

DEPARTMENT OF PUBLIC WELFARE

BUREAU OF GENERAL INFORMATION
BUREAU OF SCHOOL SERVICE AND RESEARCH
LECTURE COURSE BUREAU
BUREAU OF VISUAL INSTRUCTION

THE UNIVERSITY OF KANSAS

UNIVERSITY EXTENSION DIVISION
LAWRENCE

DEPARTMENT OF EXTENSION TEACHING

BUREAU OF CLASS INSTRUCTION
BUREAU OF CORRESPONDENCE STUDY

August 6, 1941

Dr. F. C. Allen,
105 Robinson Gym,
Kansas University.

Dear Dr. Allen:

Just a note to confirm our conversation of Monday, August 4, in which we discussed several matters.

We are all delighted that you will be able to address the banquet meeting of the firemen on Wednesday night, September 3. We don't know definitely whether it will be held at Wiedemann's or at the Colonial, but will let you know in plenty of time. It probably will be held at 6:30.

I have seen Mr. Harris and will see the custodian of the Gym concerning the placement of the hospital cots in the gymnasium for use during the Fire School. They are now located in the Sigma Kappa sorority house and will be moved as soon as summer school is over.

I shall also talk to the custodian of Robinson Gym about the possibility of the swimming pool being open and the use of the showers during the time these men are here on the campus.

I have a note on my desk showing that we owe the Department of Physical Education \$4.20 for labor etc., in getting equipment and places ready for play for the girls who were here during Girls' State.

Thank you again for your many past favors.

Cordially yours,

Lee Gemmel

Lee Gemmel, In Charge
Short Courses and Institutes

LG:dj

*Trans. check
dep. to cr.
of P.E. Dept.*