Dr. Allen
for your okay

Lawrence, Ks.
Oct. 24-1940

Deane W. Malott, Chancellor
E.B. Stouffer, Dean
Paul B. Lawson, Dean
Raymond Schwegler, Dean
Frank T. Stockton, Dean
Donald M. Swarthout, Dean
F.J. Moreau, Dean
W.L. Burdick, Dean
J.J. Jakosky, Dean
Allen J. Reece, Dean
George O. Foster, Registrar

Karl Baldwin, Colonel
Karl Klooz, Bursar
C.M. Baker, Librarian
Gwinn Henry, Director of Athletics
C.G. Bayles, Superintendent of Buildings and Grounds
Forrest C. Allen, Director of Physical Education.

Gentlemen:

The Special Gifts Committee of the Lawrence Community Chest Inc. have presented me with pledge cards. I have been asked to hand these to you, but I prefer to send them through the mail so that you can have more time to meditate before making your gift.

I would appreciate it if you would return the card to me through the University mail. The deadline is Saturday noon. If the card is placed in the mail by Saturday noon it will be possible for me to make my report to the Special Gifts Committee ~~by Monday~~ the first thing Monday morning.

The Special Gifts Committee desires that a report be made to them before actual solicitation begins on Tuesday morning the 29th of October. The drive among the townspeople and the faculty members on the Hill will last three days, the 29th, 30th and 31st.

Please refer to the perforated ~~On the table on the~~ card entitled "Subscriber's Receipt", the Committee desires to call attention to the fact that "An individual may deduct 15% of his net income under the ~~same~~ Federal and State Income Tax Laws."

Thanking you for your careful consideration in making this pledge, I am,

Sincerely yours,

OK

Forrest C. Allen

Chairman, University Committee