

Dr. F. C. Allen
105 Robinson Gymnasium
Campus

SCHOOL OF EDUCATION

October 14, 1940

My dear Dr. Allen:

The fact that Don Ettinger was in the student hospital both from September 21 to 22 and from October 1 to 4 has only recently been called to our attention. The notice had been misdirected to the college office. His absence from classes, therefore, was perhaps excusable.

Sincerely yours,

Mateel Rich

Secretary to the Dean

October 15, 1940

Mr. Raport:

Miss Rich sent me a note reading as follows:

"The fact that Don Ettinger was in the student hospital both from September 21 to 22 and from October 1 to 4 has only recently been called to our attention. The notice had been mis-directed to the college office. His absence from classes, therefore, was perhaps excusable."

I note Don Ettinger is enrolled in both course 18 and course 31M. Will you please have this matter taken care of? Thank you.

Secretary to Dr. Allen

Miss Laretta Gerstenberger
105 Robinson Gymnasium
Campus

SCHOOL OF EDUCATION

October 14, 1940

My dear Miss Gerstenberger:

The fact that Don Ettinger was in the student hospital both from September 21 to 22 and from October 1 to 4 has only recently been called to our attention. The notice had been misdirected to the college office. His absence from classes, therefore, was perhaps excusable.

319m Physical Education
18 Varsity Athletics

Sincerely yours,

Mateel Rich

Secretary to the Dean

September 30, 1940

Dean Schwegler
School of Education
University of Kansas

Dear Dean Schwegler:

Enclosed is a carbon copy of a letter
I have written to Miss Hoover regarding the board
ramp leading to the hockey field.

This is for your information and files.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg
Enc.

~~202~~
~~57/10/1966~~
~~2000~~
2000

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

*Dr. Allen
talked to
Dean Sch.
re. this
in Dean's
office
29*

OFFICE OF THE DEAN

September 28, 1940

Dr. F. C. Allen, Head
Department of Physical Education
105 Robinson Gym.

My dear Dr. Allen:

There appears to be some misunderstanding with reference to enrollments in Physical Education course 35, Football, and Education course M194, Content and Methods of Physical Education.

In connection with both of these courses there are certain prerequisites which are explicitly stated in the catalog. For instance, your course 35 is open to sophomores only, and M194 has as a prerequisite the Fundamentals courses in Education.

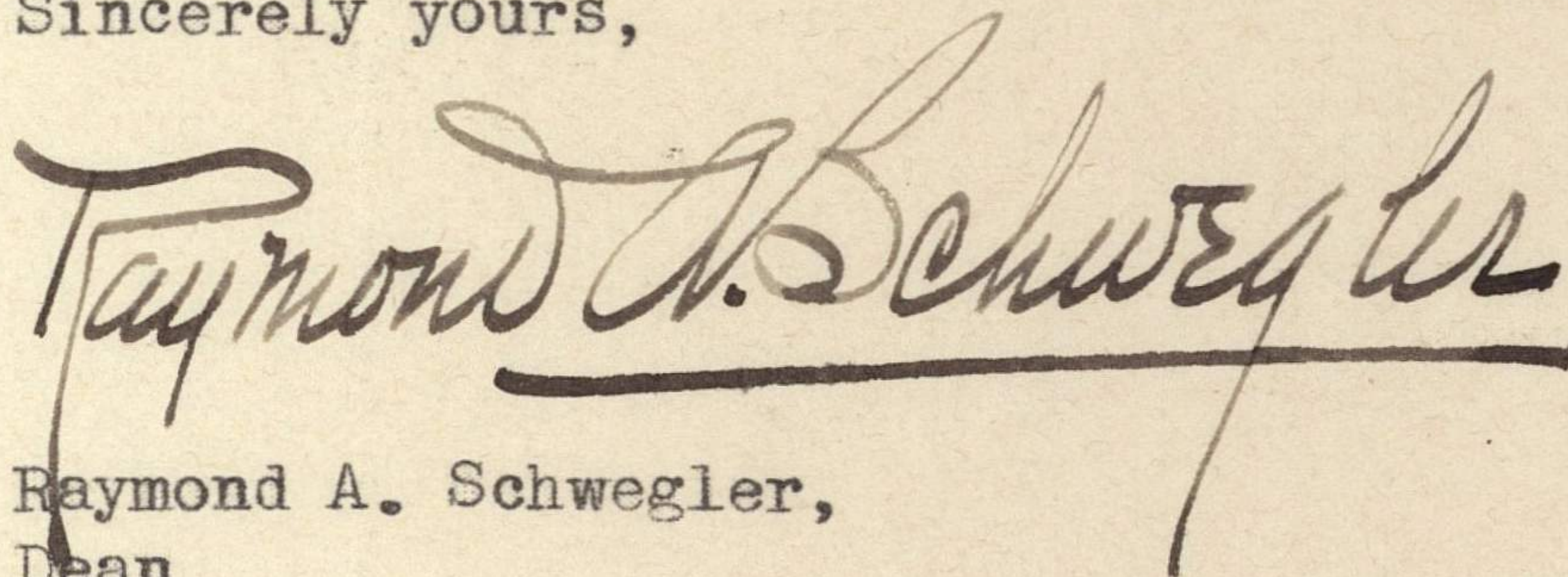
It may be that on your course 35 you wish to change the prerequisites. In that case, the matter should be presented to the committee on curriculum and be duly acted on by the faculty. If no change is formally made, we must require the prerequisites as they are lawfully established. If we do not do so, we find ourselves here in the office in an impossible situation.

Certain snarls have arisen in connection with current enrollments. These difficulties ought to be taken up and adjusted at once. May we count on your assistance?

Catalog copy for the next issue is now being worked over. If any changes are made by the faculty these changes can be incorporated in the new publication.

I should be greatly pleased if you would give these matters your early attention, and I shall, of course, be very happy to cooperate with you in unraveling the complications. Will you not plan to come over to see me concerning these matters as soon as you can?

Sincerely yours,



Raymond A. Schwegler,
Dean

RAS/MR
55

September 26, 1940

Dean R. A. Schwegler
School of Education
University of Kansas

Dear Dean Schwegler:

I am very happy to have you call our attention to the wooden steps south of the Gymnasium building. I have spoken to Mr. Dell Davidson twice about repairing these steps and he does a pretty good job of it with the material that he has to work with. Personally, I have always thought that this was a matter the Buildings and Grounds Department were to keep up, but for years we have been doing this ourselves.

I am wondering if a letter from you to Mr. Bayles would not help the matter. Naturally the wooden lumber rots out and our budget does not permit spending the money necessary to install the proper steps for safety and looks that harmonize with the general University building upkeep.

I am sending you a carbon copy of a letter that I have written to Mr. Bayles and trust that you can augment my letter with a suggestion to him.

Sincerely yours,

FCA:lg

Director of Physical Education and Recreation
Varsity Basketball Coach

September 25, 1940

Dean R. A. Schwegler
School of Education
University of Kansas

Dear Dean Schwegler:

I am sending you a carbon copy of a letter that I have received from Mr. Allphin on September 21, 1940; also a copy of a letter I have written to him today.

I did not contact you before writing this final letter because I was told by Chancellor Malott that he had a conference with you yesterday and you both went over the situation fully.

You will recall that I discussed with you the previous letter that I had written Mr. Allphin before it was sent.

The enclosed copies are for your files.

Very cordially yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg
Enc.

COPY

COPY

COPY

Sept. 21, 1940

Dr. F. C. Allen
University of Kansas
Lawrence, Kansas

Dear Sir:

Wish to acknowledge receipt of your recent wire. You said answer by Western Union, but did not say wire collect, therefore I did not feel able financially to do it at my own expense. I was unable to report for class Friday as you suggested.

Since my salary there has been reduced materially, I thought maybe you might be willing to carry me on the pay roll during the coming school year. I think there are a few that have been carried on the pay roll one way or the other. If a deal of this nature can be arranged, it would be a great help to me in getting adjusted elsewhere.

Before I resign formally, there is a matter I would like to have brought to the attention of the University. I came to Kansas University in the fall of 1925 at a salary of \$2200 for twelve months. The fiscal year on the contract reads from September 1925. July 1st 1926 the contract was changed to read fiscal year from July 1st.

This case carries the same status as that of Cappon, Steele, Lockabaugh and Sabe. According to my addition I have \$366.66 due me from the University of Kansas. What do you intend to do about it?

Very truly yours,

Herbert G. Allphin
536 Spurgeon
Ft. Worth, Texas

COPY

COPY

COPY

Sept. 25, 1940

Mr. Herbert G. Allphin
536 Spurgeon Street
Fort Worth, Texas

My dear Mr. Allphin:

In my wire I offered you two alternatives, either to return at once or to resign. Your failure to comply with either suggestion has given me no other alternative than to replace you in the department, and to notify the Chancellor's office immediately.

In regard to the 1922 salary, you must know that the fiscal year in the University does end and always has ended upon June 30, and all University appointments always terminate at that time. Furthermore, you must recognize that from the date of your contract, September 1925, you were paid continuously month in and month out until your appointment was changed in 1935 from twelve to nine months, without reduction in salary. Hence, nothing can be due you, whatever.

Sincerely yours,

Director of Physical Education and Redreation
Varsity Basketball Coach

FCA:lg
cc: Chancellor Malott
Dean Schwegler

In compliance with the suggestions by Dean Schwegler regarding the re-allocation of courses in our suggested curriculum in Section I of the University catalogue, we submit the following:

Curriculum for Men
Freshman

Rhetoric I	3 hrs.	Rhetoric II	2 hrs.
Social Science Survey	5 hrs.	Zoology	5 hrs.
Personal Health	3 hrs.	32M	2 hrs.
31M	2 hrs.	Academic Electives	5-6 hrs.
Academic Electives	2 hrs.		

Sophomore

English Lit. 10	2 hrs.	History or Sociology	5 hrs.
Physiology	5 hrs.	Gen. Psychology	5 hrs.
Speech	2 hrs.	Hist. & Prin. P. E.	3 hrs.
Football	2 hrs.	34M	2 hrs.
Academic Minor	2-3 hrs.		

Junior

Educ. Psych.	3 hrs.	Human Anatomy	5 hrs.
Intro. School Adm.	2 hrs.	Required Educ.	2 hrs.
Required Educ.	2 hrs.	Track	2 hrs.
Basketball	2 hrs.	Content & Meth.	3 hrs.
Elective	4-5 hrs.	Elective	5-6 hrs.

Senior

Supervised Teaching	2 hrs.	Supervised Teaching	2 hrs.
Th. & Prac. Ath. Tr.	3 hrs.	Remedial & Ph. Exam.	2 hrs.
Kinesiology	2 hrs.	Org. & Admin.	3 hrs.
El. Education	3 hrs.	Community Rec.	3 hrs.
Elective	7 hrs.	Elective	5-6 hrs.

Also in response to the suggestion of Dean Schwegler that since we require 19 hours of education and 18 of these hours are specified and since there are no one hour courses it is necessary for a student to take 20 or more hours, we suggest that we reduce the specified hours to 16 by making A254 School Hygiene optional instead of required. This would also reduce the number of required hours for the major.

Curriculum for Women

Freshman

Rhetoric I	3 hrs.
Social Science Survey	5 hrs.
P.E. 31W	2 hrs.
Acad. Electives	5 hrs.

Rhetoric II	2 hrs.
Zoology	5 hrs.
P.E. 32W	2 hrs.
El. Sch. Playground Act.	3 hrs.
Acad. Electives	1-2 hrs.

Sophomore

Eng. Lit	2 hrs.
Physiology	5 hrs.
Speech	2 hrs.
P.E. 33W	2 hrs.
Electives	4-5 hrs.

History or Sociology	5 hrs.
psychology	5 hrs.
Hist. and Prin. P.E.	3 hrs.
P.E. 34W	2 hrs.
Electives	1 hr.

Junior

Ed. Psych.	3 hrs.
School Adm.	2 hrs.
Required Ed.	2 hrs.
P.E. 67	1 hr.
Theory Athletics	2 hrs.
Theory Swimming	2 hrs.
Electives	3-4 hrs.

Required Ed.	2 hrs.
Content & Method	3 hrs.
Human Anatomy	5 hrs.
Athletics	2 hrs.
P.E. 68	2 hrs.
Electives	2-3 hrs.

Senior

Physical Exam.	3 hrs.
Superv. Teaching	2 hrs.
Kinesiology	2 hrs.
Elec. Ed.	3 hrs.
Electives	6-6 hrs.

Sup. Teaching	2 hrs.
Org. & Adm.	3 hrs.
Personal Hygiene	2 hrs.
Electives	8-9 hrs.

September 17, 1940

Dean R. A. Schwegler
School of Education
Fraser Hall
University of Kansas

Dear Dean Schwegler:

Enclosed please find copy of night letter
that I have wired Mr. Herbert G. Allphin, 536 Spurgeon
Street, Fort Worth, Texas.

I trust this meets with your approval.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg
Enc.

NIGHT LETTER
SEPTEMBER 17, 1940

MR. HERBERT G. ALLPHIN
536 SPURGEON STREET
FORT WORTH, TEXAS

YOUR LETTER RECEIVED MONDAY SIXTEENTH. INASMUCH AS OUR SCHOOL
WORK HAS ALREADY STARTED AND SINCE ABSENCES SUCH AS YOURS
ARE EXCUSABLE ONLY BY ILLNESS I SEE BUT TWO ALTERNATIVES
POSSIBLE: FIRST, PLEASE PRESENT YOURSELF HERE FOR OUR
OPENING CLASSES FRIDAY OR SECONDLY, IN VIEW OF PART-TIME
TENURE HERE I WOULD SUGGEST YOUR RESIGNATION AND YOUR
ENDEAVOR TO LOCATE PERMANENTLY ELSEWHERE. REPLY WESTERN
UNION.

Forrest C. Allen

August 26, 1940

Dean R. A. Schwegler
School of Education
805 Missouri Street
Lawrence, Kansas

Dear Dean Schwegler:

I have just had a letter from Hale B. Blair of Ottawa, Kansas, regarding his son Don. I called Mr. Blair on the phone at Ottawa and had quite a long conversation with him.

Mr. Blair states that after a conference with you that you permitted Don to enroll in three hours of Algebra and five hours of English History. He now does not desire to take English History but did go over and enroll in a course in Football, which is a sophomore course.

I called Miss Rich and she was over at the Institute meeting in Olathe with Miss Litchen, but upon her return I got in touch with her and I find that you have written denying the right of Don Blair to take the course in Football because he is a few hours shy of his sophomore standing requirements. Don Blair played football four years in high school in Olathe, and three years of basketball, and it is my frank opinion that the reason the Blairs switched from English History to football was because they desired that Don use the two-hour course for his eligibility rather than for the academic credit he might get, and naturally, it was easier, having had a lot of football, to work on the Football course than on English History.

I recognize that Football is a sophomore course and Don does not have enough hours to rate him a sophomore. However, the fact that he is enrolled in Football at the present time, has done several lessons in it, I can see the channel of thinking that the Blairs employ. I can easily see that if they could reason that if you permitted him to take the three and five hour courses that he had a perfect right to take a two-hour course, because it was in correspondence study. For that reason I can see a very definite point in their favor. If you would ask the Head of the Department of Physical Education, I would unquestionably recommend that Don Blair be permitted to continue this course inasmuch as he has already started it and I honestly believe there was no thought or desire on his part to evade or to break any rule. By permitting him to take this for eligibility and not for academic credit we have injured neither the University, the School of Education, or the Department of Physical Education.

I recognize that when the Dean of the School of Education permits the boys to take a Football or Basketball course with the thought that they are to use it for athletic credit and not for academic credit that he has done no one any harm. I can see no difference to this boy taking it for eligibility and some other boy over the State of Kansas enrolling and taking it just for the pleasure that he can get out of the course. Don Blair's reward for doing this work for the Extension Division is to have two hours of credit that he can apply toward his eligibility.

The fact that the Missouri Valley Conference Big-Six requires 27 hours of a boy is a conference requirement. They state emphatically in that conference that a boy may take work towards eligibility that may not be applied as credit toward his Bachelor Degree, so there was no thought in the mind of the boy to do anything underhand or secretive. Many educators feel that 27 hours required of the two semester by the Eligibility Committee is too much. There is a sharp difference of opinion, but the rule holds and we must observe it.

I have heard you say often that, why not give the boy a chance when he fails because the only thing that a boy may do is wear off some of the varnish from the seats or absorb a few molecules of heat. Now I am in exactly the same position in appealing for this boy. He is doing some manual labor in addition to his courses and trying to fit himself to meet the needs of the conference without violating any rules. The fact that this course is in the School of Education curriculum, to my way of thinking, does not preclude him from taking this course for no academic credit but for athletic credit. The athletic rules are barred to his playing unless he gets enough hours for athletic credit required by the conference.

I would respectfully petition that the two-hour course in Football be permitted Don Blair for his athletic credit.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg

August 26, 1940

Miss Mabel Rich
Secretary, School of Education
Fraser Hall
University of Kansas

Dear Miss Rich:

Enclosed is a copy of a letter I have
written to Dean Schwegler regarding Don Blair.

These are my sentiments. You may use
this letter for your office files.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg
Enc.

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

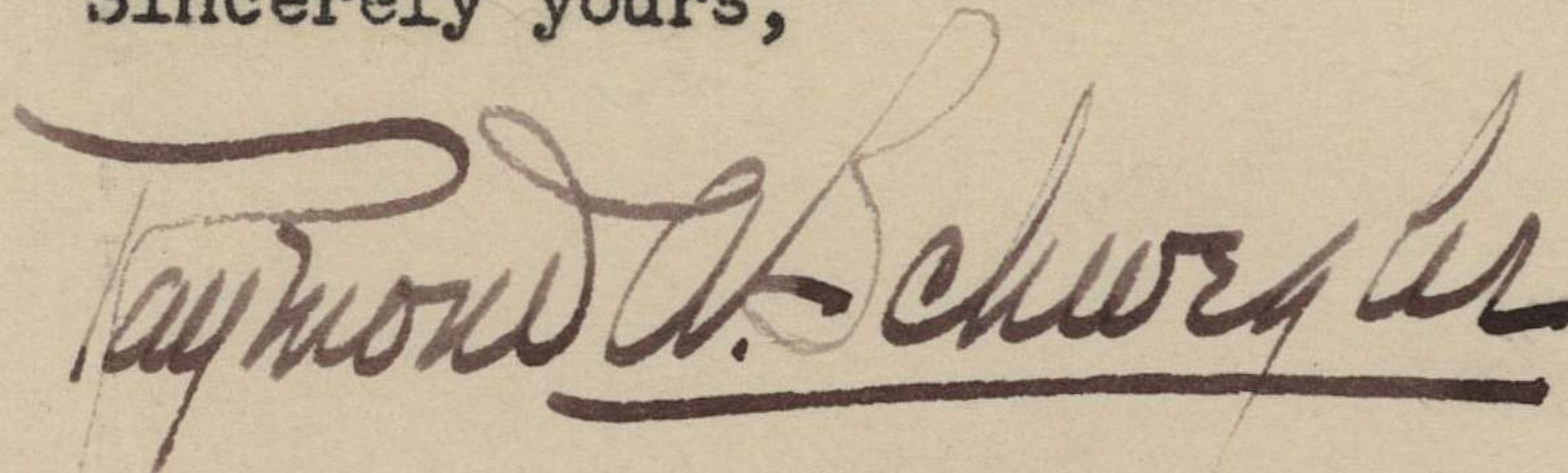
June 19, 1940

Dr. Forrest C. Allen
Director of Physical Education
University of Kansas

My dear Dr. Allen:

We are accepting your recommendation to substitute 201 Advanced Basketball for 200 The Theory and Practice of Athletic Training in the case of George Stapleton. The Registrar has been notified to that effect.

Sincerely yours,

A handwritten signature in cursive script that reads "Raymond A. Schwegler". The signature is written in dark ink and is positioned above the typed name and title.

Raymond A. Schwegler
Dean

MR:FT

June 11, 1940.

Dean R. A. Schwegler,
School of Education.

Dear Dean Schwegler:

It has come to my attention that George Stapleton is in need of course #200, Theory and Practice of Athletic Training, to complete his requirements for graduation.

You will recall that we sent an inquiry to the principals and to the coaches of basketball asking their preference on the courses to be offered - either Theory and Practice of Athletic Training, or Advanced Basketball. For a time the choice was about equal, but after our games with Oklahoma, Oklahoma A. & M., Rice, University of Southern California, and Indiana, the preference shot markedly toward Advanced Basketball. And too, I think it well that we drop this course for one summer, perhaps, in favor of Advanced Basketball, and next year the swing will definitely be for the Theory and Practice of Athletic Training.

Referring again to the George Stapleton situation, I would be willing that he take Advanced Basketball to fill his requirement. During the time that I will be offering this course I believe that I would be safe in saying that there will be over fifty cases of basketball injuries that will be offered to me. Coaches enrolled in this course will have high school boys with injuries and they invariably ask that these boys be permitted to come to Lawrence for examination. I do much outside class work of this sort and I would be willing to give George Stapleton extra work along this line so that he could satisfy his requirements. George has been in athletic competition a great number of years and this experience in this sport would help him appreciate the work. If agreeable to you I will be glad to make arrangements to work along this line to satisfy his requirements.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA: H

M80a. SUPERVISED TEACHING IN SPECIAL ^{Schools} ~~SUBJECTS~~. Four hours credit. Both semesters and by special appointment. Observation and teaching are provided in subjects belonging to any teaching field in which the student has not less than fifteen hours credit. A special methods course suitable to the subject to be taught is required. The methods course should be taken previous to the teaching or concurrently with it. Russell.

Note * See Reading Institute
Under Recreation
Hours 5:00 to 7:00 P.M.

To Dean Schwabler
Research a/s Dean Stockton
U. Pres. Rules Com.
Commencement addresses -
Banquets
Written articles

May 17, 1940

Members of the faculty:

Will you please read the following announcement in your classes Monday, May twentieth?

The School of Education is having a picnic on Wednesday, May twenty-second, at four o'clock, north of Fowler Shops. There will be games of many kinds, and you will have an opportunity to get better acquainted with other students and with the faculty. All students enrolled in education courses (candidates for the University Teachers Diploma, graduate and undergraduate students) are invited. Supper tickets may be purchased at the office of the School of Education or from student ticket sellers for only fifteen cents. There will be dancing in the gymnasium from seven to eight for ticket holders. It will pay you to take time out from your studies and come to this picnic. Buy your ticket before Tuesday evening.

Bert A. Nash, Chairman
Social Committee

*Please Call to the attention of
Majors in your Department*

A SUGGESTION ABOUT "PRACTICE TEACHING"

You are of course planning to enroll in supervised teaching next year. The information in the table below will be of interest to you. Please study it.

In order to assure yourself of a place it is most earnestly urged that you apply for supervised teaching this spring instead of waiting until next winter. Places will be assigned on the basis of scholarship plus departmental recommendation. When available places in a given field have been exhausted, students will be asked to do their supervised teaching in their minor field. Since the number of candidates is increasing, it will be wise to apply for fall teaching when the demand is not so great.

Please make sure that you have met all the prerequisites and that your scholarship is satisfactory. If in doubt call at 103 Fraser Hall for information.

NUMBER OF PLACES AVAILABLE FOR STUDENT TEACHING IN OREAD EACH SEMESTER
IN THE VARIOUS FIELDS TOGETHER WITH THE NUMBER OF APPLICATIONS, 1939-40

SUBJECT FIELD	AVAILABLE PLACES		PLACES APPLIED FOR		DEMAND*
	Fall	Spring	Fall '39	Spring '40	
Commercial Subjects	6	6	0	2	A
Drawing and Design (Oread)	6	6	10	15	B
English	21	21	12	22	B
French	6	6	0	2	D
Home Economics	6	6	5	9	A
Journalism	3	3	0	1	D
Latin	9	9	0	0	C
Mathematics	15	15	2	2	B
Music (Oread)	6	6	27	27	A+++
Natural Science	9	9	2	7	B
Physical Education	12	12	20	20	B
Social Science	21	21	14	21	B
Spanish	6	6	3	4	D
Speech and Dramatic Art	3	3	4	4	D

Note: In addition, places in the Lawrence elementary schools are available for qualified students in music and art. Application must be made for these places each semester

*Demand as indicated by calls received by Teachers Appointment Bureau. A = better than average demand; B = average demand; C = less than average; and D = infrequent.

A wise choice of major and minor subject fields will have much bearing on your ability to secure a teaching position. Note the content of the last column. For further information about the most often useful subject-matter combinations, consult Prof. Chandler, in the Appointments Office, 121 Fraser Hall.

If we can be of help to you in solving your professional training problems, we shall be glad to serve you.

Cordially yours,

Raymond A. Schwegler

Raymond A. Schwegler
Dean

April 1, 1940

REQUIREMENTS FOR THE UNIVERSITY TEACHER'S DIPLOMA

I. GENERAL TRAINING:

The requirements for a degree from the School of Education, the College, the School of Business, the School of Engineering, or the Graduate School.

The average scholarship level must be not less than 1.1 grade points; the level of the work done in the major subject must be at least 1.5 grade points, and credit for not less than 124 hours of work must be submitted.

II. SELECTED COLLEGE COURSES (for freshmen and sophomores):

Sociology, Economics, Political Science, or History, not less than	5 hours
Principles of Speech	2 hours
General Psychology, including laboratory	5 hours

III. PROFESSIONAL COURSES:

Fundamentals of Education Group	9 hours
The Teaching of the Special Subject (teacher's course)	3 hours
Supervised Teaching	4 hours

Additional Education courses to make a total of 15 semester hours, exclusive of supervised teaching.

IV. A MINOR (in addition to the major prescribed by the school in which candidate is enrolled, a minor of 20 hours selected from the following):

- A. English (English Language and Literature, Speech and Dramatic Art, and Journalism): At least 5 hours of Rhetoric. Not less than 15 hours in one of the three departments named.
- B. Foreign Language (Ancient Languages, Germanic Languages, and Romance Languages): Twenty hours in any one language.
- C. Mathematics (Mathematics): Fifteen hours in Mathematics in addition to two units of high school work in mathematics. The remainder in the following departments: Mathematics, Physics, Chemistry, and Geology.
- D. Biological Science (Bacteriology, Botany, Entomology, Physiology, and Zoölogy): At least 12 hours in some one department and not more than 15 hours in any department. A maximum of 5 hours of Physical Science may be presented.
- E. Physical Science (Chemistry, Geology and Mineralogy, Physics and Astronomy): At least 12 hours in some one department and not more than 15 hours in any department. A maximum of 5 hours of Biological Science may be presented.
- F. Social Science (Economics, History, Political Science, and Sociology): At least 10 hours in History and 5 hours in Political Science. Not more than 15 hours in either Economics, Political Science, or Sociology. Twenty hours may be taken in the History Department.
- G. Philosophy and Psychology (Philosophy and Psychology): At least 10 hours in Philosophy and Psychology. The remainder in Economics, Political Science, and Sociology, or in Zoölogy, Anatomy, and Physiology.

- H. Home Economics (Home Economics): Twenty hours in Home Economics.
- I. Physical Education and Health (Physical Education and Athletics, Physiology, Zoölogy, and Anatomy): Physiology, 5 hours; Zoölogy, 5 hours; Physical Education and Athletics, 10 hours.
- J. Fine Arts (Music, Drawing and Design): Drawing and Design not permitted by College regulations, but accepted by the School of Education.

REQUIREMENTS FOR SUPERVISED TEACHING

Pursuant to a rule of the Kansas State Board of Education all applicants for teachers' certificates must present satisfactory credit for at least three semester hours of supervised teaching, or its equivalent in satisfactory teaching experience.

Candidates applying for enrollment for supervised teaching must present satisfactory credentials, showing the following items:

1. They must be recommended by the head of the department in which the major work was done.
2. They must present a transcript showing, in the case of undergraduates, credit for not less than 90 hours of work in the school in which the candidate is enrolled.
3. They must have completed not less than 5 hours each of Social Science and Psychology; not less than 2 hours of Public Speaking; and not less than 9 hours of the required courses in Education.
4. The transcript must show an average of 1.1 grade points for all work done previous to application for enrollment for practice teaching, and in the major the average must not be less than 1.5 grade points.

Application for enrollment in supervised teaching must be made in advance in the office of the dean of the School of Education on blanks provided for that purpose.

