

THE UNIVERSITY OF KANSAS  
UNIVERSITY EXTENSION DIVISION  
LAWRENCE

October 13, 1941

Mr. E. B. DeGroot, Jr.  
Director of Physical Training  
4th Air Force  
4057 Elmwood St.  
Riverside, Calif.

Dear Mr. DeGroot:

Thank you very much for your letter of October 10, advising that all you have pertaining to the course is a set of lesson sheets, two sets of examination questions, and the seven record cards. Under the circumstances, it isn't necessary for you to return any of that material to us.

We have already sent to you the check, which we obtained from the Business Office, for the papers that you read this summer. Perhaps it wasn't explained to you by the Physical Education Department, or perhaps we failed to make the point clear, but for a good many years it has been the ruling of the Board of Regents that full time faculty members are not to be paid for correspondence study work done during the year. In a few cases over the campus (including the Physical Education Department), this ruling was not strictly adhered to. Last year when the Budget Committee met, the Chancellor and the Budget Committee decided that regulation would have to be rigidly enforced. I am sorry that there was any misunderstanding about the matter, but the papers that you read during the year (ten in the fall and forty-seven in the spring) will have to be counted as part of your teaching load, and perhaps took the place of some committee work to which you might otherwise have been assigned.

Thank you very much for your cooperation in helping us with this work. Kind personal regards and best wishes to you.

Sincerely yours,

Secretary  
Bureau of Correspondence Study

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