure that you saw this and were deeply impressed with that graphic picture. This appealing situation is easily applied to Lawrence.

The Lawrence Community Chest campaign drive will be from October 21 to 24, inclusive. I am enclosing a pamphlet which gives the names of the organizations participating in the Community Chest, together with the Community Chest budget. The net Chest budget is \$7,863.44, and the Community Activities budget including the United Service Organizations quota of \$2,400 plus the Lawrence activities of \$1,900, makes the grand total of \$12,163.44. The K.U. Y.M.C.A. is included in this Community Chest budget. May we stress the fact that there will be no other campaign for University Y.M.C.A. funds. This is the only time this year that donations will be asked for this organization.

Doubtless you have been reading of the Kansas City, Missouri, and the Kansas City, Kansas, community chest campaigns and you have heard radio and screen stars all over the nation speaking in behalf of these very worthy organizations which we as a community are endeavoring to sustain. There will be no pressure exerted here in Lawrence on anybody by anyone. In fact, we desire you to give only as your conscience and your pocketbook dictate. Chancellor Malott has approved the Community Chest drive here on the Hill. As a University community we ought to stick together in filling the University quota. May we make our contributions as a University family rather than to subscribe to down-town solicitors.

Thanking you for your thoughtful consideration, and in the name of those less fortunate than we, we are

Sincerely yours,



Forrest C. Allen, Chairman
William Kollender
J. H. Nelson

University Committee, Community Chest Drive.

THE-UNIVERSITY OF KANSAS
Lawrence

October 16, 1941

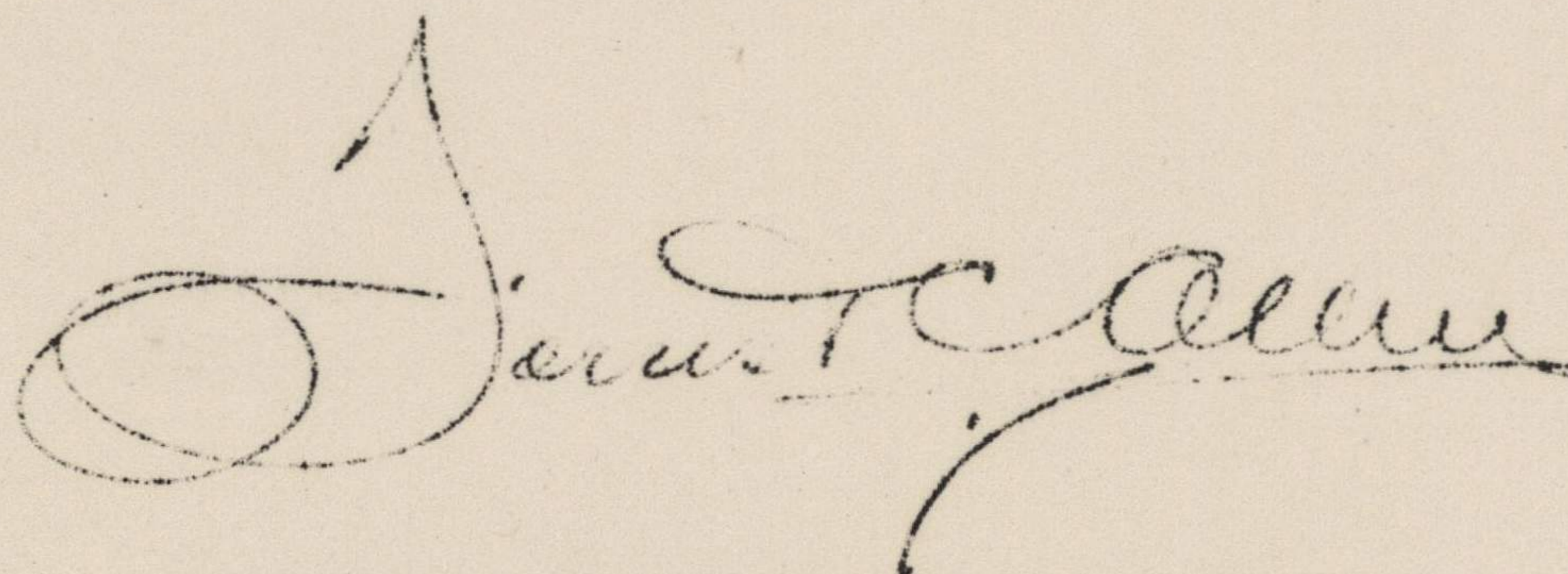
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This is everybody's job, and I will greatly appreciate this splendid bit of teamwork if you will cheerfully accept.

Sincerely yours,

A handwritten signature in cursive script, reading "Dwight Allen". The signature is written in dark ink and is positioned above the typed name and title.

Chairman, University Committee,
Community Chest Drive.

P.S. IMPORTANT! The Kick-Off Breakfast for workers will be held at the Eldridge Hotel on Tuesday, October 21, at 7:15 a/m. Will you, as one of the Community Chest workers, make every effort to attend this breakfast?

THE UNIVERSITY OF KANSAS
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October 16, 1941

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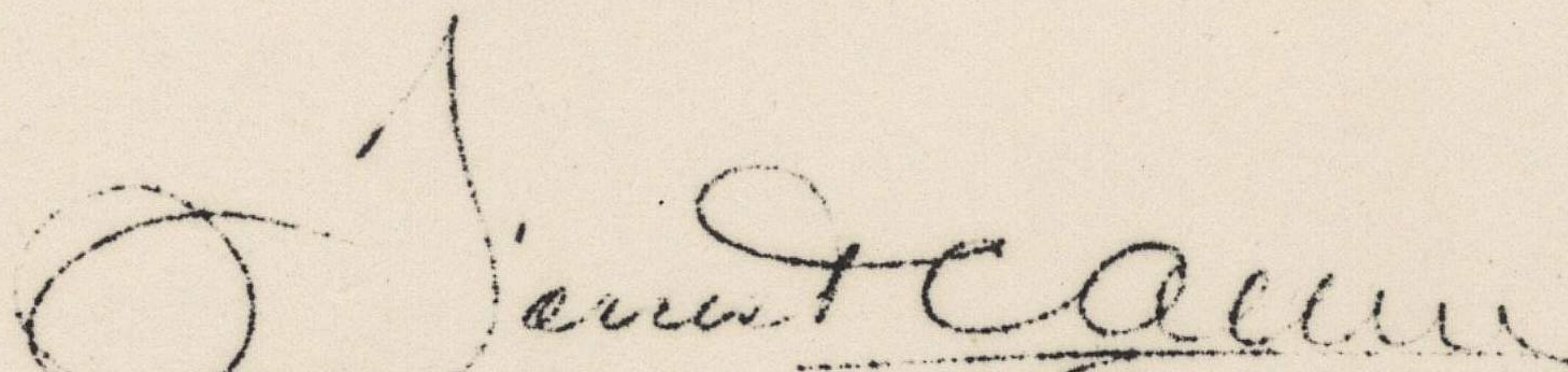
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Thanking you for your thoughtful consideration, and in the name of those less fortunate than we, we are

Sincerely yours,



Forrest C. Allen, Chairman
William Kollender
J. H. Nelson
University Committee, Community Chest Drive.

Announcement over station KFKU Friday evening, Oct. 17, 1941.

Dr. Forrest C. Allen, chairman of the University Committee of the Community Chest, wishes to remind members of the University community of the importance of the drive for the Community Chest fund this year. The campaign will extend over four days from October 21 through October 24.

Because the University community is expected to bear its full share of the expense of the charities supported in the community, all of you who are listening are urged to pledge such amounts as you are able to contribute. This year the University Y.M.C.A. is included among the organizations to be supported, hence the total sum to be raised at this time is somewhat larger than last year. Other organizations provided for in the Community Chest are: Social Service League, The Salvation Army, Boy Scouts of America, Girl Reserves, Girl Scouts, Hi-Y Club, and the 4-H Club.

As you will see, all of these are worthy of enthusiastic support. They all help to make the town and the community better for those who live here, and helping to support them will prove to be the most effective means of carrying out the worthy purpose indicated in the slogan of the Community Chest ~~xxxxx~~ campaign: Invest in your community - to build youthful character - to help the unfortunate - to do your part for defense.

Get names

Chem. Engr. W.W. Dechman

Aeronautical Engr. Edo. Busch

Geology F.R. Landon

Home Economics Edna Hill

~~Oruth Hall?~~

10

14

9

32

21

86

4

90 workers

90
Workers

The following ~~faculty~~ persons have been asked to call upon you in your building in an effort to make your solicitation somewhat easier and more efficient:

Snow Hall

N. P. Sherwood

Mrs. R. McKain

Lawrence Woodruff

A. J. Mix

Observatory

N. W. Storer

Engineering

F. A. Russell

Verner Smith

Steff Jakosky

J. O. Jones

J. M. Kellogg

W. P. Hessler

Earl D. Hay

Edw. Brush

Geology

E. A. Stephenson

R. C. Moore

L. R. Lauson

Fowler Shops

James S.
Carl Dusenbury

Bldg & Gr.

C. G. Bayles
Raymond Crow
Hallie Harris
Oscar Ingle

Anatomy

H. C. Tracy
H. B. Latimer

Library

C. M. Baker
Fay Moya

Frank Strong

Gymnasium

Chemistry

<u>East</u>	<u>Center</u>	<u>West</u>
Ho. Black	J. K. Hitt	Leonard Aye
Wheatly		F. T. Stockton
Balcock	P. B. Lawson	Wm. H. Sherman
Maudie Elliott	Gilbert Ulmer	C. M. Clark
	Russell Wiley	Mabel Elliott
R. H. Wheeler		Mary Alice Whitney
Guy Smith	D. M. Swarthout	
J. J. Wheeler	R. Nichols	O. O. Stoland
	Fred Ellsworth	
	H. E. Chaudler	
	Henry Werner	
	Mrs. Ilo Boynton	
	Elizabeth Mequian	

Jolie Stapleton
Henry Shenk
Vic Hurt

A. W. Davidson
D. H. Spencer
Dean J. Allen Reese
W. W. Deschner

Union

Hermiona Ziffle
Carinne Solt

42

Journalism

X. W. Davidson

J. C. Ryther

Fraser Hall

Dean G. B. Smith

Fred Montgomery

Berk Nesh

Harold G. Daghams

John W. Ashton

Lee Gemmell

John Stutz

J. W. Tivente

John Virtue

Helen Wozetoff

Ruth Kenney

E. E. Bayles

Edna Hill

Green

L. T. Zuply

Margaret Anderson

Dean Fred Moreau

J. B. Smith

Museum (Dyche)

Clara Hibbard

Ordeal

F. O. Russell

Ruth Litcher

Spooner-Thayer

Minnie Mookie

Bernard Frozier

Hospital

D. R. J. Cantless

Blake

J. D. Stranethan
J. E. Kester

Darmitonic's

Mrs. R. D. Montgomery
(Boattenfeld)

Mrs. Alma Brook
(Corbin)

Mrs. F. M. Stayton
(Miller)

Carlotta Nellis
(Templin)

Mrs. C. E. Esterly
(Watkins)