

Headley, L. A., How to Study in College.

Chap. VIII. Deals primarily with the formation of a judgment based upon comparison of data, employment of a standard of reference, assembling all the facts, being impartial and suspending decision. Really a summary of the scientific method of thinking.

How to Take Notes:

Bird, Charles, Effective Study Habits.

Chap. V. A brief discussion of lecture notes, text book notes, and research notes. A very good reference.

Headley, L. A., How to Study in College.

Chap. XII. Discusses reasons for taking notes, how to make and organize notes, and how to use them. Also good. Covers some points not included in the first reference.

Kornhauser, A. H., How to Study.

Chap. VIII. Lecturing and note taking.

Preparing for and Taking Examinations:

Bird, Charles, Effective Study Habits.

Chap. Vi, pp. 149-158. Treats of writing examinations.  
pp. 158-177 deals with writing themes and term papers.

Kornhauser, A. H., How to Study.

Chap. X. Cramming and examinations.

May, M. A., How to Study in College.

Chap. XI. A detailed statement of many familiar suggestions which are often overlooked by students. Worth a student's time to read it.