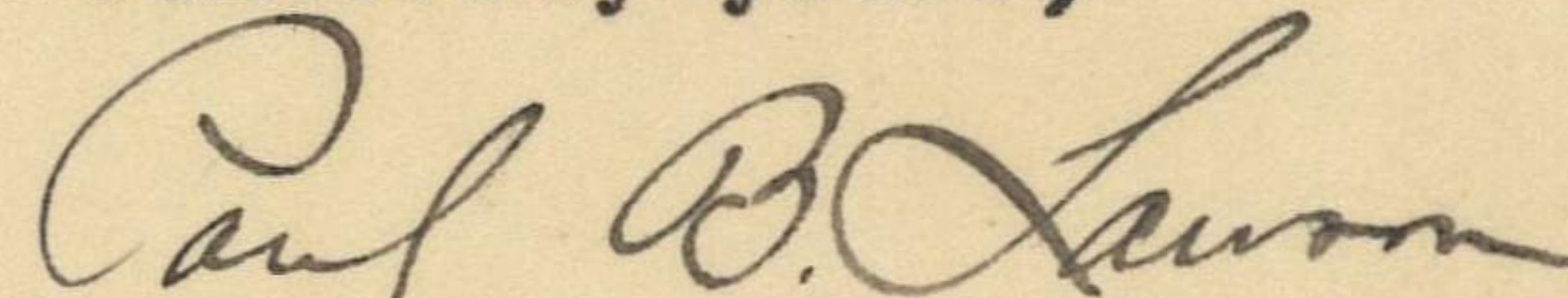February 16, 1938

Dr. F. C. Allen
Department of Physical Education
University of Kansas

My dear Dr. Allen:

Confirming our telephone conversation the other day, I thought it might
be well to put down in black and white my understanding of the situation
governing the grades in Freshman Exercise. As I understand it, the
grades for Health Instruction and the two half-semester activities are
all turned in to some member of your staff, who then averages them and
reports to this office the average grade which is then applied to all
three parts of the course. As I remember it, the method of averaging
these three has never been voted upon by the College Faculty, nor has
any definite suggestion been made from this office. Personally, I
feel it is a matter for the Department to decide, and I am perfectly
willing to have the Department decide just how the averaging should be
done. I think I might go further to express my opinion to the fact that
a failure in one of the three parts of the course does not necessarily
mean that a failure should be reported for the entire course. However,
if a student has deliberately cut one of the three parts of the course,
or has deliberately, though attending, tried to do nothing with it,
then I believe that a failure in all three parts might be in order. If,
however, a student has a failure in one of the three parts, in spite
of conscientious effort and regular attendance, then I do not think it
necessarily follows that he should be failed in the entire course,
but rather that his grade in the other two parts should be pulled down
and a lower grade reported for the entire course.

I am further perfectly willing that a re-evaluation may be made of this
last semester's grades, provided every student's grades, no matter whether
high or low, are re-evaluated on the same basis. Obviously fairness
would require this.

Sincerely yours,

Paul B. Lawson, Dean

PBL:LES

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