

UNIVERSITY OF KANSAS
SCHOOL OF ENGINEERING AND ARCHITECTURE
LAWRENCE

OFFICE OF THE DEAN

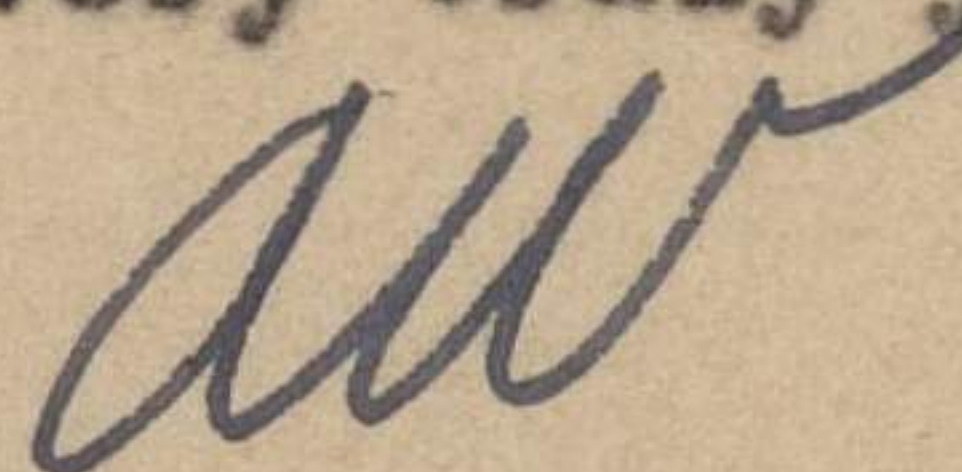
July 8, 1943.

Professor F. L. Brown,
107 Marvin Hall,
University of Kansas.

Dear Professor Brown:

As I may not be able to attend the re-enrollment session Saturday at 1:30 in Hoch Auditorium, will you please see that Physical Education class cards are put in the campus mail box outside the Dean's office Saturday evening. Mrs. Hulteen, Secretary, Physical Education Department, will get these cards from the mail box Sunday morning and make out class lists for instructors.

Very truly yours,



Alice Winter, Secretary,
School of Engineering
and Architecture.

W/o

May 13, 1943.

Dean J. J. Jakosky,
School of Engineering,
University of Kansas.

Dear Jay:

I want to tell you that no brochure I have read gave me as much information and as great a thrill as your "Tomorrow's Man of the Hour". I am taking it home for Mrs. Allen to read. I know she will get as much pleasure from reading it as I did.

And too, you remember I asked you to send one to Gerald Hesse and one to Glenn Charlton. You remember when we were playing golf together I mentioned it, and I am just following through. It will be a great benefit to them, I am sure.

Congratulations, and thanks a million.

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

May 14, 1943

Dean J. J. Jakosky,
School of Engineering.

Dear Dean Jakosky

I am sending you Wendell Robb's card for his
grade in Physical Conditioning. Will you kindly
sign this and send it to the Registrar?

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

May 14, 1943.

Dean J. J. Jakosky,
School of Engineering.

Dear Jay:

Here's the response from our good friend,
U. F. Rible.

Remember, the first time you want me in a
golf game with this young man I will respond most
enthusiastically. I think he is a swell fellow
and I congratulate you on getting such personable
and efficient men on your faculty.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

UNIVERSITY OF KANSAS

LAWRENCE

DIVISION OF PHYSICAL EDUCATION AND
INTERCOLLEGIATE ATHLETICS

January 14, 1938.

Professor J. O. Jones,
School of Engineering,
Hydraulics Laboratory.

Dear Jake:

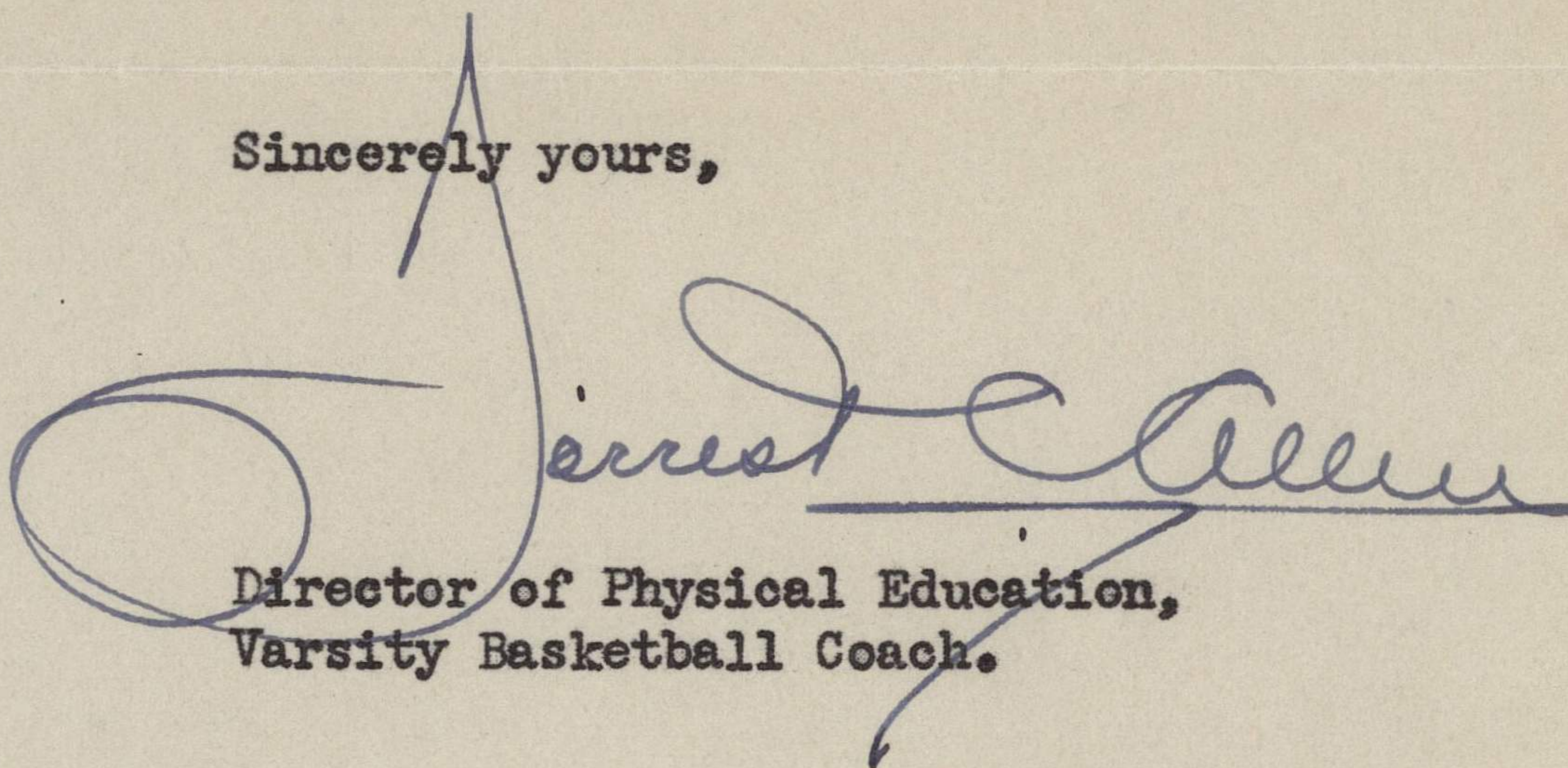
You will notice that the book which I had hoped Santa Claus would bring you is being delivered by Nelson Sullivan, one of our diminutive basketeers whom I hoped would prove Santa Claus in the basketball season, but it seemed like Oklahoma wouldn't let us have it that way.

I trust that you will get a little wallop out of some of the stories in the back of the book, "The Tales of Yesterday". The technical side of this game may not appeal to you, but some of this stuff is done in rather chatty fashion, and I hope you will enjoy it.

As usual, I am just about a month late, but if I live long enough I will get around to doing the things I want to do.

With every good wish, I am

Sincerely yours,

A large, stylized handwritten signature in blue ink, which appears to read "Ernest Allen". The signature is written over a horizontal line and has a long, sweeping underline that extends to the right.

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

UNIVERSITY OF KANSAS
SCHOOL OF ENGINEERING AND ARCHITECTURE
LAWRENCE

OFFICE OF THE DEAN

October 3, 1944

MEMORANDUM

to

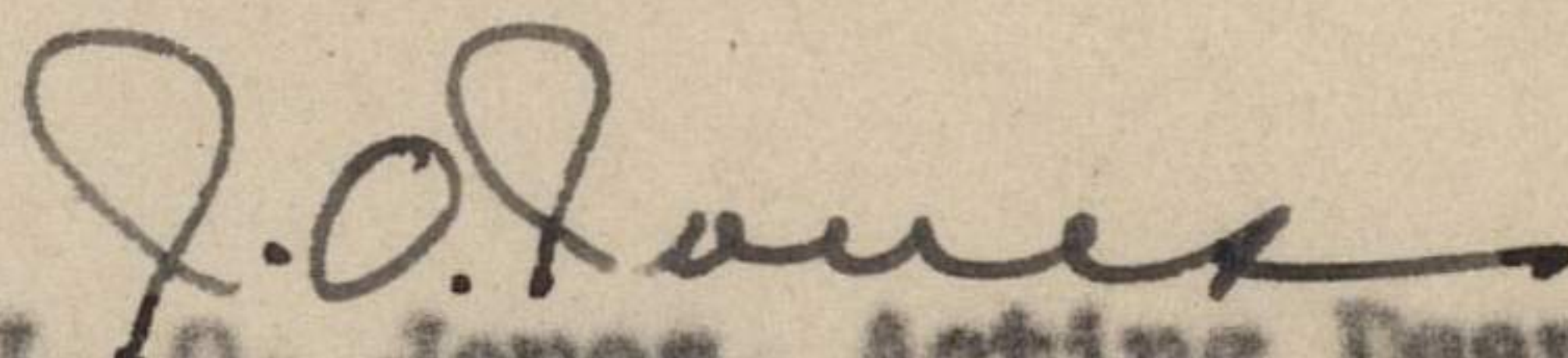
Professor J. D. Stranathan
Miss Helen Wroten
Professor R. W. Cooke
Mr. A. R. Bailey
Mr. Russell Lefferd
Dr. F. C. Allen
Miss Martha Peterson

Dear Colleague:

John Thomas Miller has been forced to withdraw from school to undergo brain surgery. He is reluctant to withdraw at this time because he does not wish to lose the semester's work.

I suggest that if he is doing satisfactory work at this date, he be given an incomplete in the course so that at some future time he may take the examination and receive the grade which his work justifies, rather than give him withdrawals.

Very truly yours,


J. O. Jones, Acting Dean
School of Engineering
and Architecture

JOS/e

*Mr. Stranathan
Inc. OK*

UNIVERSITY OF KANSAS
SCHOOL OF ENGINEERING AND ARCHITECTURE
LAWRENCE

OFFICE OF THE DEAN

September 21, 1943

To the Members of the Faculty,
School of Engineering & Architecture:

There seems to be some confusion with regard to the proper procedure regarding changes of enrollment. In order to keep accurate records in the Office of the Dean and in the Registrar's Office, it is necessary to have a standard routine. To that end the practice outlined below should be followed.

Civilian Students

The change of enrollment of civilian students will be made in the same manner as has been the custom in the past. Any civilian student who wishes to change his enrollment will be directed by the staff in the Dean's Office to consult his advisor. Such changes as the advisor deems desirable will be reported on the card designed for that purpose, a sample of which is enclosed. The card should indicate whether a course is added, is dropped, or whether there is merely a change in hours. When this information is received in the Office, appropriate notices will be sent to all instructors concerned, and to the Registrar.

V-12 Students

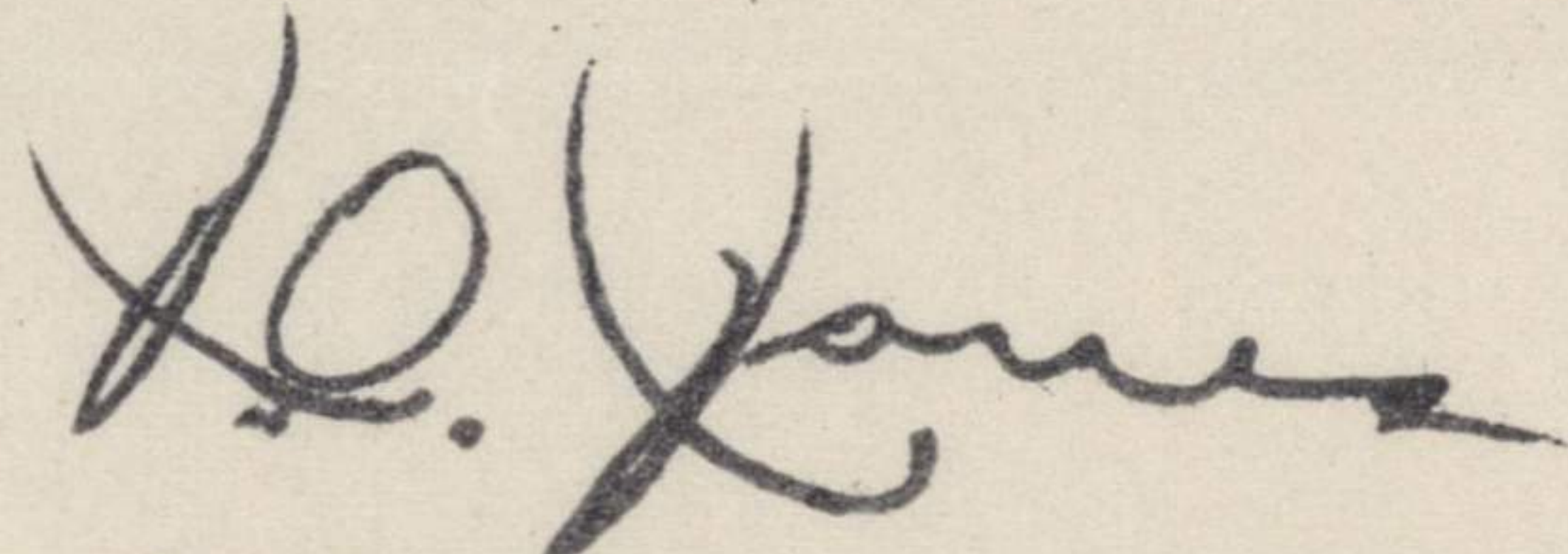
Desirable changes in the enrollment of V-12 students may become apparent to instructors, to advisors, or to the Naval Officers. Whoever initiates the change should follow the procedure outlined below.

1. First consult the head of the department concerned. If the head of the department approves the change, he should indicate that fact by "OK" and his initials on the margin of the "change of enrollment" card. The student should then be directed by the person initiating the change (or by the head of the department if the student himself initiates the change) to consult his advisor at the earliest possible time. If the advisor also approves the change, he should determine how best it can be made, and submit the proposal to the V-12 Office for final approval.

2. If final approval is given by the V-12 Office, the advisor should complete the change of enrollment by the use of the change of enrollment card. The remainder of the transaction will be completed in the Dean's Office in the usual way.

Withdrawals of civilians will be reported in the customary way. Students withdrawn from V-12 are indicated on the weekly report of the sick, issued by the Navy. Any student whose name appears on the weekly report as "dropped from the V-12 program", is officially withdrawn from the University and no withdrawal notices will be sent to instructors.

Men listed on the sick bay report as "discharged" are fully able to participate in all classes. Men listed as "to duty" are able to attend class, but may be relieved of physical exertion. In either case, they are expected to attend classes and are to be reported absent if they do not appear.



J. O. Jones, Acting Dean
School of Engineering
and Architecture.

105/C
Enc.

UNIVERSITY OF KANSAS
SCHOOL OF ENGINEERING AND ARCHITECTURE
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OFFICE OF THE DEAN

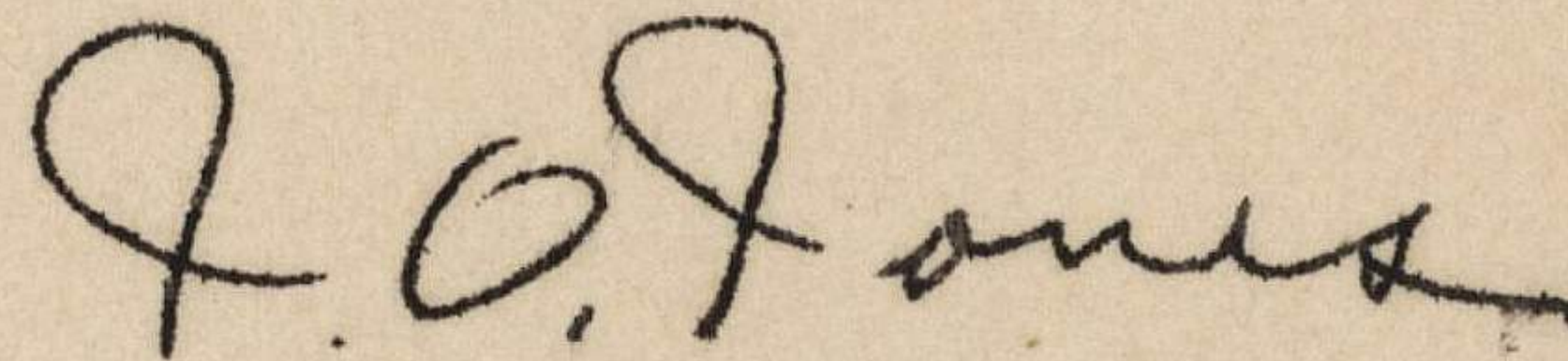
January 15, 1946

To the Members of the Faculty
School of Engineering & Architecture

Dear Colleague:

There will be a meeting of the Faculty of
the School of Engineering and Architecture at 4:30
Friday, January 18, 1946 in Room 109, Marvin Hall.

Cordially yours,

A handwritten signature in dark ink, appearing to read "J. O. Jones". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

J. O. Jones, Acting Dean
School of Engineering
and Architecture

JOJ;etm

December 14, 1945

Mr. F. A. Russell
School of Engineering

Dear F. A.:

I am returning the 25 Years Plan of
Hare & Hare. Thank you very much for the same.

Sincerely,

FCA:MF

Director of Physical Education,
Varsity Basketball Coach.

ENGINEERING STUDENTS PERMANENTLY EXEMPTED FROM PHYSICAL CONDITIONING
November 1, 1944

Afflick, James Radcliff
Anderson, Jack Williams
Anderson, John Beverly
Andrews, William A.
Anthony, T. V.
Bellows, Dexter Chapin
Bishop, Kenneth Edward
Blanding, Duane
✓ Bolze, Calvin Clarence
Brockett, John Lewis
Carter, Richard A.
Costello, Victor L.
Coupe, Joseph, Jr.
Dawley, Robert
Egbert, LaVaughn
✓ Evans, Lorn Richard
Fearey, Charles B.
✓ Form, Robert James
✓ Ferrell, Keith H.
Fleming, August E.
Follett, Robert C.
Fraser, Robert C.
Fuchs, John Robert
✓ Fulghum, Don Eugene
Gordon, Robert Glenn
Haines, William
Hall, Charles Frederick
Harp, Gerald Dwight
✓ Hayward, Oliver T.
✓ Henry, Robert Hardy
Hickey, Weldon Wilburn
Hollis, William
✓ Ise, Charles N.
Johnson, George C.
✓ Lang, Edward
Kaarbo, Clifford
King, Loren Clifton
✓ Kunzelman, Charles
Mann, William A.
McAdoo, James
McCaul, Donald Bryan
✓ McCollem, James R.
McConnell, Paul Rush
McGinness, Charles C.
McKinley, Robert Reed
Marshall, William A.
May, Nelson
Moore, Robert Roy
Nussbaum, Arthur J.
Oatman, Arthur, Jr.
Packard, Paul Lee
Parks, D. Graybill

Payton, Thomas F.
Pierce, Francis Elmo
✓ Pursell, Charles K.
Razak, Virgil L.
✓ Read, C. Edwin
Riedel, Richard
Rosenfield, Robert Lewis
Rundle, William
Sapp, Raymond Olen
Schirk, Hugh L.
Schreiber, Donald E.
Sells, John C.
✓ Shepherd, James Clay
Shockley, Clyde
✓ Simpson, Jerry
Stannard, Frank
✓ Stimson, David
Strandberg, John L.
Stucker, Harry T.
Surbaugh, Raymond
✓ Terry, Charles M.
Timmerman, Harold
✓ Wendlandt, Frank Robert
Westland, Jack Leroy
Whearty, Raymond F.
✓ Wheatercraft, Lyle E.
✓ White, Claude G.
✓ White, Robert Herr
Willis, George Hart
Wright, Willard K.
York, Albert Leslie
✓ Yount, Walter L.

Anyone with 4F Draft Classification.

Full-time instructors enrolled in University courses are automatically exempt.

Anyone enrolled in six hours or less is not required to take Physical Training.

✓ Dowdy, Lee Burton (Exc)
✓ Gardner, Dan L. (4F)
✓ Cook, Lloyd (4F)
✓ Ewing, Robt L. (Exc)
✓ Howland Shannon (4F)
✓ Santa John B. (Exc)
✓ Benjamin, Harold S. (New List)
✓ Atkinson, Russell J. (Exempt)
✓ Beal, Edward C.
✓ Nichols, Benjamin B. (New List)

ENGINEERING STUDENTS PERMANENTLY EXEMPTED FROM PHYSICAL CONDITIONING
November 1, 1944

Afflick, James Radcliff
Anderson, Jack Williams
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Andrews, William A.
Anthony, T. V.
Bellows, Dexter Chapin
Bishop, Kenneth Edward
Blanding, Duane
Bolze, Calvin Clarence
Brockett, John Lewis
Carter, Richard A.
Costello, Victor L.
Coupe, Joseph, Jr.
Dawley, Robert
Egbert, LaVaughn
Evans, Lorn Richard
Fearey, Charles B.
Ferm, Robert James
Ferrell, Keith H.
Fleming, August E.
Follett, Robert C.
Fraser, Robert C.
Fuchs, John Robert
Fulghum, Don Eugene
Gordon, Robert Glenn
Haines, William
Hall, Charles Frederick
Harp, Gerald Dwight
Hayward, Oliver T.
Henry, Robert Hardy
Hickey, Weldon Wilburn
Hollis, William
Ise, Charles N.
Johnson, George C.
Lang, Edward
Kaarbo, Clifford
King, Loren Clifton
Kunzelman, Charles
Mann, William A.
McAdoo, James
McCaul, Donald Bryan
McCollem, James R.
McConnell, Paul Rush
McGinness, Charles C.
McKinley, Robert Reed
Marshall, William A.
May, Nelson
Moore, Robert Roy
Nussbaum, Arthur J.
Oatman, Arthur, Jr.
Packard, Paul Lee
Parks, D. Graybill

Payton, Thomas F.
Pierce, Francis Elmo
Pursell, Charles K.
Razak, Virgil L.
Read, C. Edwin
Riedel, Richard
Rosenfield, Robert Lewis
Rundle, William
Sapp, Raymond Olen
Schirk, Hugh L.
Schreiber, Donald E.
Sells, John C.
Shepherd, James Clay
Shockley, Clyde
Simpson, Jerry
Stannard, Frank
Stimson, David
Strandberg, John L.
Stucker, Harry T.
Surbaugh, Raymond
Terry, Charles M.
Timmerman, Harold
Wendlandt, Frank Robert
Westland, Jack Leroy
Whearty, Raymond F.
Wheatecraft, Lyle E.
White, Claude G.
White, Robert Herr
Willis, George Hart
Wright, Willard K.
York, Albert Leslie
Yount, Walter L.

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Mon Wed Fri-

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