

THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS
AND SCIENCES
LAWRENCE

OFFICE OF THE DEAN

January 27, 1939

Dr. F. C. Allen
Department of Physical Education
University of Kansas

My dear Dr. Allen:

There still seems to be some question about the averaging of the grades for the two-half semesters' work in freshman-sophomore Physical Education. I am wondering, therefore, if we could not agree on the following method which would then be known to all of us:

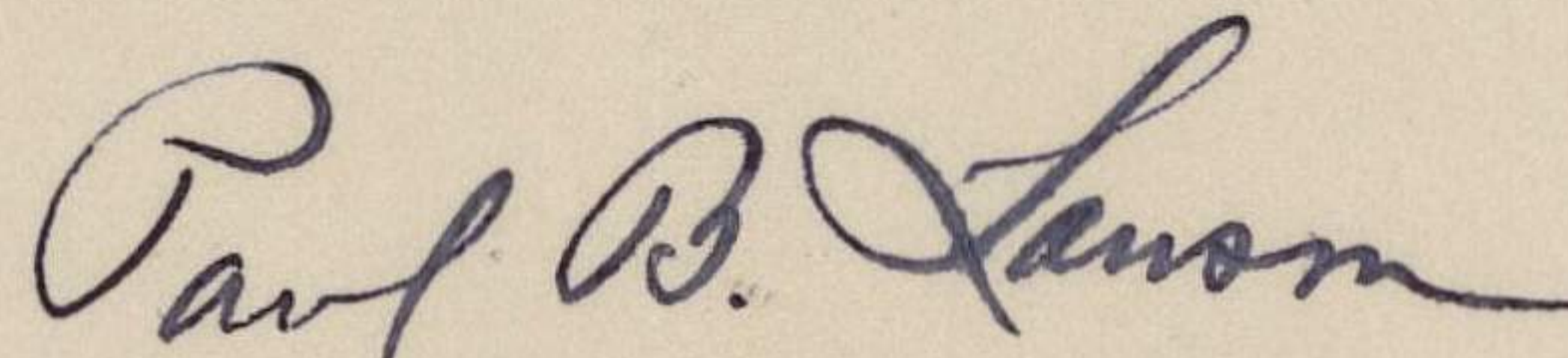
First, we do not care to give students grades for less than an hour of work in any field. Therefore, students who complete the first half of the semester's work should formally withdraw from the second half of the semester's work if they do not care to take the latter. They would then receive no grade whatever for the semester.

Second, students who complete the first half-semester's work and do not take the second half of the work and who do not take the trouble to withdraw from the latter should receive a failure for the entire semester.

Third, in all other cases the two halves should be averaged by any method worked out by and agreeable to the instructors in your department. Personally it seems that a student might by a small margin fail in one half of the semester's work but do so well in the other half that he still might receive a passing grade in the entire semester's program. On the other hand, if a student by sheer neglect or sheer lack of interest failed seriously in one half of the semester's work, I think he should receive thereby a failure in the entire semester's program.

Will you kindly take this matter up with the instructors concerned and advise me if some such arrangement will clarify the matter and be satisfactory to all concerned.

Sincerely yours,



Paul B. Lawson, Dean

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