

November 24, 1939.

Dean R. A. Schwegler,  
School of Education.

Dear Dean Schwegler:

I know how busy your schedule is, but I want to tell you that during basketball season I am absent from my desk from 3:30 on every afternoon.

With faculty meetings in the College and the School of Education, and other administrative meetings, I am forced to miss basketball practice. In fact, I have been missing too much practice by attending these important meetings.

I regret that both times you have called at my office I have been unable to see you, but it has always been after 3:30 and I have been on the basketball floor.

If you would just have Miss Rich call me before you come over I would arrange to have a substitute take my classes in the mornings, but I have no assistant for basketball.

I thought it might be well to call your attention to this, because when you drop by after 3:30 in the afternoons you can always count on my being out of the office. During the mornings I have a 9:30 class every day, and a class at 11:30 on Monday, Wednesday, and Friday. Next semester I expect to be teaching at 9:30, 10:30 and 11:30 on Monday, Wednesday and Friday.

I am working with Miss Stapleton on the summer program so that I can give you the information you desire at a very early date.

Very sincerely yours,

Director of Physical Education and Recreation,  
Varsity Basketball Coach.

FCA:AH