

THE UNIVERSITY OF KANSAS  
LAWRENCE

May 6, 1942.

Dr. Forrest C. Allen, Head,  
Dept. of Physical Education,  
Robinson Gymnasium,  
Campus.

Dear "Phog":

Confirming our conversation this noon, I am planning on you to appear on the program of our Fire College next September. What we want you to do is to sell the value of First Aid training, especially for all of those connected with the fire service and a majority of those who are serving as volunteers in emergency defense activities, before an audience which is somewhat apathetic.

As I explained to you during our conversation, we feel that you can do the job better if we make no mention of "First Aid" in the title, so we are proposing as the title for your talk, "Emergency Treatment of Industrial and Defense Injuries", but shall be glad to have you modify it in any way that you desire.

The Fire College is scheduled for the four days from September 8 to 11, inclusive, and we will want your talk on one of the forenoon programs. However, I think we can arrange the exact day to suit your convenience, if you have any preference.

In connection with the entertainment of the Kansas Girls' State on June 14 to 21, inclusive, we would like to have the use of the swimming pool each afternoon of the school week for a period of approximately two hours. I believe that the arrangement last year gave these girls the use of the pool from 2:00 to 4:00 in the afternoon, but the exact period is not essential and the time can be shortened to an hour and a half, if this seems advisable in order to accommodate the regular students in the Summer Session and others who desire access to these facilities.

The officers of the Kansas American Legion Auxiliary, which is sponsoring the Girls' State, are very anxious to make use of Aletha Shuss, a student in the University, as director of the recreational program and to supervise the swimming pool. Miss Shuss holds the Red Cross Junior Life Saving Certificate. I should add that the committee in charge expects to comply with the same request that was made last year in having an adult counselor present at the swimming pool each afternoon while the members of the Girls' State are in the pool.

I shall be glad to know at your early convenience whether Miss Shuss will be satisfactory to you and your faculty as the supervisor of this activity.

Cordially yours,

*Harold G. Ingham*  
Director.