

June 14, 1946

Dean George Baxter Smith
Director of Summer Session
Fraser Hall

Dear Dean Smith:

This is for the small brochure that we had planned to have printed on newspaper for information of the Summer Session students. Will you make any additions or corrections and return it to me and I will have it printed.

Sincerely,

Assistant Professor
of Physical Education

HS:MF

Enc.

RECREATE WHILE YOU STUDY

1946 SUMMER SESSION

A full recreation program has been planned for K.U. students during the Summer Session. The facilities and resources of the university are at your disposal to help make your next few weeks enjoyable, as well as profitable. In addition to regularly scheduled activities, special events will occur from time to time. Watch for announcements.

Dances: Lynn Craig and his Skyliners, a twelve-piece dance band, will play for mid-week dances on the lower floor of Robinson Gymnasium. Dances will be held from 7:30 P.M. until 9:00 P.M. on Wednesday nights beginning June 26 and each Wednesday night until final week, with the exception of July 3. Admission will be by Fee Receipt Card.

Swimming: The indoor pool in Robinson Gymnasium will be open to K.U. students for recreational swimming according to the schedule listed below. Please note that swimming for women will not begin until July 1.

Women	1:00 - 3:00 P.M.	TTS
	3:00 - 6:00 P.M.	MWF
Men	1:00 - 3:00 P.M.	MWF
	3:00 - 6:00 P.M.	TTS
Men & Women	7:00 - 9:00 P.M.	MTWTF

Admission will be by Fee Receipt Card.

Playground: You will enjoy the playground at Fowler Grove which will be open evenings until 10:00 P.M. Here the families and children of students and faculty may find a cool spot in which to visit and meet their friends. Playground apparatus for the youngsters, shuffleboard, volleyball, aerial tennis, horseshoes, croquet and other games, will be available. From time to time community sings, outdoor movies, stunts, etc., will be on the program.

Music: The Fine Arts School is planning a series of concerts on Sunday and Tuesday evenings. Watch for announcements.

Intramurals: A summer intramural program is planned for both men and women. Any student who would like to participate actively this summer should get in touch with the intramural office to secure entry blanks and other information. Silver baseballs will be awarded to the winning teams of the softball tournament and medals to winners in individual events. Softball games will be played at 4:30 P.M. Plans call for at least two softball leagues, one composed of organized houses, the other from departments or schools of the university.

Activities for men include:

Softball

Tennis

Horseshoes

Golf

Intramurals for women:

Badminton

Tennis

Softball (if desired)

Get your entries in at once! Deadline for entries is June 28.

Mixer: An all-school mixer will be held Wednesday August 7.

Watch for announcements.

University Facilities: The university's tennis courts, picnic grounds west of Potter's Lake, museums, student union, gymnasium, athletic facilities, intramural fields, and the outdoor amphitheatre between Hæh and Haworth halls are recreation spots you will want to visit.

Remember to get your intramural entries turned in at the physical education office in 107 Robinson Gymnasium.

Deadline Friday, June 28.

Horseback Riding: Any student interested in obtaining horses or instruction in equitation call the K.U. stables, 346.

Lectures: At 7:30 P.M. on Monday evenings, July 1, 8, 15, 22, 29, and August 5, a series of lectures will be given by Dr. Robert G. Foster.

Lecture Topics

- I How Should Youth Prepare for Marriage
- II The First Year of Marriage -- Adjustments After Marriage
(The Veteran Returns to His Family)
- III On Being a Parent in the Atomic Era
- IV The Married Woman at Work and at Home
- V What Can Be Done About the Rising Divorce Rate
- VI The Family Unit

Watch for further announcements of additional lectures!

June 14, 1946

Dean George B. Smith
School of Education
Fraser Hall

Dear Dean Smith:

This may be a little early to be thinking about next summer, but I would like to get something on the record which I think is a splendid idea for another year.

Dr. Elbel has suggested the project and I am heartily in favor of it. We would like to have a two or three day physical education institute sometime in the next summer session, and invite a nationally known physical education expert who would be a headliner. Someone like C. H. McCloy of Iowa, J. B. Nash of New York University, Sharman of Alabama, Brownell of Columbia, or someone of this calibre. We would use local men to head up some of the sessions and to lead discussion groups.

I believe the institute could be financed for around \$300.00. I also believe it would give our Physical Education Department a shot in the arm, as well as boosting our stock throughout the state.

I wish you would give this your consideration. We will talk about it later, but I would like to get the plan on record as something toward which we could be aiming another year.

Sincerely yours,

HS:MF

April 2, 1946

Dr. Bert Nash
School of Education
University of Kansas

Dear Bert:

I have your list of people which you have sent to me. They all have resigned or retired. I have the Cancer Control Drive of Douglas County, which started April 1; therefore, I can see no purpose in my checking over a group of retired or resigned people. I am too busy with more important things than to run these down.

I trust you will see my position in this matter. I would not even have time to work on live prospects, let alone a lot of dead ones.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:MF

Enc.

UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION

OFFICE OF THE DEAN

"Pfog Allen"

This is for your information

George B. Smith



19-5888

12-42—2M

AMERICAN ACADEMY OF PHYSICAL EDUCATION

JAY B. NASH, *President*
NEW YORK UNIVERSITY
WASHINGTON SQUARE
NEW YORK 3, NEW YORK

FRANK S. LLOYD, *Chairman*
COMMITTEE ON AWARDS
COLLEGE OF THE CITY OF NEW YORK
NEW YORK, NEW YORK

C. H. McCLOY, *Secretary*
FIELD HOUSE
STATE UNIVERSITY OF IOWA
IOWA CITY, IOWA

January 26, 1946

Dear Sir:

As you are probably aware, the American Academy of Physical Education which was established in 1926, and is a restrictive member organization made up of those who have made outstanding contributions to the field of health, physical education and recreation, attempts to recognize outstanding contributions to these fields through the form of an award.

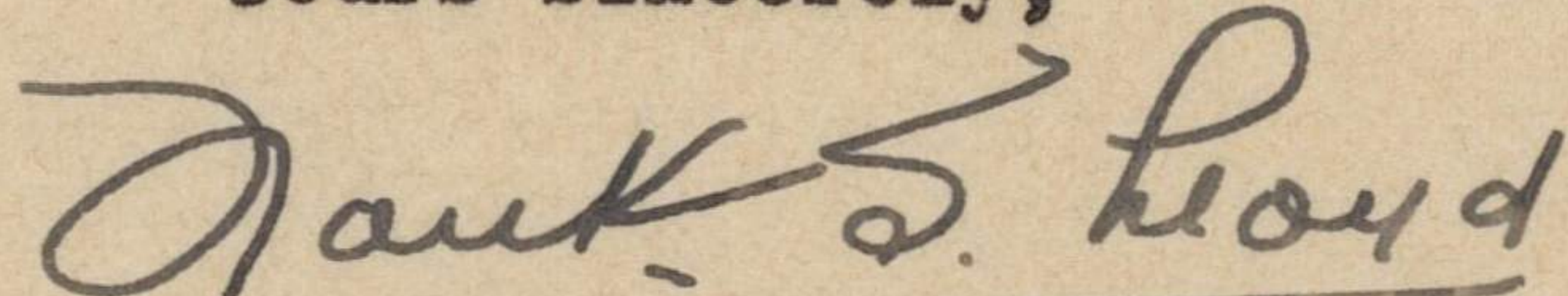
Every effort is made to select the outstanding contribution in the field of research, publications, administration, and creative work, and to recognize these outstanding contributions by a certificate and other proper recognition.

It is felt that by this effort, we not only stimulate such outstanding achievements but properly recognize the individuals and pay due credit to the institution or organization of which they are a part.

I am attaching herewith a description of the various awards. It is our hope that should there be under your jurisdiction what you consider to be an outstanding achievement that has occurred in these fields since January 1941, that you will inform the Academy of these achievements in order that they may be properly considered for this recognition.

Thanking you for your cooperation in this matter,

Yours sincerely,



Frank S. Lloyd, Chairman
Committee on Awards
American Academy of Physical Education

AMERICAN ACADEMY OF PHYSICAL EDUCATION

POLICIES AND METHODS OF AWARDS TO BE MADE IN 1946

- A. PURPOSE: To provide recognition to outstanding contributions to the fields of Physical Education, Health and Recreation.
- B. METHODS: Through a careful process of selection, it hopes to identify the outstanding contributions to the fields through research, administration, publications and creative efforts, and to properly recognize their achievements in the form of a certificate of recognition.
- C. REGULATIONS:

1. Research Award

This award is designed primarily to give recognition to men and women in the profession, or in allied fields, who have made an outstanding contribution through research.

The committee will consider research which is brought to its attention through any recognized agency such as Institutions of Higher Learning, Social and Youth Agencies, Commissioners of Education, members of the American Association of Health, Physical Education and Recreation, and Fellows of the Academy of Physical Education.

The Research Council of the American Association of Health, Physical Education and Recreation will cooperate with the Academy in evaluating submitted research.

A full description of the research, the auspices under which it was conducted, the date of its completion, its conclusions, and where possible a reprint should be submitted.

2. Administrative Award

This award is designed to recognize one or more individuals who have projected and carried out with success an outstanding administrative task during the period January 1941-January 1946.

Recommendations for such an award should be made by Fellows of this academy and members of the Legislative Council of the American Association of Health, Physical Education and Recreation.

The recommendation should describe in sufficient detail, the nature of the task, what it involved, how and when it was carried out and its outstanding characteristics.

3. Publication Award

It is the purpose of this award to single out one or more publications which have and will have an outstanding influence with development of the fields of Health, Physical Education and Recreation.

Publishing companies, Military organizations and Fellows of the Academy may make recommendation. Each recommendation should include with a copy upon publication, the reasons for its consideration for this award.

4. Creative Award

Outstanding contributions are made in areas other than those listed above, and particularly in creative work, the impact of which is easily recognizable, but may not appear in published form, such creative work to have occurred during the period January 1941-January 1946. Recommendations for this award may be made by the director of any agency or organization or by Fellows of this Academy.

Such recommendation should include a description of the creative work, its outstanding characteristics and contribution, and sufficient evidence of its creativeness to enable the committee to make an adequate judgment.

No active Fellow of the Academy is eligible to receive an award.

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Awards will be made for accomplishments during the period of January 1941-January 1946. Recommendations should be received by the chairman, Professor Frank S. Lloyd, Department of Hygiene, The College of the City of New York, 138th Street and Convent Avenue, New York 31, N.Y., not later than March 1st, 1946.

MEMBERS OF THE COMMITTEE OF AWARDS

- Frank S. Lloyd, Chairman
- John F. Bovard, Head of Department of Physical Education, Division for Men
University of California
- Howard Braucher, President, National Recreation Association
- Anne Schley Duggan, Director of Department of Health, Physical Education and
Recreation, Texas State College for Women
- Mabel Lee, Professor of Physical Education, University of Nebraska
- Helen McKinstry, President, Russell Sage College, Troy, New York
- Dorothy B. Nyswander, Health Education Specialist, Division of Education,
Coordinator of Inter-American Affairs, Washington, D. C.
- S.C. Staley, Director of School of Physical Education, University of Illinois
- Arthur H. Steinhaus, Robinson Foundation Inc., New York City
- Gertrude Moulton, Secretary for the Academy, University of Michigan

January 10, 1946

Dean George Baxter Smith
School of Education

Dear Dean Smith:

I am sending you another letter received from Paul B. Lawson that my secretary neglected enclosing in the previous letter to you.

Regarding the enclosed letter of July 17, this date was just after Mrs. Hulteen had resigned on July 1 and Henry Shenk had his football practice, as well as the new enrollment of the Navy V-12 boys, and I took over as District Governor of Rotary, so everything was in its worse possible situation. We could not get anyone to fill Mrs. Hulteen's shoes. I had a student helping until we could get someone. I think that by reading this enclosed letter over you can perhaps see where the original protest originated.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:MF

Enc.

January 9, 1946

Dean George Baxter Smith
School of Education

Dear Dean Smith:

I am sending you a carbon copy of the letter that I have written Raymond Nichols on some financial matters that he and I have been handling very amicably. I thought I would pass this on to you and after I get back from my trip, I will talk with you before I see Mr. Nichols if you desire.

I am also sending some letters, but not a complete file, on Dean Lawson's problem. Please return them to me after you finish reading them.

I have also made one change in our department; mainly, that each instructor in our department will be directly responsible for the class record of these men. It has been very difficult under the regular enrollment of Navy men in Physical Education for any one instructor to assume this responsibility. Sometimes one student would be under four different men in one week. By permitting the Navy men to enroll in activities, I am sure each instructor will be able to handle the situation as is done in academics. It will still take a lot of team work but we will try this new procedure. I am sure this will aid in solving a great many problems and in keeping the records better than when they were handled through the central office. This is for your information.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:MF

Enc.

January 2, 1946

Mr. H. E. Chandler
Professor of Education
Frank Strong Hall
Campus

Dear Mr. Chandler:

Thank you for the names of the high school students who are prospective Physical Education majors. I am writing the boys and asking Miss Hoover to write the girls.

Sincerely,

Director of Physical Education,
Varsity Basketball Coach.

FCA:MF

Dr. Allen:

Here are notes on your
more prospective physical education
students whom I interviewed on
recent visits to high schools. I am
sure they will be interested in
hearing from you and in receiving
the special folders on physical education
courses.

Sincerely,

H. E. Chandler.

PAID
FEB 7 1941
BUSINESS OFFICE

Pd by

DT ck # 7050

November 29, 1945

Miss Jeanne Chenoweth, Psychometrist
Guidance Bureau
School of Education

My dear Miss Chenoweth:

It was mighty nice of you indeed, to send me the clipping from the Omaha World Herald. The comments are very interesting. Won't you please give your father my kindest regards?

It would be nice to thank you personally and to discuss some of the angles to which you have so kindly called my attention.

Sincerely yours,

Forrest C. Allen, Director
Physical Education
Varsity Basketball Coach

FCAns

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

COMMITTEE ON ADMISSIONS AND GUIDANCE

November 28, 1945

Dear Dr. Allen:

It was my thought that you might be interested in the articles from "A.P." as they appeared last weekend in the Omaha World Herald.

My father - H. F. Chenoweth of Omaha, who is a motion picture man and has photographed B. U. football games for many years prior to ^{the} war, immediately recalled that easterners also denied your accusations of betting on basketball games in New York, only to lose face when it was found later that you were right.

Best of luck for your coming
season even though I'm still
at heart a "cornhusker".

Sincerely,

Jeanne Chenoweth

Psychometrist,

Guidance Bureau

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

OFFICE OF THE DEAN

September 29, 1945

Doctor F.C. Allen
Department of Physical Education
Campus

Dear Doctor Allen:

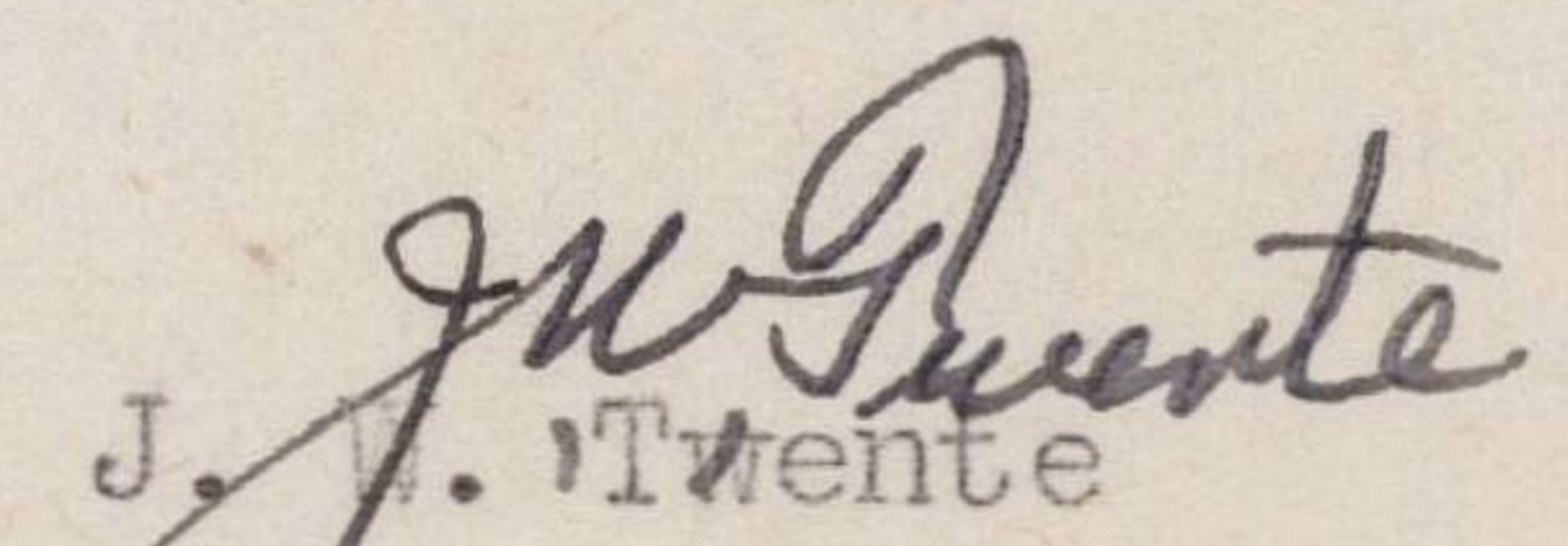
I thank you for the summary sheets in which you indicate the use of the physical education facilities as well as the load for each of the instructors. Doctor Jacobs will of course see this material.

I want to say that I never appreciated your problem as to space and man-power so fully as this picture presents. Believe me when I say that I realize that you are doing your best to help provide a physical education program for the students of the University High School.

Doctor Jacobs is investigating the possibility of getting some time at the Community Building. I feel sure that he and Mr. S trait with your approval will work out some kind of a program for the boys that will be interesting and have value for them.

I want to express my hearty appreciation of the adjustments that Miss Hoover made under considerable difficulties to take care of the girls of the University High School. It seems that all of us are expected to deliver a good program in our departments without adequate physical facilities. It is my hope that with a compilation of all our problems, the picture of our needs may be more objectively presented to the administration. With kindest personal regards, I beg to remain

Sincerely yours,


J. W. Twente
Dean

JWT/ct

1945-1946
**Membership
Ticket**

No 16738

Name Forrest C. Allen

Address Laurence

is a member entitled to all services of the

KANSAS STATE TEACHERS ASSN.

1945-1946

Membership \$3.00

C. O. Wright, Exec. Secretary

If this ticket is lost—By order of K.S.T.A. Board, the member may secure another at the convention by payment of \$3, and \$2.50 will be refunded upon proof of claim. The 50c is for clerical work, bank charges, etc.

Show this ticket when you vote.

October 4, 1945

Dean J. W. Twente
103 F.

Dean J. W. Twente

Dear Dr. Twente:

I genuinely thank you for your fine letter concerning the treatment of physical education with University High School.

I assure you that at all times I will cooperate to the fullest extent in giving every opportunity that we can offer, consistent with our congested program, to your very necessary problem over there.

I want to make a report on the city council's attitude toward University High School's using the gym at the Community Building. Last night the entire city council met at the City Hall for the purpose of discussing unofficially the problems confronting us in erecting a suitable war memorial, and also building a much-needed fire and police building. After adjournment, I addressed the entire council including the committee members that were to study the problem for University High, and stressed the fact that these committee members by voting to permit these students to use the gym would be doing education in Lawrence a real service. I appealed to them to make the estimated cost as low as possible to include the kilowatt hours of electricity used and the cost of water used for showers. I expressed the hope that the upkeep and the cost of polishing and cleaning the floor be, so far as possible, charged to the building maintenance cost paid by the city. In other words, I stressed the fact that these students are children of citizens of Lawrence who are taxpayers. Since the city pays a great deal of the expense of education in the Lawrence Public Schools, they would be doing exactly this for the group of children who are receiving education at University High School.

The council looked upon this in a very friendly way. They did express a fear, however, that there might be a danger of the boys coming down and at times being left alone without supervision. In this way, they feared possible damage to property of the building, and naturally, they, being responsible, expressed the hope that no Oread boy would ever be left alone in the building without supervision. I assured them that Mr. Strait who had had excellent training in physical education before coming to us was supervisor of physical education activities of the Chanute Public School, and was very cognizant of the necessity of keeping youngsters under supervision at all times. I assured them that they need have no fear of Mr. Strait's leaving them in the building for one moment without supervision.

The committee reporting on this, including Messrs. Burgert, Selig, Eustace and Russell, were present, and if I can diagnose clearly, I believe they will make a very favorable report. Mr. Harold Fisher, city clerk who was formerly county superintendent of Douglas County, also had questions to ask and discuss, but I assure you they were friendly ones.

October 4, 1945

Dean J. W. Twente, cont.

Dean J. W. Twente
103 F.

Dear Dr. Twente:

asked in a friendly way to assure these other members of the council that in his opinion things would be carried on satisfactorily. He personally saw to it that the Bundles for Britain equipment were moved out of the shower room so that showers would be available to the youngsters.

I assure you that at all times I will cooperate to the fullest extent possible. I did the very best I could to sell the proposition, and I believe that while it was not necessary for me to speak to the committee regarding this matter, it certainly did no harm. Already the groundwork had been laid by you and Dr. Jacobs.

I am enclosing for your inspection as well as Dr. Jacob's, the individual schedules of all of our men and women in this department. I would appreciate it if, after you read this report, you will send it on to Dr. Jacobs. I feel that this information will be helpful to you in appreciating the load these teachers are carrying here. I am also sending a copy to Mr. Raymond Nichols.

Very cordially yours,

Forrest C. Allen, Director
Physical Education
Varsity Basketball Coach

The council looked upon this in a very friendly way. They did not press a fear, however, that there might be a danger of the boys coming down and at times being left alone without supervision. In this way, they feared possible damage to property of the building, and naturally, they being responsible, expressed the hope that no great boy would ever be left alone in the building without supervision. I assured them that Mr. Strait who had had excellent training in physical education before coming to us was supervisor of physical education activities of the Granite Public School, and was very cognizant of the necessity of keeping youngsters under supervision at all times. I assured them that they need have no fear of Mr. Strait's leaving them in the building for one moment without supervision.

The committee reporting on this, including Messrs. Burger, Bell, Busch and Russell, were present, and if I can diagnose clearly, I believe they will make a very favorable report. Mr. Harold Fisher, city clerk who was formerly county superintendent of Douglas County, also had questions to ask and discuss, but I assure you they were friendly ones.

October 4, 1945

Dean J. W. Twente
103 P.

Dear Dr. Twente:

I genuinely thank you for your fine letter concerning the treatment of physical education with University High School.

I assure you that at all times I will cooperate to the fullest extent in giving every opportunity that we can offer, consistent with our congested program, to your very necessary problem over there.

I want to make a report on the city council's attitude toward University High School's using the gym at the Community Building. Last night the entire city council met at the City Hall for the purpose of discussing unofficially the problems confronting us in erecting a suitable war memorial, and also building a much-needed fire and police building. After adjournment, I addressed the entire council including the committee members that were to study the problem for University High, and stressed the fact that these committee members by voting to permit these students to use the gym would be doing education in Lawrence a real service. I appealed to them to make the estimated cost as low as possible to include the kilowatt hours of electricity used and the cost of water used for showers. I expressed the hope that the upkeep and the cost of polishing and cleaning the floor be, so far as possible, charged to the building maintenance cost paid by the city. In other words, I stressed the fact that these students are children of citizens of Lawrence who are taxpayers. Since the city pays a great deal of the expense of education in the Lawrence Public Schools, they would be doing exactly this for the group of children who are receiving education at University High School.

The council looked upon this in a very friendly way. They did express a fear, however, that there might be a danger of the boys coming down and at times being left alone without supervision. In this way, they feared possible damage to property of the building, and naturally, they, being responsible, expressed the hope that no Oread boy would ever be left alone in the building without supervision. I assured them that Mr. Strait who had had excellent training in physical education before coming to us was supervisor of physical education activities of the Chanute Public School, and was very cognizant of the necessity of keeping youngsters under supervision at all times. I assured them that they need have no fear of Mr. Strait's leaving them in the building for one moment without supervision.

The committee reporting on this, including Messrs. Burgert, Selig, Eustace and Russell, were present, and if I can diagnose clearly, I believe they will make a very favorable report. Mr. Harold Fisher, city clerk who was formerly county superintendent of Douglas County, also had questions to ask and discuss, but I assure you they were friendly ones.

October 4, 1941

Dean J. W. Twente, cont.

Dean J. W. Twente
100

asked in a friendly way to assure these other members of the council that in his opinion things would be carried on satisfactorily. He personally saw to it that the bundles for Britain equipment were moved out of the shower room so that showers would be available to the youngsters.

I did the very best I could to sell the proposition, and I believe that while it was not necessary for me to speak to the committee regarding this matter, it certainly did no harm. Already the groundwork had been laid by you and Dr. Jacobs.

I am enclosing for your inspection as well as Dr. Jacobs's, the individual schedules of all of our men and women in this department. I would appreciate it if, after you read this report, you will send it on to Dr. Jacobs. I feel that this information will be helpful to you in appreciating the load these teachers are carrying here. I am also sending a copy to Mr. Raymond Nichols.

Very cordially yours,

Forrest C. Allen, Director
Physical Education
Varsity Basketball Coach

The council looked upon this in a very friendly way. They did not press a law, however, that there might be a danger of the boys coming down and at times taking jobs along without supervision. In this way they would be liable to property of the building, and especially they being responsible, expressed the hope that no great boy would ever be left alone in the building without supervision. I assured them that Mr. Smith who had excellent training in physical education before coming to us was supervisor of physical education activities of the Gamma Phi Beta school, and was very cognizant of the necessity of keeping youngsters under supervision at all times. I assured them that they need have no fear of Mr. Smith's leaving them in the building for one moment without supervision.

The committee reporting on this, including Messrs. Burger, Bell, Busch and Russell, were present, and if I can diagnose clearly, I believe they will raise a very favorable report. Mr. Harold Fisher, only clerk who was formerly county superintendent of Douglas County, also had questions to ask and discuss, but I assure you they were friendly ones.

October 4, 1945

Dean J. W. Twente
103 F.

Dear Dr. Twente:

I genuinely thank you for your fine letter concerning the treatment of physical education with University High School.

I assure you that at all times I will cooperate to the fullest extent in giving every opportunity that we can offer, consistent with our congested program, to your very necessary problem over there.

I want to make a report on the city council's attitude toward University High School's using the gym at the Community Building. Last night the entire city council met at the City Hall for the purpose of discussing unofficially the problems confronting us in erecting a suitable war memorial, and also building a much-needed fire and police building. After adjournment, I addressed the entire council including the committee members that were to study the problem for University High, and stressed the fact that these committee members by voting to permit these students to use the gym would be doing education in Lawrence a real service. I appealed to them to make the estimated cost as low as possible to include the kilowatt hours of electricity used and the cost of water used for showers. I expressed the hope that the upkeep and the cost of polishing and cleaning the floor be, so far as possible, charged to the building maintenance cost paid by the city. In other words, I stressed the fact that these students are children of citizens of Lawrence who are taxpayers. Since the city pays a great deal of the expense of education in the Lawrence Public Schools, they would be doing exactly this for the group of children who are receiving education at University High School.

The council looked upon this in a very friendly way. They did express a fear, however, that there might be a danger of the boys coming down and at times being left alone without supervision. In this way, they feared possible damage to property of the building, and naturally, they, being responsible, expressed the hope that no Oread boy would ever be left alone in the building without supervision. I assured them that Mr. Strait who had had excellent training in physical education before coming to us was supervisor of physical education activities of the Chamute Public School, and was very cognizant of the necessity of keeping youngsters under supervision at all times. I assured them that they need have no fear of Mr. Strait's leaving them in the building for one moment without supervision.

The committee reporting on this, including Messrs. Burgert, Selig, Eustace and Russell, were present, and if I can diagnose clearly, I believe they will make a very favorable report. Mr. Harold Fisher, city clerk who was formerly county superintendent of Douglas County, also had questions to ask and discuss, but I assure you they were friendly ones

October 4, 1943

Dean J. W. Twente, cont.

Jan 1, 1943

asked in a friendly way to assure these other members of the council that in his opinion things would be carried on satisfactorily. He personally saw to it that the bundles for Britain equipment were moved out of the shower room so that showers would be available to the youngsters.

I did the very best I could to sell the proposition, and I believe that while it was not necessary for me to speak to the committee regarding this matter, it certainly did no harm. Already the groundwork had been laid by you and Dr. Jacobs.

I am enclosing for your inspection as well as Dr. Jacobs', the individual schedules of all of our men and women in this department. I would appreciate it if, after you read this report, you will send it on to Dr. Jacobs. I feel that this information will be helpful to you in appreciating the load these teachers are carrying here. I am also sending a copy to Mr. Raymond Nichols.

Very cordially yours,

Forrest C. Allen, Director
Physical Education
Varsity Basketball Coach

The council looked upon this in a very friendly way. They did not press a fear, however, that there might be a danger of the boys coming down and at times being left alone without supervision. In this way they feared possible damage to property of the building, and naturally they being responsible, expressed the hope that no great boy would ever be left alone in the building without supervision. I assured them that Mr. Stewart who had had excellent training in physical education before coming to us was supervisor of physical education activities of the Clinton Public School, and was very competent of the necessity of keeping youngsters under supervision at all times. I assured them that they need have no fear of Mr. Stewart's leaving them in the building for one moment without supervision.

The committee reporting on this, including Messrs. Burgess, Bell, Burton and Russell, was present, and I am glad to say that I believe they will make a very favorable report. Mr. E. J. Taylor, city clerk who was formerly county superintendent of Louisa County, also had questions to ask and discuss, but I assure you they were friendly ones.

September 28, 1945

Dean J. W. Twente
103 Fraser
University of Kansas
Lawrence, Kansas

Dear Dean Twente:

Enclosed you will find a Men's Physical Education
Schedule and Instructor's Load Schedule for the
department of Physical Education. May I suggest that
you show this to Mr. Jacobs.

Yours very sincerely,

Director of Physical Education,
Varsity Basketball Coach

FCA:LM

To the Faculty of the
School of Education:

Your curriculum committee has had one meeting to discuss the general plan of procedure dealing with the numerous items that must be considered if we are to give adequate answers to the questions raised by Chancellor Malott in his address at our last faculty meeting. In view of the suggestion by Dean Stouffer at an earlier meeting that revision of the entire graduate program in Education is an urgent need, your committee decided that it might be well to begin with this portion of the program. We feel that we may be able to accomplish some significant results in this area in the next few weeks and perhaps have a revised list of courses ready for use by September. In view of the possibility that we may have some members of the armed forces returning to school for graduate work within the next several months it seems desirable to review our present set-up and make improvements at the earliest possible date. This does not mean that we consider the undergraduate training program, the possibility of nursery school education, the improvement of the training school, the re-establishment of the Bureau of School Service, the recruitment of teachers, as less important than the graduate work. They are not. However, they probably will require more extended study and it is doubtful if a completely revised offering can be worked out before the summer or fall of 1946. Because of the work done on the graduate courses three years ago much of the usual preliminary work will not be necessary. We can begin with the present set-up and can start consideration of courses almost at once.

To do this effectively we need your help. No changes should be made without full consideration and discussion by the entire faculty. Will you please study carefully the present graduate offerings of the Department of Education and then send to the chairman of the curriculum committee, 121 Fraser, your suggestions on the following items:

1. What changes, if any, should be made in the statement of objectives, scope of study, admission prerequisites, requirements, and programs leading to the various graduate degrees?
2. Is our present grouping of courses into five fields (administration and supervision, curriculum, educational psychology, and guidance, educational theory and philosophy, evaluation) satisfactory? Should we have other groupings? Are the courses rightly classified or should some of them be shifted?
3. Is our present list of specialized courses necessary? Should some of them be dropped and the others be assigned to one of the main fields?

4. Should there be a field for methods courses to which the special methods courses could be assigned?
5. Should enrollment in the courses in "Special Fields of Study" under each main field be limited to graduate students or should they be open to undergraduates as at present?
6. What is the purpose of prerequisites? Should they be made more definite and specific to prepare students to handle a given course properly or should they be general as at present, ("the fundamentals group", "15 hours of Education.")? Should experience in teaching be accepted in lieu of course prerequisites? If so, how much should be required?
7. Should new courses be set up to cover some of the items now listed under special fields of study?
8. Should there be a change from the present uniform two-hour courses to courses of two, three and five hours in order to permit the arrangement of better programs for graduate students? If so, what should these courses be?
9. Should the present plan of four introductory courses in each main field be continued or should the number be determined by the needs of our students, the scope of our program in each area, and the relative importance of each area in our set-up?

Please give these matters your careful consideration and send in your suggestions in the next week or ten days. Put them in writing if possible or see a member of the committee. We hope that this whole matter may be freely discussed at a faculty meeting in the near future.

Sincerely yours,

E. E. Bayles
A. H. Turney
Ruth Hoover
Maud Ellsworth
E. Thayer Gaston

HEC/jm

H. E. Chandler, Chairman

MEMORANDUM TO
SCHOOL OF EDUCATION FACULTY

March 29, 1945

Some months ago I presented a communication to the Faculty of Liberal Arts and Sciences, raising some fundamental educational questions. I should now like to ask some questions of the School of Education Faculty and to present some suggestions concerning the problems and policies of the School of Education. I do so with no assurance at all as to what the answers are, or as to the direction the School should take. I do know that these questions are not new, and that they have been often discussed; but I do not know what, if any, conclusions have been reached by the Faculty. These questions are matters for your decision. But they must be faced courageously and aggressively.

I. How can we attain the acknowledged leadership in the field of education in this state?

We do not now have it. We have distinguished members on this Faculty, but we are not a distinguished school. What steps can we take to assume the keystone position in the field of education?

II. Why do we not have a better demonstration high school, which is the chief laboratory of your school?

A. What is it demonstrating and to whom? What teachers come here and from what fields to see the latest in pedagogical methods?

B. How many of you have ever inaugurated or participated in experimental educational problems in this laboratory of yours? How many have been in the high school building in the past year? What are your future objectives for it? How do you propose to attain them?

C. In view of the High School facilities, would it be wise to reduce the time required with a corresponding reduction to 3 hours of credit, which would still meet the certificate requirements? Could apprentice teaching replace supervised teaching in some fields, and would it be feasible to explore extending its use to the Lawrence schools?

This is your laboratory. It is your responsibility. I have never had a constructive over-all program presented to me by this Faculty, for the development of that laboratory. If it is to be only a place where students of education go to fulfil practice requirements, we should close the University High School, and try to place the students in various surrounding schools.

It is sometimes suggested that we need a new building. That to my mind places the cart before the horse. Why a new building until there is something of real significance, experimental or demonstrative, or laboratory, going on inside?

III. What can be done to improve the whole undergraduate teacher-training program in the University?

- A. What basic training in the first two college years should every prospective teacher have, particularly in English, Mathematics, Science, and the Social Sciences? Do the College requirements assure the training desired?
- B. Is the present arrangement of required courses in Education the best that the Faculty can devise to reach the end in view? The purpose of each course, its context, and its place in the sequence need constant reappraisal and might well be considered in these days of light loads.
- C. Why so many electives? The most recent catalogue carries a list of about thirty courses open to election by juniors and seniors in addition to methods courses, supervised teaching, and special problems courses.

Might not better training be assured, especially to candidates for the A.B. who take only one elective course, if the electives were held to a few courses, each with a definite purpose, particularly in view of the fact that the elective course is not a prerequisite to a Kansas certificate?

D. Should some use be made of our nursery schools as laboratories for the School of Education?

The Home Economics Department has done a magnificent job in organizing and operating nursery schools on our campus and in the community. These schools now operate on a Federal budget of nearly a quarter of a million dollars a year. They are ours, and yet I've never heard them discussed as a possible useful tool for the School of Education.

IV. Would it not be wise to restudy at this time the graduate program in education, with the purpose constantly in mind of providing the best possible individual courses to train in the best possible manner, the teachers, administrative officers, and the counsellors for the schools of our state?

V. How can the prestige of the teaching profession be increased in this state?

How can we use our influence toward better pay, and a more respectable place in the social organization of the communities of this state for the teachers?

VI. How can this Faculty contribute to the interest of students and future students, in the teaching profession, either during their early years in the University, or even in the high schools?

Can we not devise and prosecute some vigorous program of interesting students, both in education and in the School of Education?

VII. How can we better assure ourselves that those we undertake to train are well fitted in personality, character, and ability to become able teachers?

Are there aptitude tests which we might use with confidence? Can the Bureau of Testing and Guidance assist at this point? The student is entitled to just as much information as possible about his or her personal qualifications before entering on this rigorous and important professional training. Can we be of further help?

VIII. How can we get greater cooperation between the departments giving the specialized training in the College, and the School of Education?

This seems to me to be a particularly important problem. In several departments of the College a heavy proportion of the majors become high school teachers; hence, the courses which the future teachers take should be planned to meet their needs.

Might it not be wise if the instructors in charge of the methods course and the supervised teaching were always a joint appointment of the specialized department concerned and the Faculty of Education, and a member of both Faculties?

IX. Is it possible to reactivate more aggressively the Bureau of School Service?

One suggestion, which I think your Dean has already in mind, for the next year or two, is to help meet

the problems arising in putting the new school laws into effect.

There are also, of course, the surveys of buildings, finances, and other phases of a given school system.

- X. Could the Faculty of Education increase its service to the State through an increased Extension Division program? This Faculty has been rather a leader among the Faculties of the University in this regard, and it is a most important area of public relations as well as service.
- XI. Should we attempt, say for this summer and fall, to consider the possibilities of a series of institutes over the state for rural school teachers, for county superintendents, for teachers in a community, or in a county, of a particular high school subject, or for counsellors, etc.?
- XII. And, finally, what about distinguished guests or speakers in the field of education? Guests and lecturers are requested and provided in various fields of the University's coverage, but I recall no request from the School of Education, to bring guests here for single lectures, nor is there on the proposed Faculty this summer, so far as I know, a single distinguished guest teacher.

The foregoing questions are samples, not inclusive, of those which it seems to me should be constantly gaining the aggressive, careful attention of this Faculty. We have few students; but the finances of the University are such that your jobs are not in jeopardy. This time is therefore -- glorious opportunity for reappraisal and study, for inquiry and discussion, for planning and building such as the Faculty of Education may not have again in the lifetime of any member of it.

I hope you will find sound, useful, constructive answers to the questions I have asked. But let me repeat; I do ask you to face them and to answer them.

I do not know the answers and have no program to offer you or to urge upon you. These are the sort of questions, the answers to which are the prerogative of the Faculty, not the administrator. Engaged in such a task, these lean war years may be the most fruitful in the entire history of the School of Education.
