

COLLEGE COMMUNICATIONS

October 16, 1937

NOTICE OF FACULTY MEETING

The October meeting of the Faculty of the College of Liberal Arts and Sciences will be held on Tuesday, October 19, at 4:30 in the Central Administration Building auditorium. The meeting will be important and short.

STANDING COMMITTEES FOR 1937-'38

For your information we list below the membership of the Standing Committees of the Faculty for this year. In each case the first person named is the chairman.

Administrative: Dean and Associate Dean, ex officio, Clark, Davis, May Gardner, Guy Smith, Sherwood, Stranathan

Reinstatement: Dean and Associate Dean, ex officio, Brewster, Laird, Posey

Special Students: Davidson, Laird, Realey

Rules: Nelson, Chubb, Storer

Enrollment: Smith, Black, Posey, Stanton, Treece

Joint Committee
on University
Teacher's
Diploma:

Schwogler, May Gardner, Johnson, Lawson, Russell, Turney

English Proficiency

Examination: Virtue, Eldridge, Howie, Lynn, Taft

General Committee

on Honors: Mitchell, Clark, Johnson, Lane, Osborne

Divisional Honors:

Division I: Johnson, Springer, May Gardner, Lawrence

Division II: Lane, Davidson, Mitchell, Moore

Division III: Clark, Davis, Gagliardo, Osborne

MID-SEMESTER REPORTS

Please be sure to plan your examinations so that your mid-semester reports on all students whose work is unsatisfactory are in this office by November 9. Blessings on all who report promptly! Verily they are our friends.

STATE TEACHERS' ASSOCIATION

On November 5 and 6 several thousand teachers of Kansas will be the guests of the University at the annual meeting of the State Teachers' Association. We trust every member of the staff will strive in some definite way to welcome some of these teachers.

And particularly do we urge you to join this Association because

1. Through the publication of the Association, The Kansas Teacher, which goes to members ten times a year, we can keep informed on the current trends in the schools of the state, as regards the larger problem of education and also in particular fields of study.

2. We need to know the teachers in the Kansas high schools much better than we do. As a matter of fact, with the exception of a few departments, we are not acquainted with the high school teachers even in our own fields. Surely a wider personal acquaintance with high school teachers is likely to result in more favorable publicity for the University and in more definite recommendations to students to come to the University.

Membership cards may be obtained in the College Office and in the Office of the School of Education. Annual membership fee, \$2.

ABOUT REPORTING ABSENCES

Whether we like it or not, parents expect us to keep some track of the class attendance of our students and demand that we report to them cases of continued absence. Will you, therefore, please report to this office promptly by means of the "deficiency cards" all cases of absence in which the student has been absent more times than the number of credit hours allowed in the course. And will you please be particularly careful to report all cases of consecutive absence for over a week, unless you are sure the absence is caused by illness.

Prompt reports will help prevent student failures, for students who drop courses without the dean's consent are assessed failures in accordance with the rules of the Faculty.