

July 20, 1943

School of Education Faculty:

Your committee to study the proposal for Regional Staff Institutes submits the following report:

1. The general details of the institute program should follow the outline suggested in the original report of the committee in Proposal I of the mimeographed report.
2. Each of the institutes should be centered around a general theme, preferably on some phase of the war or the post-war period and the role of the schools.
3. ~~Some member~~ or members of the Education staff should be selected to make the contacts with the local school people in organizing institute centers and areas, and in making the preliminary plans for any institute.
4. A committee of three members of the Education staff should be appointed to serve as the general promotional staff for these institutes. This committee would be charged with the development of the finished program, the enlistment of the cooperation of other groups or agencies in the promotion of the institutes, and the general promotion and publicizing of the institutes.
5. ~~Wherever~~ feasible, the cooperation and support of the Extension Division and of the Alumni Association should be secured so that the largest value to the University as a whole could be received, and so that the resources of these organizations may be used in the promotion of the various institutes.
6. It is recommended that the services and the facilities of the State Teachers Association and of the State Department of Education be utilized in the development and carrying on of these institutes whenever possible and profitable to all concerned. Also, it is recommended that the administrators of these agencies be enlisted for whatever support they may give to the general institute program.

Respectfully submitted,

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