

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

OFFICE OF THE DEAN

March 14, 1939

Dr. Forrest C. Allen
105 Robinson Gymnasium
The University of Kansas

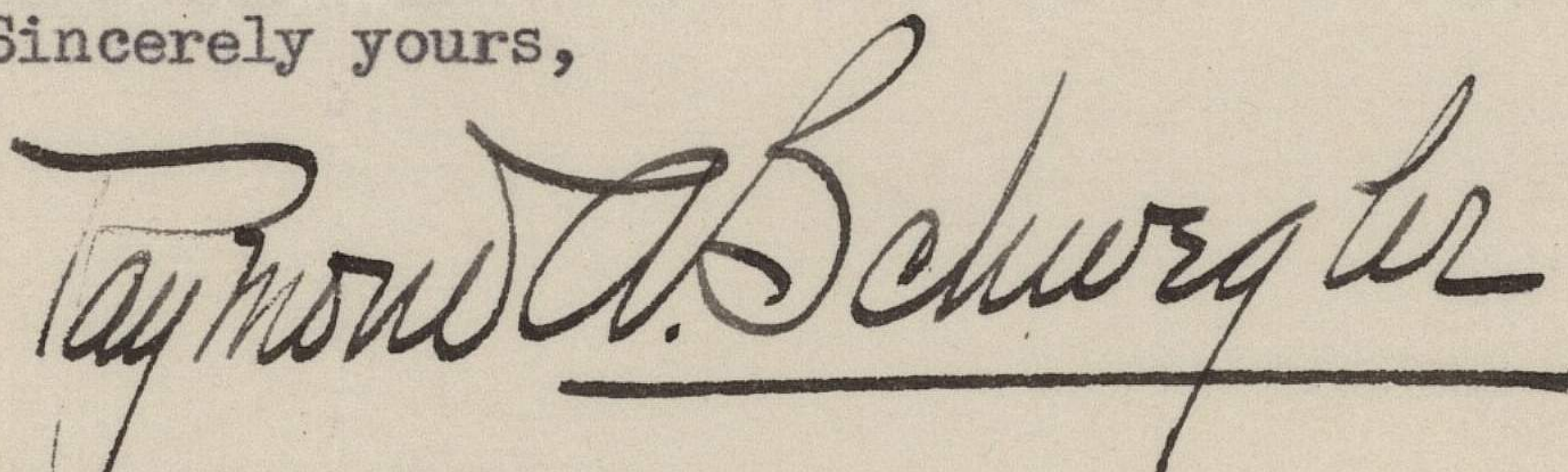
My dear Dr. Allen:

Thank you for the copy of Superintendent Young's letter in reply to your questionnaire.

There is nothing to prevent students from making such elections. Suitable guidance will enable them to meet this stipulation.

I will appreciate very much, of course, receiving a digest of the results from the survey.

Sincerely yours,

A handwritten signature in cursive script that reads "Raymond A. Schwegler". The signature is written in dark ink and is underlined with a single horizontal line.

Raymond A. Schwegler
Dean

MR:RW

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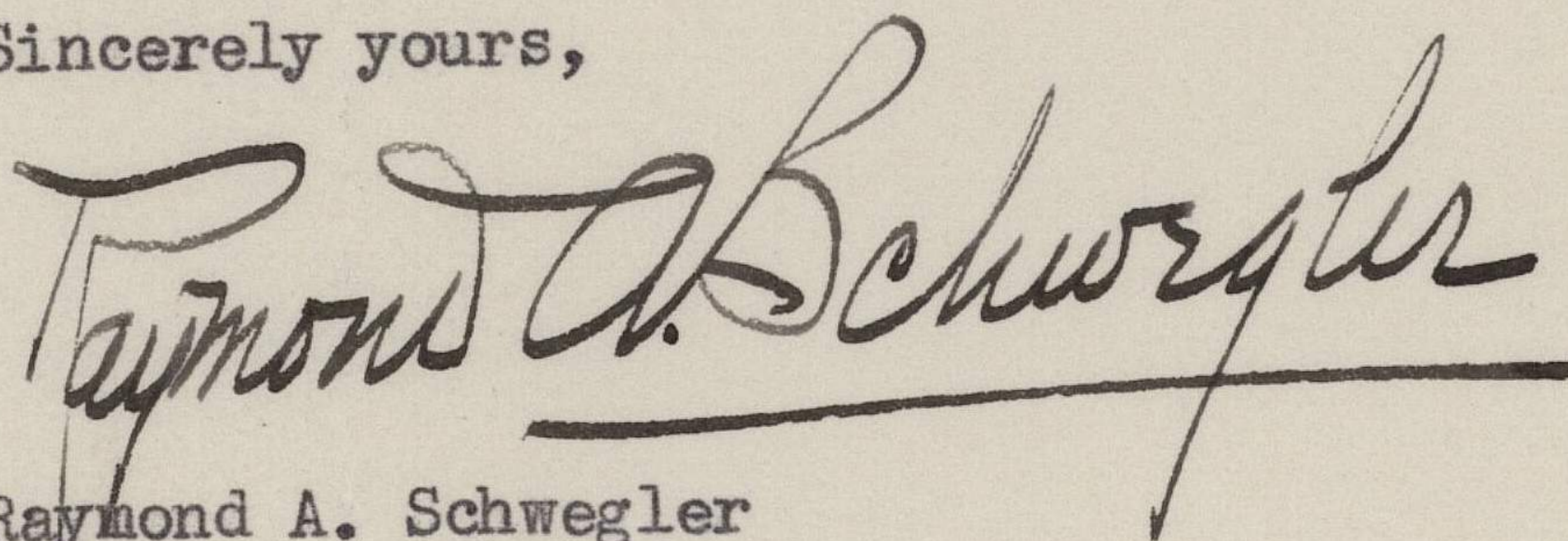
My dear Dr. Allen:

I was glad to receive the copy of your letter and questionnaire recently mailed to high school principals and superintendents in Kansas. It was a worthy effort and points in the right direction.

In the matter of state legislation it seems to me that the State Board of Education has power under law to set up requirements. Why not ask them to do so?

I should be glad to see the results from both the questionnaire and from any effort that you may make in connection with a state wide program of physical education.

Sincerely yours,

A handwritten signature in cursive script that reads "Raymond A. Schwegler". The signature is written in dark ink and is positioned above a horizontal line.

Raymond A. Schwegler
Dean

MR:RW

~~Comp. Res. - 3~~
~~Special Problems 2-4~~
~~Treat each day - 3~~
~~Basketball - 3~~

P.E.

202 Administration — 3
 312 Seminar — 3 — 300 —
 176 Tests + Meas. — 3 —
 100 Community Rec. — 3
 300 Special Problems — 2-4 — 300 —

111

Ed.

M294 Content + Meth. — 3
 M399 —————> Research (Thesis) — 2-5 — 300
 P278 Adolescence — 3
 M340 - Modern Teaching Proc. — 3 — 300
 M165 Theory + Pr of Teaching — 3

Mols

March 18, 1939.

Dean R. A. Schwegler,
School of Education,
University of Kansas.

Dear Dean Schwegler:

When you were over in Robinson Gymnasium the other night for the School of Education Party I am sorry that I didn't call your attention to the posters that we have on the bulletin boards in each end of the gym. The posters read as follows:

One of our outstanding administrators observed the following:

"I notice some of our physical education majors sitting in an important administrative office with their hats on and chewing gum."

It pays to look and act well.

--

Remarks by administrators often find their mark!

I am very happy always to receive such criticisms because I can use them to good advantage many times.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

March 18, 1939

Professor E. E. Bayles,
School of Education,
University of Kansas.

Dear Professor Bayles:

I am sending you herewith the suggested "core" courses in Physical Education, and also Education, for the Master's degree. I tried to get in touch with you again by telephone before leaving for San Francisco, but was unable to reach you. I trust the following suggestions will be satisfactory:

Physical Education --

202. Administration	3 hrs.
312. Seminar	3 "
176. Tests & Measurements	3 "
100 Community Recreation	3 "
300. Special Problems	2-4 "

Education --

M294. Content & Method	3 "
M399. Research (thesis)	3-5 "
P278. Adolescence	3 "
M340. Modern Teaching Procedure	3 "
M165. Th. & Prac. of Teaching	3 "

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

SUGGESTED "CORE" COURSES

PHYSICAL EDUCATION ---

202. Administration	3 hrs
312. Seminar	3 hrs.
176. Tests & Measurements	3 hrs.
100. Community Recreation	3 hrs.
300. Special Problems	2-4 hrs.

EDUCATION ---

M294. Content & Methods	3 hrs.
M399. Research (Thesis)	3-5 hrs.
P278. Adolescence	3 hrs.
M340. Modern Teaching Procedure	3 hrs.
M165. Theory & Prac. of Teaching	3 hrs.

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

7/20/39.

Dr. Allen:

Following is a suggested core
for Education, as per our telephone
conversation:

	hrs.
M 340 - Modern <u>Joby</u> . Procedures -	3
P 278 - Adolescence -	3
A 254 - School Hygiene -	2
✓ M 294 - Methods in Phys. Ed. -	3
✓ M 399 - Research in th. <u>Pr. of Joby</u> ^(Thesis) -	3-5
	14-16

Now, since both M 294 + M 399 above
will probably be handled by your staff, you
could well include other education courses,
such as M 165 Theory Pr. of Joby. (introductory to M 340),
S 292, Introduction to Study of Curriculum, and
M 377 Problems in th. Pr. of Joby.

Two hours or so in Phys. Educa courses,
in addition to the Educ'n courses, should
be indicated. You already have indicated
202 + 312.

E. E. Bayles.

To the members of the School of Education faculty:

You have already learned about the party for School of Education students next Wednesday evening from seven to ten p. m. This party is arranged solely for the purpose of getting these students better acquainted with each other and with the faculty.

Some students have asked that the faculty be introduced to the group at the party because they had not had an opportunity to meet some of them. We are planning to do this; so we especially want a full representation of the faculty and their wives (if any).

We have long felt the need of a greater unity within the School of Education of both students and faculty as a means of developing a greater professional spirit. We count this an opportunity in which everyone will want to participate.

Sincerely yours,

Bert A. Nash, Chairman
Social Committee

February 22, 1939.

Professor E. E. Bayles,
School of Education.

Dear Professor Bayles:

I received your message about desiring a statement from us on the code courses for the combined Master's degree.

In the rush of things here it had slipped my mind, but we are calling a meeting of the members of this department very soon, and shall report to you within a very few days.

Thank you for calling the matter to my attention.

Cordially yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

February 24, 1939.

Professor Bert Nash,
School of Education.

Dear Bert:

Miss Rich has just called and said that you are expecting to meet the social committee of the School of Education next Tuesday morning at 11:30.

This morning when I called you I was only trying to satisfy the students' desire for service. They have been in any number of times to ask when the committee would meet.

Miss Rich suggested that possibly I might also attend the meeting on Tuesday, but I regret this is impossible as I have a class at that hour.

I trust that you will have a very profitable and pleasant meeting. If there is any way in which we can cooperate with you and your committee it will be a pleasure to do so.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

February 24, 1939.

Professor E. E. Bayles,
School of Education.

Dear Professor Bayles:

In response to your request for suggestions as to core courses for the combined Master's degree, the Department of Physical Education desires to set forth the following:

- 202. Organization and Administration of Physical Education, 3 hours
- 312. Seminar, 3 hours
- M294. Content and Method of Physical Education, 3 hours
- P278. Adolescence, 3 hours.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

February 24, 1939.

Miss Ruth Hoover,
Department of Physical Education.

Dear Miss Hoover:

Thank you very much for the suggestions which you and Dr. Elbel made on the core courses for the combined Master's degree.

I have approved your suggestions and have sent the list over to Professor Bayles for the consideration of his committee.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

February 24, 1939.

Dr. E. R. Elbel,
Department of Physical Education.

Dear Ed:

Thank you very much for the suggestions which you and Miss Hoover made on the core courses for the combined Master's degree.

I have approved your suggestions and have sent the list over to Professor Bayles for the consideration of his committee.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

202
Org + Adm.
3rd Seminar

2940
Cont + Meth
298 Address

Elizabeth Samuel
Ruth Hoover
E.H. Alpel

Respectfully submitted,

- Open them for Graduate work
- ing of some of the Junior and senior courses to education will necessitate a change in the number.
- C. That the addition of the masters work in physical evaluate the transcripts of all entering candidates.
- 3. That a committee of advisors be appointed to or philosophy of physical education. 3 hours
- 3. Courses involving the history, principles 8. Hygiene, physiology, anatomy or anatomy - 8 hours
- 1. Techniques or theory and practice - 8 hours
- courses or their equivalents:
- A. That the undergraduate work include the following
- recommends the following:
- masters degree in education and physical education
- to committee on prerequisites for a combined

Dean Dr. Allen,

University of Kansas,
Dr. F.C. Allen,

June 7, 1938

UNIVERSITY OF KANSAS
LAWRENCE

UNIVERSITY OF KANSAS
DIVISION OF PHYSICAL EDUCATION

Dr. Elbel and Miss Hoover suggest the following as
core courses for the combined Master's degree:

202. Organization and Administration of Physical
Education, 3 hrs.

312. Seminar, 3 hrs.

M294. Content and Method of Physical Education, 3 hrs.

P278. Adolescence, 3 hrs.

February 16, 1939.

Miss Mabel Rich,
School of Education.

Dear Miss Rich:

I am returning Verdun McQuinn's information blank from the Registrar's office. I know Mac very well. He is a fine boy, and it is true that he has had to do most of the hustling for himself.

Many boys lost their positions as soon as Ad was not re-engaged. This boy McQuinn is worth helping. He has a fine personality and I think he earnestly desires an education. It is a very disturbing thing to a young boy who has no home background and not many fast friends, and who is forced to promote his athletics and personality to the point where people will loan him enough money or subsidize him so that he can complete his education. I say it would take a very superior individual to be able to negotiate all of these problems quite satisfactorily.

I have taken a great interest in the boy and I hope that he can make the grade, but it is a problem unless he would be able to take the football over for a touchdown once or twice a game - then he would have no trouble. I will be glad to cooperate in helping him.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

Dr Allen,

This boy made 3 F, 2 D,
+ 8C (the D in 31M, F in Rhetoric)
this past semester.

His Rhetoric teacher told me
the boy was concerned about
getting a loan for next semester
— seems Getto is trying to
help him get one — and that
the boy said he lost his job
as soon as Ad was dismissed.

I thought you would be
interested in this report from his
h.s. principal. Please return it.

Looks funny, too, if people's
jobs are "political", doesn't it?

NRich

February 17, 1939.

Dean R. A. Schwegler,
School of Education.

Dear Dean Schwegler:

Thank you very much for your kindness in going over our proposed questionnaire on the job analysis survey for physical education teachers in the Kansas high schools. Your suggestions are very fine and we shall incorporate them in the final draft.

Cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

(Announcement for School of Education Bulletin)

The Department of Physical Education will offer four courses in the 1939 Summer Session. These courses are as follows:

- 100. Principles of Community Recreation, 3 hrs.
- 200. Theory and Practice of Athletic Training, 3 hrs.
- 300. Special Problems, 204 hrs.
- 312. Seminar in Physical Education, 3 hrs.

Dr. Forrest C. Allen, chairman of the department, will give the courses in Community Recreation and Theory and Practice of Athletic Training, and Dr. E. R. Elbel will offer the courses in Special Problems and Seminar. Graduate students desiring to do summer work are showing much interest in these offerings. Last summer, in the course Tests and Measurements in Physical Education, the first graduate course offered by the department, there were eight graduate students enrolled. Dr. V. W. Lapp taught this course.

The department is endeavoring to establish a well-planned program leading to the combined master's degree in Education and Physical Education. During the present semester three students are working on this degree.

CHANGES IN EDUCATION SCHEDULE

<u>Old No.</u>	<u>New No.</u>	<u>Name</u>	<u>Credit</u>	<u>Time</u>	<u>Instructor</u>
<u>Changed Course Numbers</u>					
Education					
M34-A	M62-A	P. S. M. Methods for Intermediate Grades	2	8:30 MW	Barnhart
M34-B	M62-B	P. S. M. Methods for Intermediate Grades	2	1:30 MW	Barnhart
Phys. Educ.					
57	100	Community Recreation	3	1:30 MWF	Elbel
76	202	Organization and Admin. of Phys. Educ.	3	8:30 MWF	Elbel

Changed Course Name and Number

Phys. Educ.					
80	200	Theory and Practice of Athletic Training	3	10:30 MWF	Allen

Changed Time

Education					
	M64	Teaching Music in Senior High School	2	2:30 MTh	Miessner

Added Courses

Education					
	A50-C	Introduction to School Administration	2	8:30 TT 115 F	OBrien
	E353	Educational Experimentation*	3	Appt. late p.m.	OBrien
Phys. Educ.					
	40	Personal Hygiene and Community Health*	3	Appt.	Elbel

*Will be offered if there is sufficient demand

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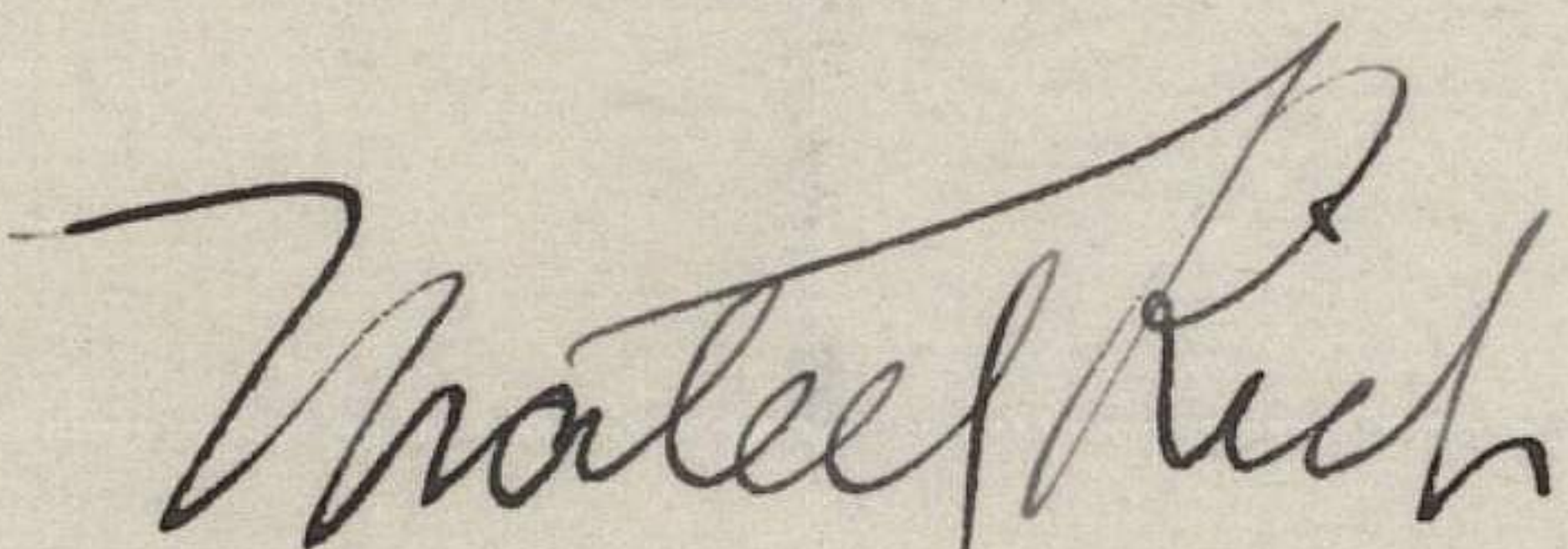
January 16, 1939

Dr. E. R. Elbel
107 Robinson Gymnasium
The University of Kansas

My dear Dr. Elbel:

Dean Schwegler would like to know how many physical education students are likely to wish enrollment in English 10E, English literature taught for the engineers. Will you please let us know just as soon as possible?

Sincerely yours,



Mateel Rich
Secretary to the Dean

MR:RW

Mr. Nichols

Golf Course Estman

Mr. Bayles

Mr. Chandler

Cow Rec 57 L.
This Summer G.

Cow Rec 157 J.

next fall

Golf?

December 14, 1938.

Dean R. A. Schwegler,
School of Education,
University of Kansas.

Dear Dean Schwegler:

I am leaving tomorrow morning for our basketball games at Austin and Dallas, Texas, and shall not be back until the 23rd. I just wanted you to know that I am endeavoring to get the minutes, as you suggested, from Professor Bayles and Professor Chandler.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

December 14, 1938.

Dean Raymond A. Schwegler,
School of Education,
University of Kansas.

Dear Dean Schwegler:

I am enclosing copy of a letter which I have received from Dean E. B. Stouffer in regard to certain changes that have been suggested by the Graduate Administrative Committee in the courses that were submitted to them for approval.

I think the suggested changes are very fine. As Dean Stouffer suggests, I am passing these changes on to you for approval of the School of Education. I shall be glad to hear from you at your early convenience.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

January 10, 1939.

Curriculum Revision Committee,
School of Education,
University of Kansas.

Gentlemen:

I wish to recommend that your committee approve the following change in the prerequisites for course #100, Principles of Community Recreation, suggested by Earl E. H. Stouffer, of the Graduate School:

That the prerequisites for 100 Principles of Community Recreation be three hours of general sociology and, for physical education majors, not less than ten hours of physical education.

Respectfully submitted,

Director of Physical Education,
Varsity Basketball Coach.

~~Ken
Campbell~~

UNIVERSITY OF KANSAS
LAWRENCE

THE GRADUATE SCHOOL
Office of the Dean

December 9, 1938

Dr. Forrest C. Allen
Department of Physical Education
University of Kansas

My dear Dr. Allen:

I am writing to inform you that the Administrative Committee of the Graduate School has approved the courses submitted in your letter of December 5 with two minor changes.

It is suggested that 300 Special Problems in Physical Education be offered for credit varying from two to four hours depending upon the character of the problem or problems undertaken by the particular student. The Administrative Committee also approved a slight change in the prerequisites for course 100 Principles of Community Recreation. The prerequisites would be three hours of general sociology and, for physical education majors, not less than ten hours of physical education. Under this arrangement, other students might take this course without the physical education prerequisites. This change in prerequisites will need to be submitted to the School of Education for approval since this gives credit in that division, also. If you approve of the action of the Administrative Committee of the Graduate School in regard to these prerequisites, I would suggest that you ask the Department of Education to take action upon the possible change in prerequisites.

The Administrative Committee of the Graduate School asked me to call to your attention the possibility that a student might repeat the same study in course 300 and in course 312. The Committee was aware of the fact that such a repetition was not intended, but suggests that a record be kept of the work of each student in course 300 and in course 312 in order to guard against this possibility.

Most sincerely yours,

E. B. Stouffer
E. B. Stouffer, Dean

EBS:EC

December 5, 1938.

Dean E. B. Stouffer,
The Graduate School,
University of Kansas.

Dear Dean Stouffer:

At a recent meeting of the faculty of the School of Education the following recommendations in regard to courses in the Department of Physical Education were approved.

I now present these recommendations to the Administrative Committee of the Graduate School, and respectfully ask that they have your approval.

1. Approval of the following graduate courses in physical education:

200. The Theory and Practice of Athletic Training. Three hours credit. Spring semester. Principles underlying the conditioning, nutrition, care and emergency treatment employed in the training of athletes. Prerequisites, 20 hours of physical education, and one five hour course of anatomy or physiology. Allen.

201. Advanced Basketball. Three hours credit. First semester and summer session. An intensive course presenting the psychological and physiological principles of conditioning, strategy and tactics that are effective in basketball. Lectures, readings, problems, and demonstrations. Prerequisite, 15 hours of physical education. Allen.

300. Special Problems in Physical Education. Three hours credit. Spring semester. This course provides for graduate students opportunity for individual or group study of special fields of physical education. Each student will present the results of his work in the form of class reports and term papers. Prerequisite, 20 hours of physical education. Elbel.

312. Seminar in Physical Education. Three hours credit. An intensive study of the various aspects of physical education. The selection of topics will be flexible and will provide for the study of problems of administration, equipment, curriculum, and teaching procedures in physical education. Elbel

2. Approval of physical education course M94 as a graduate course bearing the number M294, Content and Method of Physical Education, carrying the same catalog description as now.

3. Approval for graduate credit of physical education course 81, to be numbered 202, Administration of Physical Education, and carry the same catalog description and prerequisites as now.
4. That physical education course 57 be approved for graduate credit bearing the number 100, Principles of Community Recreation, and carrying the same catalog description as now together with the prerequisite of three hours of general sociology and not less than ten hours of physical education.
5. That all graduate courses in physical education below the "300" level carry a prerequisite of not less than ten hours of physical education and all graduate courses in physical education numbered 300 or above carry a prerequisite of not less than fifteen hours of physical education.

Respectfully submitted,

Director of Physical Education,
Varsity Basketball Coach.