

UNIVERSITY OF KANSAS
REPORT OF LEAVE TAKEN

(To be filed at Business Office *not later than 5 p. m.* of last day of month.)

Alberta Hulteen

(Name of Employee)

Clerk-Steno.

(Civil Service Classification)

took the following time off during the month of August, 1944
in accordance with Civil Service rules 10.2, 10.3, 10.4 or 10.5:

VACATION: 12 August 7-19, incl.
(No. days) (Give dates of days taken off)

SICK LEAVE: (No. days) (Give dates of days taken off)

OVERTIME: (No. days) (Give dates of days taken off)

LEAVE WITHOUT PAY: (No. days) (Give dates of days taken off)

August 21, 1944

Date

Signed

Supervisor.

