

the stuff of which A's are made; and if the subject is worth taking it is worth that extra time. However, if another subject needs the extra time, you can adjust your schedule accordingly.

12. Try the schedule for a week at least before you adjust it,--or abandon it--but give it a chance. Adjust it if necessary, and try it another week before you change it again. Remember that almost any schedule will get you farther than none at all.

13. Use leisure time for leisure, not worry. You don't have to schedule every minute of the day.

14. The ten minute interval between classes may be extended to your study periods, to allow yourself a stretch; but a fifteen or twenty minute interval is fair neither to yourself nor to your work.

15. Sometimes, especially before examinations, the schedule will not give you time enough, though it usually will if you have been following it honestly before. If it doesn't, remember that in an office, factory, or store you would be having inventory periods, and month-end balancings which would be taking your leisure time. No one enjoys this, but no one particularly dreads it except the employee who has not kept his work up, or the other who has been embezzling and is trying frantically to cover up. Do not be too zealous in guarding your leisure time from legitimate demands made upon it.

IT IS EASIER TO KEEP UP THAN TO CATCH UP.