

June 13, 1944

To the College Committee on Program and Curriculum:

The Sub-Committee on Advising believes that although in a very real sense every member of the faculty is a counsellor, there is a need for an advisory program to provide individual counsel for every student. The committee believes that our present program can be made more effective by centering the freshman-sophomore advising in the hands of a relatively small number of well-qualified advisers who will continuously study advising problems and attempt to become guidance experts. More records should be kept of students' backgrounds and of their experience in the University, and these records should be in a form that will make them readily available for every interview between student and adviser and for every conference in the Dean's office. Advisers should have more information at hand for use in educational and vocational guidance.

The committee submits the following recommendations:

- (1) That more information be secured from high schools and from entering students regarding students' backgrounds, interests, abilities, and aspirations, the conditions under which they will be studying at the University, and other factors that might be useful in guiding students into suitable programs here.
- (2) Continuation of the policy of administering a battery of tests to entering students to obtain information for the placing of students in courses at their first enrollment and for subsequent guidance work.
- (3) That the number of freshman-sophomore faculty advisers be reduced so that the number of students under the supervision of each adviser is between forty and fifty.
- (4) That the administration recognize that the advising work of these faculty members is a part of their regular assignment by making some reduction in their teaching loads.
- (5) That meetings of the freshman-sophomore advisers be held from time to time through the year for the consideration of advising problems.