

THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS

AND SCIENCES

LAWRENCE

February 10, 1941

OFFICE OF THE DEAN


Dr. Forrest C. Allen
Department of Physical Education

Dear Dr. Allen:

I am returning to your office five cards making changes of grade, because they are not fully made out. In each case, the names of the courses involved ought to be placed on the cards. Otherwise, we have to look them up ourselves and put them on.

The only reason I am returning them is not that we object to the extra work, but in order to call the attention of your staff to the correct way of making out such cards in order to avoid future mistakes.

Sincerely yours,

A handwritten signature in dark ink, reading "Paul B. Lawson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Paul B. Lawson, Dean

PBL/blk
Enc.

January 25, 1941

Dean Paul B. Lawson
College of Liberal Arts & Sciences
University of Kansas

Dear Dean Lawson:

I have arranged with Mr. E.B. DeGroot to assist me in matters of the curriculum so that we may promptly and more efficiently handle the details concerning such problems.

I am mentioning this fact because I have suggested to Mr. DeGroot that he feel perfectly free to work with your office in ironing out some of the matters concerning the elimination of discontinued courses and the more clear wording regarding others.

I trust this will be satisfactory to you.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

November 22, 1940

Dean Paul B. Lawson
College of Liberal Arts & Sciences
University of Kansas

Dear Dean Lawson:

It is agreeable with me that James C. Hale
be enrolled in my Intermediate Basketball Class for
the second half of the first semester, this class meet-
ing at 11:30 on Mondays, Wednesdays and Fridays.

Mr. Hale advises me that he played basketball
in high school at Protection, Kansas, and I feel sure
that Mr. Hale is eligible for the class.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

November 20, 1940

Dean Paul B. Lawson
College of Liberal Arts & Sciences
University of Kansas

Dear Dean Lawson:

It is agreeable with me that Wayne Ulrickson enter my Intermediate Basketball Class for the second half of the first semester, meeting at 11:30 on Mondays, Wednesdays and Fridays.

Mr. Ulrickson advises me that he played on the Varsity team for two years at Kansas Wesleyan College, Salina. In view of this fact, I feel sure that Mr. Ulrickson is eligible for the class.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

October 6, 1940

Dr. J.H. Nelson
Associate Dean of the College
University of Kansas

Dear Dean Nelson:

I am very happy to have the probation list. I assure you that we will be very happy indeed to conform to the rules of the College regarding the students in extra curricular activities.

I am passing on the additional list that I asked you to send me to Dr. Elber, and am instructing him to see that no one on this list participates on an intramural team.

I am also taking the matter up with Warren Israel, who reported for basketball, and tell him it will not be possible for him to come out for practice until he erases from his record the probationary inhibition.

Very cordially yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

Please note, check your name, and pass
on. Please return to L. Gerstenberger.

Hoover



DeGroot

E.B. 10

Raport



THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS

AND SCIENCES

LAWRENCE

OFFICE OF THE DEAN

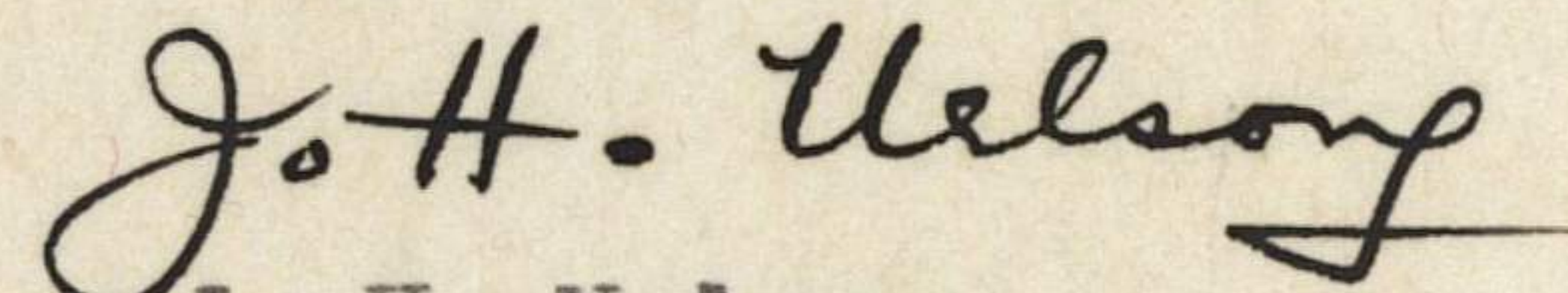
October 4, 1940

Dr. F. C. Allen
Department of Physical Education

Dear Dr. Allen:

We are sending you here a list of the College students who are on probation this semester. One of our College regulations prescribes that no student on probation may engage in extracurricular activities of any sort; and we hope that you will not allow anyone named on this list to become a member of an intramural team or of a minor sports team this semester.

Very truly yours,



J. H. Nelson
Association Dean

JHN:MJW
ENC.

PROBATION LIST

FALL 1940

*Ainsworth, William Louis	Deever, Donald
*Atkins, Dudley	Dooley, Foch
*Bagrowski, Benedict	*Dryden, James
*Batty, James	*Duncan, Warren
Becker, Albert	Dunden, Betty Mary
Beers, James	Ego, Charles
Bowman, Harold	Elliott, Steve
Boyd, Catherine	*Ewing, Allan
Brady, Leo	*Farley, Eben
Broderick, Robert	*Farris, Wilma Jean
Burdge, Robert E.	Fischer, Ann
Burgess, Sharlane	Frost, Roy
Burgner, William W.	Gangler, Frederick
*Burton, John Marcel	Gerkin, Merrill
Campbell, Delbert Lee	Golub, Alex
*Canatsey, Gerald	Goss, Robert Harry
*Carder, J. Philip	Greene, Betty Virginia
Carpenter, John C.	*Hall, James A.
*Casebier, Marilyn	Harmon, Lois
Chesky, Joseph	Harris, James Raymond
Clark, Lauraine	Hastings, Donald
Conkling, John	*Hines, Lindley
Cook, Arthur	Houk, Jack
Cook, Kenneth	Howland, Paul
Cox, James	*Hunter, Matt C.
Dabbs, Marjorie	Israel, Warren ✓
Decaire, Floyd	Jewett, E. D.

*On final probation

Johnson, Gerald Lee	Sherman, James
Johnston, Charlotte	*Sees, John
Keene, George Hupp	Silk, Barrett
*Keplinger, Robert Lewis	Simons, Dalton
Lee, James Robert	Small, Robert
Lieberman, Charles	Smith, Devonia
Marckley, Wilbur R.	Smith, William Edward
McIntosh, William Ford	*St. Clair, James
McMillen, Joseph	Steffens, Gene
*Meek, Stanton	Stevens, Fred
Montgomery, Louellen	*Stoland, Lawrence
Moore, Virginia Sue	Stout, Edward
Naftzger, John E.	*Tanner, Mary
Nagle, Franklin	Taylor, Jean W.
Neil, Arnold James	Thomas, Jerry W.
*Nelson, Robert Dean	Thornton, Leslie
*Niblo, Ray	Townsend, Rilla Ann
Page, Elizabeth Shirley	Van Slyck, Harold
Pelmar, Joseph	Wagner, Duane
Pierce, James B.	*Walker, William Frank
Pierson, Lucille	Wallace, Carl
Reed, Alfred	Whiles, Irene
Reed, Marian	*Whitson, Cecil James
Reese, Orville	Wintermonte, Bill
Renbarger, Harry William	*Winzer, Ted M.
Riggs, Rae	*Wrightman, Fred
Roberts, Donald	Yeamans, Dell W.
Ruebhausen, Marilla	*Young, Joe Anna
Schoolcraft, Margaret	

Sept. 20, 1940

Classes closed for Saturday enrollment:

45c Advanced Badminton	11:30	TTF
46c Advanced Archery	4:30	TTF
45aB Elementary Badminton	10:30	TTF

NOTICE OF FACULTY MEETING

The June meeting of the College Faculty will be held on Saturday, June 8, at 3:00 in the auditorium of Frank Strong Hall.

INCOMPLETE AND FAILURE CARDS

Blue and red cards, to report Incompletes and Failures respectively, may be obtained at the departmental offices. Please send these to the College office just as soon as possible after each final examination. Failure cards should be sent in for those students also who withdrew with a failure earlier in the semester. Careful attention to these cards will be greatly appreciated. In no case should any of these cards reach us later than Saturday noon, June 8.

SUMMER ADDRESSES

Kindly write your summer address on the enclosed sheet and return it to the office before leaving town. We do not plan to disturb your summer vacation, but may need your address in case of emergency.

FACULTY CHANGES

The steady changing of the College Faculty is illustrated by the shifts in the chairmanships of four departments at the end of this year.

We are sorry to lose Dr. and Mrs. Otto Springer to the University of Pennsylvania after four years at K.U. Our best wishes accompany them to their new work. We are glad to know that the University will still have, however, the teaching services of the other three members of our staff who are retiring from the work of the chairmanship. Professor W. S. Johnson will yield the administrative work of the English Department to Professor John W. Ashton of the University of Iowa, but will continue with his class work. Dr. H. P. Cady will relinquish the chairmanship of the Chemistry Department to Dr. R. Q. Brewster, but will continue his teaching and research. Dr. A. T. Walker will retire from the chairmanship of the Latin and Greek Department but will keep on teaching in the department.

Taken individually and collectively these men have done work of unusually high and fine quality for which the University will always be indebted to them. May the best days of life and work still be theirs!

CURRICULAR CHANGES

The June graduates from the College of Liberal Arts and Sciences will have met two new requirements for graduation. First, they will all have passed the proficiency examination in English composition. That this is a real test of ability to use the mother tongue is attested by the fact that quite a few students have been unable to pass the test and will not graduate till later. Some have given up the idea of graduating because of inability to pass the test and a few have transferred to other schools where no such test is required. Presumably, therefore, this year's graduates have better training in English composition than any class hitherto graduated.

In the second place, all of this June's graduates will have met the new distribution requirements which undoubtedly assure a wider distribution of studies than has been met by any previous graduating class. No longer may a student, for example, graduate with a minimum exposure of five hours of work to the whole field of mathematics and the natural sciences. Nor may he graduate with a minimum exposure of five hours of work to the whole field of the social sciences, including philosophy and psychology. In each of these areas the 1940 graduate has passed at least twenty hours of work, as he has also in the field of literature and language. We believe this broad distributional requirement will be more generally appreciated in the years to come.

HERE AND THERE

"Anything that saps the sense of individual responsibility will rot the American character. With rare exceptions your individual future is in your own hands, and anyone who tells you that you are the creature of circumstances is doing you no favor. The greatest curse that has come upon us is a theory that we are all victims of something or other. A long-faced economist tells you that you are a victim of a system and that you are doomed to failure and misery unless the system is changed. His colleague tells you that we must take all the risks out of life and see that somebody else is going to help care for you in old age or in any sort of trouble; your security, he says, must be a social and not a personal responsibility. Another reminds you that the one thing that you must keep in mind is that you are always entitled to a subsidy for living.

"Profanity is stupid and offensive, but I confess I feel a strong temptation to swear when I read the various long catalogues of reasons why young men cannot succeed in these times." - Pres. Dixon R. Fox, Union College.

4th Meeting
Tuesday in May

April 23, 1940

To the Faculty of the College of Liberal Arts and Sciences:

Your special committee appointed to consider ways and means of improving the training of teachers in the College desires to submit its report at this time. Since our appointment over a year ago we have met a number of times, and have held discussions both with Miss Louie Lesslie, Secretary of the State Board of Education, and with a committee from the School of Education consisting of Dean Schwegler, Professor Chandler, and Professor Turney. All the matters presented in our report have been brought forward at our joint meetings with the teachers of Education; and in the large the recommendations made here are approved by them.

It was obvious to begin with that most members of the College Faculty know little about the public school system of Kansas--a situation to be deplored. As teachers of the University of Kansas, no less than as citizens of the state, we should be familiar with all classes of public schools, especially the high schools, and know how they are organized, what kind of teachers they employ, what textbooks they utilize, how their work is conducted, and what training their teachers need. Your committee wishes, therefore, to emphasize its opinion that members of this Faculty, especially those who serve as advisers, should seek to inform themselves on the whole state educational system.

Fortunately several means by which the desired information may be gained are readily at hand. There are, first of all, the Kansas Educational Directory and a meaty bulletin issued by the office of the State Superintendent of Public Instruction entitled A Handbook on Organization and Practices for the Secondary Schools of Kansas. Other information about schools and school problems will be supplied by Miss Lesslie provided one is interested enough to write her. Another useful source of information exists on our campus, namely, the Curriculum Library in Room 119, Fraser Hall. Available in this library are sample copies of all textbooks currently used in the schools of the state. Hence faculty members who teach, say, mathematics or foreign language will be able to examine the material being placed before the high school students whom they will presently teach in their classes. Finally, we should like to call attention to the usefulness of Professor Chandler's annual reports on the Teacher Placement Service. A study of the material compiled by Professor Chandler will show what combinations of preparation for teaching are likely to be found most useful in securing positions in the public schools. We strongly urge that members of the College Faculty make use of all these means of information.

In addition to our general suggestions just made, we wish to offer five specific recommendations.

1. We recommend that those College departments concerned with subject matter most widely taught in the high schools (Chemistry, English, History, Home Economics, Mathematics, Physics, Zoology, and the several foreign language departments) be requested to consider their offering of courses from the standpoint of determining whether the specific content and method of instruction serve as a sound preparation for high school teaching in the respective fields. (We have in mind the advisability of asking the departments just named to hold special meetings, at which, we think, the chairman should have available copies of the Handbook on Organization and Practices for the Secondary Schools of Kansas, as well as copies of the reports from Mr. Chandler's office. As a means of covering the ground adequately we suggest the following questions for discussion by each department.

- (1) Are we satisfactorily preparing the present day high school teacher for his job in our field?
- (2) If not, is it practicable to attempt to provide the kind of training we feel desirable?
- (3) What other subjects should he logically be prepared to teach along with the one we represent?
- (4) Are we doing all we can to keep in touch with our graduating majors who are teachers and to encourage association with school officials who may be interested in our majors?
- (5) Are we making full use of our opportunity to send out one or more issues of the K. U. Newsletter to high school teachers?
- (6) Could we with profit issue a bibliographical pamphlet for the use of our majors?
- (7) Would it be well to have a departmental committee appointed to look into these matters?)

2. We recommend that the Faculty request the Dean to appoint a committee to consider the advisability of organizing a natural science group major to take the place of our present physical science and biological science group majors. (This proposal is made because the physical and biological group majors do not serve the purpose for which they were designed. Few high school teachers in Kansas are allowed to instruct in one field of the natural sciences alone. Ordinarily science teachers are employed to conduct elementary classes in both the physical and the biological sciences. What we propose is to take into account a condition which we are in no position to alter.)

3. We recommend that the Administrative Committee be requested to study the advisability of offering a few new courses in the College designed specifically for the prospective teacher. (We have in mind not courses concerned with methods of teaching, of course, but courses the subject matter of which will need to be presented differently from the way at present if prospective high school teachers are to be satisfactorily trained. For example, it might be wise to offer additional subject matter preparation for high school teachers in the fields of home economics and journalism as well as in the (with us) unrecognized field of general science.)

4. We recommend that beginning in the fall of 1940 the College Office prepare for use on the enrollment floor a leaflet giving information about the training of teachers done in the College. (The purpose of this leaflet would be to combat the common view that those who wish to prepare to teach in this state cannot receive this preparation by remaining in the College. The leaflet should point out the relationships existing between the College and the School of Education and make clear that College students are eligible to enroll in all courses required by the State Board of Education and to receive the University Teacher's Diploma.)
5. Finally, we recommend that the matter of the proper training of teachers in the College be placed in the hands of a standing committee, and that this committee work with representatives of the School of Education in dealing with the problems common to the two divisions. (In offering this proposal we are mindful of the danger of having too many committees, but we feel that unless some group is charged with the responsibility of keeping the question of the training of teachers alive, it will drop back into the obscurity from which it has temporarily emerged.)

Respectfully submitted,

WEALTHY BABCOCK
CARROLL D. CLARK
A. W. DAVIDSON
MAY GARDNER
J. H. NELSON

January 17, 1940.

Dr. J. H. Nelson,
Associate Dean,
College of Liberal Arts and Sciences.

Dear Dr. Nelson:

In response to a demand by the students now enrolled in Elementary Social Dancing, we would like to offer the following course the first half of the second semester. This is in addition to the printed schedule.

44c. Advanced Social Dancing - $\frac{1}{2}$ hr. cr. -
3:30 TTF - 102 R. - Byrn.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

Allen

Fr-So - 2.38

Jr-Sr - 2.50

COLLEGE COMMUNICATIONS

January 24, 1940

GRADES FOR 1938-'39TABLE I

Table I shows the grade point indices, or the number of grade points per hour of credit, for each department.

Students from other schools of the University, though enrolled in College classes, are not included in this study. In other words, both tables deal with College students only.

The first column of figures shows the relative ranking of all departments giving College work in 1938-'39; the second column gives the ranking in 1937-'38. The figures in parentheses to the right of the departmental names show the relative ranking for 1938-'39 of the College departments alone.

It seems that about 1.37 for Freshman-Sophomore work and about 1.73 for Junior-Senior work were the median College departmental indices for 1938-'39.

We are enclosing your own grade point index. It might be interesting to compare it with your departmental index and also with the College index.

TABLE II

Table II is, we believe, self-explanatory. Note that the first column of figures shows the number of enrollments of College students in the several departments. Obviously the small number of grades considered in some departments detracts from the significance of the several percentages shown.

Below is a comparison of the percentages of grades shown in the last five studies for the College as a whole:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>I</u>	<u>F</u>
1934-'35	16.6	33.5	33.7	9.2	2.3	4.7
1935-'36	16.8	33.2	34.7	8.8	1.8	4.7
1936-'37	14.6	33.0	36.0	9.4	2.0	5.0
1937-'38	15.0	34.0	34.4	9.9	1.9	4.8
1938-'39	15.1	33.0	35.2	10.5	1.5	4.7

Note the rather general agreement in all the percentages of all five years.

Many people, both students and instructors, might be surprised to note that 48.1 per cent of the grades given last year were A's and B's.

According to our catalogue definitions of the several grades, it would seem that there should be an increase in the percentage of C grades at the expense of the A's and B's.

TABLE I
GRADE POINT INDICES FOR FALL '38 - SPRING '39

<u>Freshman-Sophomore Courses</u>				<u>Junior-Senior Courses</u>			
<u>Rank</u> <u>'38-</u> <u>'39</u>	<u>Rank</u> <u>'37</u> <u>'38</u>	<u>Department</u>	<u>Index</u>	<u>Rank</u> <u>'38-</u> <u>'39</u>	<u>Rank</u> <u>'37-</u> <u>'38</u>	<u>Department</u>	<u>Index</u>
1	1	Music (Applied)	2.28	1	4	French	(1) 2.23
2	4	Physical Education	1.90	2	1	Mathematics	(2) 2.08
* 3	5	Religion	1.71	3	6	Spanish	(3) 2.03
4	2	Design	1.67	4	5	Latin & Greek	(4) 1.97
5	3	Musical Theory	1.59	5	19	Military Science	1.95
5	16	Latin & Greek	(1) 1.59	5	7	Zoology	(5) 1.95
* 5	9	Psychology	(1) 1.59	7	2	German	(6) 1.94
* 5	7	Philosophy	(1) 1.59	8	2	Botany	(7) 1.93
* 9	8	Speech & Dr. Art	(4) 1.53	9	12	Psychology	(8) 1.89
10	11	French	(5) 1.52	10	9	Philosophy	(9) 1.87
11	24	Physiology	(6) 1.47	11	12	Speech	(10) 1.78
*12	14	Sociology	(7) 1.46	12	14	Education	1.75
13	20	Zoology	(8) 1.43	13	10	English	(11) 1.74
*14	22	Journalism	(9) 1.38	13	15	Entomology	(11) 1.74
15	10	Home Economics	(10) 1.37	15	18	Physics & Ast.	(13) 1.73
15	13	German	(10) 1.37	16	22	Pol. Science	(14) 1.68
17	18	Entomology	(12) 1.36	17	23	History	(15) 1.66
18	16	Military Science	1.26	18	17	Religion	1.65
19	12	Botany	(13) 1.24	19	11	Home Economics	(16) 1.58
20	23	Economics	(14) 1.23	20	21	Journalism	(17) 1.53
21	19	Spanish	(15) 1.22	21	23	Bacteriology	(18) 1.52
22	21	English	(16) 1.17	22	16	Physiology	(19) 1.51
23	25	Geology	(17) 1.15	23	26	Sociology	(20) 1.50
24	15	Physics & Ast.	(18) 1.11	24	8	Musical Theory	1.41
24	28	Mathematics	(18) 1.11	25	25	Chemistry	(21) 1.31
26	25	History	(20) 1.10	26	27	Geology	(22) 1.28
27	27	Pol. Science	(21) 1.08	27	28	Economics	(23) 1.25
28	29	Chemistry	(22) .97	28	20	Business	1.13
29	5	Draw. & Ptg.	.62	29	29	Biochemistry	.93

* Courses not open to freshmen.

TABLE II

THE DISTRIBUTION OF MARKS IN THE COLLEGE OF LIBERAL ARTS AND SCIENCES
FOR FALL '38 - SPRING '39

		Number of Student Marks	A%	B%	C%	D%	I%	F%
Anatomy	Jr-Sr	14	35.7	64.3				
Bacteriology	Jr-Sr	293	11.6	40.3	37.2	9.2	1.0	.7
Biochemistry	Jr-Sr	41		26.8	48.8	24.4		
Botany	Fr-Soph	295	12.9	29.8	32.9	13.9	2.0	8.5
	Jr-Sr	81	21.0	50.6	18.5	2.5	6.2	1.2
Chemistry	Fr-Soph	395	11.4	22.8	29.4	21.8	1.2	13.4
	Jr-Sr	254	16.1	31.9	28.7	13.4	1.2	8.7
Design	Fr-Soph	24	8.3	50.0	41.7			
Drawing and Painting	Fr-Soph	13		7.7	53.8	30.8		7.7
	Jr-Sr	3	66.7	33.3				
Economics	Fr-Soph	1207	13.2	25.3	35.5	16.4	1.2	8.4
	Jr-Sr	322	10.3	27.3	43.8	14.9	.3	3.4
English	Fr-Soph	2258	11.1	31.6	36.6	12.6	1.9	6.2
	Jr-Sr	540	20.0	42.0	30.4	2.8	3.1	1.7
Entomology	Fr-Soph	151	9.3	34.4	41.1	12.5	.7	2.0
	Jr-Sr	106	17.9	39.6	27.4	9.4	3.8	1.9
French	Fr-Soph	442	21.9	30.8	29.0	8.6	4.1	5.6
	Jr-Sr	37	48.7	32.4	13.5	5.4		
Geology	Fr-Soph	586	7.2	27.0	41.8	16.0	.8	7.2
	Jr-Sr	12	8.2	28.8	44.5	14.4	.7	3.4
German	Fr-Soph	443	21.2	26.9	31.2	12.2	1.3	7.2
	Jr-Sr	34	26.5	41.2	32.3			
History	Fr-Soph	572	1.7	23.1	34.4	19.2	2.8	8.8
	Jr-Sr	461	19.1	38.0	27.3	8.7	4.5	2.4
Home Economics	Fr-Soph	373	7.3	35.1	41.3	10.7	4.0	1.6
	Jr-Sr	230	7.4	46.1	43.0	2.2	.9	.4
Journalism	Fr-Soph	265	7.5	33.3	48.3	7.5		3.4
	Jr-Sr	389	12.8	40.4	39.1	5.9	.3	1.5
Latin and Greek	Fr-Soph	58	24.1	37.9	17.3	15.5		5.2
	Jr-Sr	48	29.2	35.4	33.3	2.1		
Mathematics	Fr-Soph	693	19.3	21.8	28.0	15.7	1.2	14.0
	Jr-Sr	44	36.4	34.1	22.7	4.5	2.3	
Military Science	Fr-Soph	235	6.0	30.6	47.7	14.0	.4	1.3
	Jr-Sr	44	27.3	43.2	27.3	2.2		
Music (Applied)	All	75	38.7	44.0	13.3	11.3		2.7

		Number of Student Marks	A%	B%	C%	D%	I%	F%
Music (Theory)	Fr-Soph	54	18.5	35.2	37.0	3.7		5.6
	Jr-Sr	53	7.5	39.6	35.9	11.3	3.8	1.9
Philosophy	Fr-Soph	164	18.3	31.7	37.8	9.2	1.8	1.2
	Jr-Sr	144	34.0	22.7	20.8	7.6	2.1	2.8
Physical Education	Fr-Soph	509	23.4	46.4	24.7	4.3	.4	.8
	Jr-Sr	34	8.8	41.2	41.2	8.8		
Physics and Astronomy	Fr-Soph	252	13.1	21.0	36.5	18.7	1.2	9.5
	Jr-Sr	54	25.9	39.6	33.3	5.6	3.7	1.9
Physiology	Fr-Soph	188	16.5	30.8	37.8	8.0	2.1	4.8
	Jr-Sr	73	11.0	42.5	35.6	6.8	1.4	2.7
Political Science	Fr-Soph	138	9.4	21.7	44.9	17.4		6.6
	Jr-Sr	113	24.8	25.7	38.0	9.7	.9	.9
Psychology	Fr-Soph	402	16.2	33.6	44.0	4.7	1.0	.5
	Jr-Sr	470	26.8	37.0	33.6	1.5	.9	.2
Religion	Fr-Soph	68	17.6	42.7	39.7			
	Jr-Sr	165	18.2	35.2	43.0	1.8	1.2	.6
School of Business	Jr-Sr	66	9.1	28.8	37.9	10.6	1.5	12.1
School of Education	Jr-Sr	622	13.2	47.4	33.3	4.6	1.0	.5
School of Engineering	Fr-Soph	12	8.3	50.0	16.7	8.3		16.7
	Jr-Sr	5		60.0			40.0	
Social Science Survey	Fr-Soph	199	14.6	27.1	38.2	14.1	1.5	4.5
	Jr-Sr	136	17.6	31.6	41.2	6.6	1.5	1.5
Music (Theory)	Fr-Soph	54	18.5	35.2	37.0	3.7		5.6
Sociology	Fr-Soph	358	12.6	36.0	38.6	19.2	1.4	12.2
	Jr-Sr	767	11.0	39.6	37.5	9.5	1.2	1.2
Philosophy	Fr-Soph	164	18.3	31.7	37.8	9.2	1.8	1.2
Spanish	Fr-Soph	568	12.9	27.8	39.3	12.1	2.9	7.0
	Jr-Sr	87	33.3	39.1	27.6			
Physical Education	Fr-Soph	509	23.4	46.4	24.7	4.3	.4	.8
	Jr-Sr	282	11.4	37.6	42.9	5.3	1.4	1.4
	Jr-Sr	200	16.0	45.5	33.5	3.0	2.0	
Physics and Astronomy	Fr-Soph	252	13.1	21.0	36.5	18.7	1.2	9.5
	Jr-Sr	269	22.7	27.5	29.0	11.5	3.4	8.9
	Jr-Sr	284	30.6	40.9	22.5	4.6	.7	.7
Physiology	Fr-Soph	188	16.5	30.8	37.8	8.0	2.1	4.8
	Jr-Sr	73	11.0	42.5	35.6	6.8	1.4	2.7
TOTALS								
Political Science	Fr-Soph	138			44.9	17.4		6.6
Freshman-Sophomore	Jr-Sr	11,548	13.9	29.8	35.8	12.6	1.5	6.4
Junior-Senior		6,360	17.2	38.7	34.1	6.7	1.6	1.7
Total Marks	Fr-Soph	17,908	15.1	33.0	35.2	10.5	1.5	4.7
	Jr-Sr	470	26.8	37.0	33.6	1.5	.9	.2
Religion	Fr-Soph	68	17.6	42.7	39.7			
	Jr-Sr	165	18.2	35.2	43.0	1.8	1.2	.6
School of Business	Jr-Sr	66	9.1	28.8	37.9	10.6	1.5	12.1
School of Education	Jr-Sr	622	13.2	47.4	33.3	4.6	1.0	.5
School of Engineering	Fr-Soph	12	8.3	50.0	16.7	8.3		16.7
	Jr-Sr	5		60.0			40.0	

THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS

AND SCIENCES

LAWRENCE

OFFICE OF THE DEAN

January 11, 1940

Professor F. C. Allen
Department of Physical Education

My dear Professor Allen:

I am sending you here a copy of the College enrollment schedule for the spring semester. We are very eager to have this schedule absolutely correct, and we should appreciate it if you would look over the section devoted to the courses offered by your department to see if any corrections are to be made. If any are found, please report them to us as soon as possible so that we may call the corrections to the attention of major advisers during the meeting to be held next Monday afternoon.

Very truly yours,

J. H. Nelson

J. H. Nelson

Associate Dean

JHN:bjb

THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS
AND SCIENCES

LAWRENCE

January 2, 1940

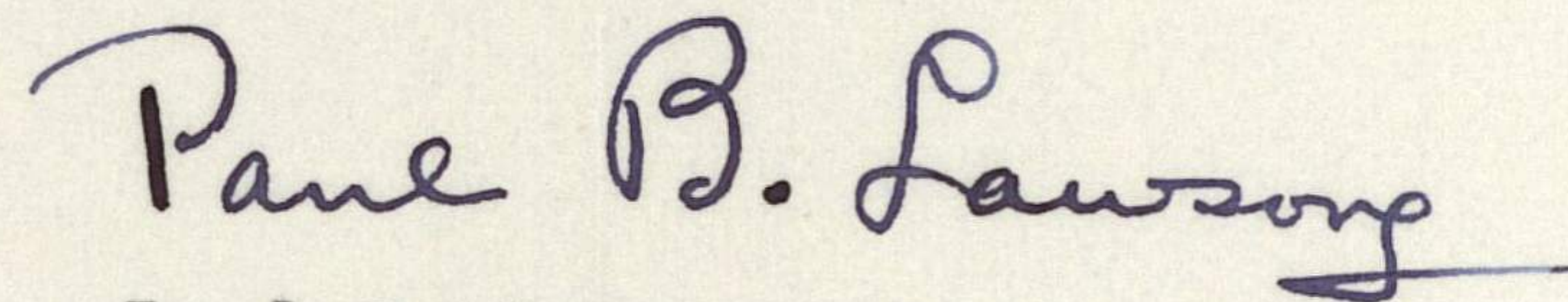
OFFICE OF THE DEAN

Dr. F. C. Allen
Department of Physical Education

My dear Dr. Allen:

At its meeting on December 19, 1939, the Faculty of the College of Liberal Arts and Sciences approved your request to reduce the prerequisites for 200 Theory and Practice of Athletic Training from 20 hours of Physical Education and one 5 hour course in Anatomy or Physiology to 10 hours of Physical Education and one 5 hour course in Anatomy or Physiology. It also approved the request to reduce the prerequisites for 202 Administration of Physical Education from 20 hours of Physical Education to 10 hours of Physical Education.

Sincerely yours,

A handwritten signature in dark ink, reading "Paul B. Lawson". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Paul B. Lawson, Dean

fb

THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS

AND SCIENCES

LAWRENCE

December 29, 1939

OFFICE OF THE DEAN

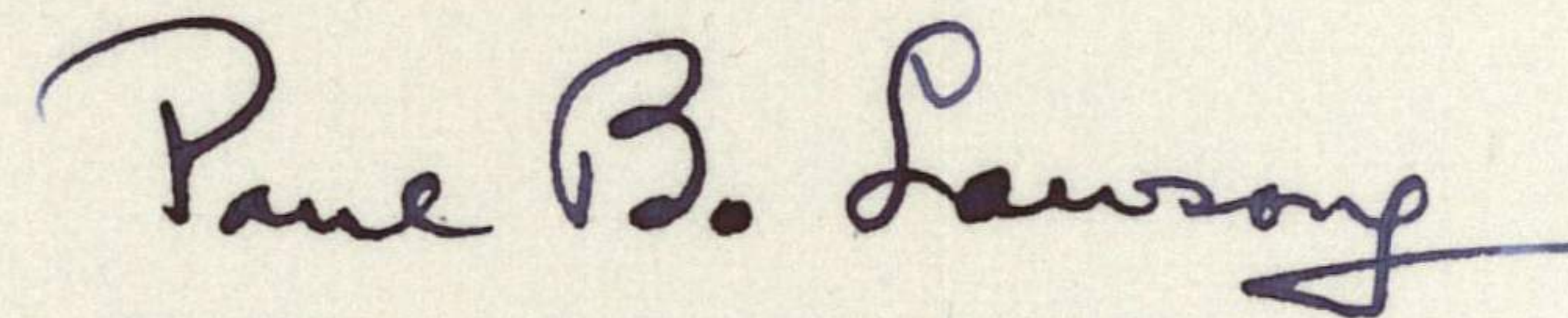
Dr. F. C. Allen
Department of Physical Education

My dear Dr. Allen:

At its meeting on November 21, 1939, the Faculty of the College of Liberal Arts and Sciences approved your request to offer the following three half-hour courses to count as a part of the 4 hours of Exercise allowed College students toward a degree:

- 47a Elementary Equitation
- 47b Intermediate Equitation
- 47c Advanced Equitation

Sincerely yours,

A handwritten signature in dark ink, reading "Paul B. Lawson". The signature is written in a cursive style with a long, sweeping underline.

Paul B. Lawson, Dean

fb

COLLEGE COMMUNICATIONS

December 18, 1939

NOTICE OF FACULTY MEETING

The December meeting of the Faculty of the College of Liberal Arts and Sciences will be held Tuesday, December 19, at 4:30 in Frank Strong Auditorium.

FOR YOUR INFORMATION

The Registrar's report of enrollments in the various schools is as follows:

College of Liberal Arts & Sciences...	2196
School of Engineering & Architecture.	684
School of Medicine.....	439
Graduate School.....	370
School of Fine Arts.....	369
School of Business.....	318
School of Education.....	172
School of Law.....	111
School of Pharmacy.....	84

The College enrollment by classes is as follows:

Class	Men	Women	Total
Seniors	212	205	417
Juniors	237	237	474
Sophomores	298	194	492
Freshmen	480	289	769
Unclassed	13	12	25
Specials	6	13	19
	1246	950	2196

Of the above approximately 2,200 students, 512 are freshmen directly from high school and 253 are new Advanced Standing students. It is interesting to note, therefore, that about 35 percent of our enrollment consists of students new to the College this fall.

You will note also that the proportion of men to women in the College is approximately 4 to 3, giving the College a high proportion of women compared with the rest of the University.

LARGE MAJOR DEPARTMENTS

The following departments have 25 or more majors this fall:

English	94	Home Economics	51
Sociology	79	History	50
Journalism	70	Medicine	39
Bacteriology	56	Political Science	34
Chemistry	55	Law	33
Economics	55	Psychology	33
Zoology	55	Social Science	25

The students majoring in medicine and law are, of course, combined degree students substituting the first year of the professional school for the fourth year of College.

GROUP MAJORS

The College offers three group majors for prospective teachers. This fall the enrollment in these majors is as follows: Social Science, 25; Biological Science, 5; Physical Science, 0. Evidently the first of these is meeting a real need. It has been suggested that perhaps the second two would be more useful if combined into a single general science major.

ENGLISH PROFICIENCY EXAMINATION

To date the examination has been offered 5 times, and 745 students have taken it. Of these, 667 have passed.

Several other schools of the University are considering making this examination a requirement for graduation.

THE NEWSLETTER

The Weekly University of Kansas Newsletter is being made into a house organ permitting the several schools and departments of the University to give out information concerning their work to the general public or to particular groups of the public. Your attention is called to the Newsletter of December 9, issued by the Department of English and sent to all teachers of English in the state. We urge members of the faculty to read this Newsletter, a copy of which may be obtained at the College Office. We are very sure that other departments will want to publish similar issues. Those desiring to do so should get in touch with Mr. Ray Heady of the Department of Journalism.

"He who knows only his own generation remains always a child."

"Your battle is against the most insidious and tireless of foes. Let me name them. They are these: the easy way, the wishful thought, the tempting short-cut, the shallow assumption, the clever expedient, the evasion of responsibility, the specious solution, the self-saving ingenuity, the surrender of independence and integrity of mind."

---Harlow H. Curtice
President, Buick Motors.

GOOD-BYE 1939

The year, now drawing to a close, has brought us varied experiences, among the chief of which have been the evident kindness and good will of our colleagues. These will not be forgotten.

We bring you best wishes for a Merry Christmas and the happiest of New Years.

December 4, 1939.

Dean Paul B. Lawson,
College of Liberal Arts and Sciences,
University of Kansas.

Dear Dean Lawson:

The Department of Physical Education is proposing to change certain prerequisites for courses approved for graduate credit. I am submitting these changes to you so that your administrative committee may take whatever action is necessary for courses which carry College credit.

These changes provide that we apply the general rule of 10 hours prerequisite in physical education for all graduate courses numbered below 300, and 15 hours for all graduate courses numbered 300 or above, the present prerequisites for course No. 100-Principles of Community Recreation, to remain as they are.

This will mean the following changes in present prerequisites:

No. 200-Theory and Practice of Athletic Training, reduced from 20 to 10 hours.

No. 201-Advanced Basketball, reduced from 15 to 10 hours.

No. 202-Administration of Physical Education, reduced from 20 to 10 hours.

No. 300-Special Problems in Physical Education, reduced from 20 to 15 hours.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.