Minutes of Meeting
Administrative Committee
School of Education
November 22, 1940

The Administrative Committee of the School of Education met at three p. m., November twenty-second, Dean Schwegler presiding. Present were Bayles, OBrien, Schwegler, Turney, and Twente.

Discussion of problem under consideration at the previous meeting was continued. Consensus of members was that the following recommendation be made to faculty for insertion in the catalogue.

> That all students who have satisfactorily completed from twenty-four to thirty hours of work shall be classified as sophomores, those who have satisfactorily completed from fifty-four to sixty hours be classified as juniors, and those who have satisfactorily completed eighty-four or more hours shall be classified as seniors.

Adjourned.

Minutes of Meeting
Administrative Committee
School of Education
December 6, 1940

The Administrative Committee of the School of Education met December sixth at three-thirty p. m. Present were Allen, Bayles, OBrien, Schwegler, Turney, and Twente, Dean Schwegler presiding.

The committee proceeded at once to consider the problem of a hygiene course.

Dr. Allen presented the following statement as representing the position of the physical education department (attached).

The matter of recommendations to Dr. Turney, member of chancellor's committee, was discussed. The Administrative Committee seemed to think a new hygiene course would not meet the needs of the School of Education.

The Administrative Committee seemed to favor a conference between Dean Schwegler and the chancellor regarding the position of the School of Education in the matter.

Adjourned.

Respectfully submitted,

A. H. Turney, Secretary
Administrative Committee