November 8, 1938.

Major Raymond Edwards,
Department of Military Science,
University of Kansas.

Dear Major Edwards:

I am enclosing my check for $1.00 for enrollment in the American Red Cross, and shall be glad to see Julius Marks and Ship Winters. I shall report on them later.

As you know, there are a number of drives on at this time of year - the University Band, the Y.M.C.A., the Red Cross, the Salvation Army, and we are glad to contribute to each of these, but we cannot make any large contribution. Mrs. Allen also enrolls with the Red Cross, the Y.W.C.A., and so forth. In addition to the above, there are all the professional organizations to which we pay dues - the Kansas Teachers Association, the Kansas Health and Physical Education Association, and the National Health and Physical Education Association.

But we are doing the best we can, and I am glad to make this contribution.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

Commercial Graduates Basketball Club

Canadian, International and World Champions

EDMONTON, ALBERTA

November 17, 1938

To Our Many Friends, Everywhere:

So many letters and messages of congratulations and good wishes were received in connection with our annual birthday party last night that it is a physical impossibility to answer them all individually. Will you, therefore, be good enough to accept this "collective" letter as our sincere apprecitaion of your thoughtfulness.

In connection with the letters received from teams, and particularly American teams, we were deeply touched by the obvious sincerity which prompted each message of good will. Without exception these messages spoke of the fairness of the treatment received while in Edmonton as our guests, and we can assure you that this expression of real sportsmanship has touched us deeply.

To all those who in any way contributed to the success of the evening we can merely say "Thank you," but we can assure you that this little message of thanks comes from the hearts of us all.

Cordially yours,

The Edmonton "Grads"

Over a period of 23 years the "Grads" have won 460 official contests out of a total of 476 played

Ans by Phone

R.S. Elliott ARMS -CO-

SPORTING GOODS EXCLUSIVELY

1508-10 GRAND AVENUE

PHONE GRAND 1911

KANSAS CITY, MO. November 29, 1938

Dr. Forrest C. Allen
c/o University of Kansas
Lawrence, Kan.

Dear Phog:

One of our good customers wants us to quote him on a pair of Phog Allen Basketball Goals.

Phog, I am sorry to say it, but we do not know the manufacturer of your goals and if you will let me have that information, by return mail, we will contact the manufacturers and order a pair of your special goals for him.

Enclosed find self addressed stamped envelope and you can just scribble your reply at the bottom of this letter.

Best personal wishes, we are

Yours very truly,
R. S. ELLIOTT ARMS CO.

By

jre;m

November 28, 1938.

Mr. Don Elser,
Athletic Department,
St. Benedict's College,
Atchison, Kansas.

Dear Don:

This will acknowledge your undated letter which came recently.

I assure you it would be a pleasure to have you officiate at some of our games. Did you write to Louis Menze, who is secretary of the coaches association of the Big Six conference, asking him to put on our list of officials? If you have not done so, I am asking that this be done for you.

The Big Six coaches meet the third Friday and Saturday in May and arrange schedules and nominate officials for the games. This was done last May and the officials have all been picked, with the exception of the non-conference games. As soon as Mr. Menze sends out the selection of officials that have been agreed upon, then we get busy with our non-conference officials. By the end of the summer most of the non-conference officials are picked.

I am merely explaining the procedure so that you will see that it will be a pleasure to use you in some of our games - if we had not already picked our officials. However, one year flies by very rapidly, and I suggest that you place your name before Mr. Menze asking to be considered for some of the conference games. All of our coaches are looking for new and promising material in the way of officials, and I am very sure that you will receive very favorable consideration.

I remember you very well when you came to our Kansas Relays, and am sorry that I have not had opportunity to see you while you have been in such close proximity to Lawrence. However, there is no good reason why we should not see each other more often. I am sending you our schedule, together with our newsletter outlining our clinic demonstration. If at any time it is convenient for you or Marty Peters to see any of our games it will be a pleasure to have you as our guests. And, in turn, if I am around Atchison I will make it a point to stop and say hello to you.

With all good wishes, I am
Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

Marty Peters
Director of Athletics

Don Elser
Assistant Coach

Rev. Michael Carroll, O. S. B.
Faculty Representative

Charles Masur
Senior Manager

ATHLETIC DEPARTMENT

St. Benedict's College

Atchison, Kansas

Dear Mr. Allen:

I would appreciate being able to officiate a basketball game for you this year. I know that you will be satisfied with my work, and I want to thank you for anything that you may be able to do for me.

Most sincerely,

Don Elser

Don Elser

Reg. 7.
1 gross Phog
9.00 doz.

R.S. Elliott ARMS -CO-

SPORTING GOODS EXCLUSIVELY

1508-10 GRAND AVENUE
PHONE GRAND 1911
KANSAS CITY, MO.

December 2, 1938

Dr. Forrest C. Allen
c/o University of Kansas
Lawrence, Kan.

Dear Phog:

Ordered

We have a letter from the president of the Bike-Web Manufacturing Company, who formerly made the elastic sweat sock and he says that he is trying to give us something definite as to whether or not they will manufacture those socks and hopes to have the information by the first of next week.

Sweat socks?

Phog, as soon as we get this information, we will communicate with you.

Very truly yours,
R. S. ELLIOTT ARMS CO.

By

jre;m

Creighton University
Drake University
Grinnell College

Oklahoma Agricultural and Mechanical College
St. Louis University

Tulsa University
Washburn College
Washington University

ATHLETIC DIRECTORS' ASSOCIATION
of the MISSOURI VALLEY CONFERENCE

Office of the
EXECUTIVE SECRETARY

Address
Washington University
Saint Louis, Missouri

October 22, 1938

Mr. Forrest C. Allen
University of Kansas
Lawrence, Kansas

Dear Phog:

During the past year I have been making an exhaustive study of affairs which have to do with officiating in both football and basketball, with the utmost thought in mind that it should be standardized, not only from the standpoint of appointing offidals with a definite system of procedure but also the specific mechanics pertaining to the actual officiating itself on the field of play.

I have been in touch with A. R. Hutchens, Commissioner of Officials for the Southeastern Conference; Herb Dana, of the Pacific Coast; Major Griffith, of the Big Ten; and James St. Clair, of the Southwest Conference. In fact, I have recently been in conference with Mr. St. Clair for three days.

Out of all the material furnished by these agencies, I have set up what, in my judgment, would be a splendid plan for both the Big Six and Missouri Valley conferences to consider for adoption. Standardization in our section would go toward something definite in establishing a system which has been well accepted in the Southern, Southeastern, and Southwestern Conferences by the faculty representatives, athletic directors, and coaches.

Under this system, all officials are required to take an examination covering physical condition, knowledge of rules, and actual mechanics in officiating, which qualifies the individual for definite assignments.

In addition to the proposal, which is being sent to you today under separate cover, there is also in effect in these conferences a manual covering officiating in the actual games, giving the specific positions officials should assume while the game is in progress. For more than half a century the theory and practice of football officiating has steadily advanced. From the crucible of field experience throughout this long period, certain fundamental principles have emerged and are more or less in general use. Nevertheless, awkward situations do arise, and the development of uniformity does lag for want of recorded agreement on accepted principles. Therefore, in accordance with this plan, it is essential that a manual covering the mechanics of officiating be adopted. It is recommended that the manual be modeled after the ones now in used by the Southeastern and Southwestern conferences which have stood a critical three years

test under games conditions. Today they are generally regarded as authoritative texts for the study and practice of officiating wherever football and basketball are played.

This whole system provides for efficiency, giving the official ample protection and, in the final analysis, the coaches will still select the officials they desire from approved lists.

Personally, I have been making the assignments forour conference over a period of fourteen years, and believe this proposal contains a great deal of merit.

The proposed system could be put into effect beginning with the basketball season, having the officials meet at some central point for an examination which is covered in the regulations, and too, the officials would be graded all through the season, which would set up a rating for them after the season, and these ratings in turn would establish the master eligible list.

The same holds good for football officials in September of 1939, at which time they would be required to take the necessary examination and then be graded through the 1939 season, setting up a rating for 1940, under the regulations.

With kind personal regards,

A. E. Eilers

A. E. Eilers
Executive Secretary

AEE:LP

From
A. E. Eilers
St. Louis.

PROPOSED PLAN FOR BETTER OFFICIATING

IN FOOTBALL AND BASKETBALL

SECTION 1. The program should comprehend football officials and basketball officials. Basketball officials should be included in an effort to standardize rule interpretation and improve the quality of officiating.

SECTION 2. The system should provide for the selection of competent officials exclusively, continuous reports on the work of these officials, and the periodic rating of these officials as to all-round efficiency.

The first objective can be accomplished by a set of examinations dealing with physical condition, game rules, and officiating technique, supplemented by the compilation of accurate and up-to-date records of experience as player, coach, and official.

The second objective can be achieved by a rating system based on examination grades, experience, and game reports from coaches and scouts. Details of the grading and rating procedure to be worked out by handling agency. As to football officials, they should be classified as nearly as possible as Referees, Umpires, Field Judges, and Head Linesmen, and assigned to games in that particular capacity, as nearly as possible.

The third objective can be accomplished by required detailed reports on the work of each official in each game from the coaches of the competing teams, and from scouts.

SECTION 3. The system should provide for a uniform interpretation of the playing rules in both sports during each season. This can be accomplished by holding a meeting of all qualified officials in the sport, say football, several weeks before the beginning of the playing season. This meeting might last for two or three days. At one session, the interpretation of rules would be presented by the District Representative of the Football Rules Committee. At other sessions, drill work on playing rules and officiating techniquewould be stressed. During the meeting, uniform interpretation of the rules would be agreed upon and the officials instructed to apply such interpretations in all games to the best of their abilities. All football coaches of member institutions should be required to attend the interpretation meeting.

SECTION 4. The system should provide for the impartial assignment of officials to individual games, due consideration being given to the wishes of the various coaches. Officials should be assigned on the basis of merit, rating preferences of the coaches being followed wherever possible.

ARTICLE I

PURPOSE

SECTION 1. The immediate purpose in establishing the Office of Commissioner shall be to provide a neutral agency for the appointment of football and basketball officials and, thereby, to take over official detail, correspondence and negotiations which make for

business contact between coaches and officials; to eliminate an "employer-employee" relationship otherwise unavoidable between coaches and officials and obviously incompatible with the independent thinking and rulings demanded from officials on the field; to marshall and compile in one office all pertinent data, records, reports, ratings, and schedules; to weed out the incompetent and insure the discovery, recognition and advancement of capable officials, and, in general, to develop courageous and fearless officiating of a standard that invites and commands the full confidence of players, coaches, and public.

ARTICLE II

GENERAL PRINCIPLES

SECTION 1. (a) The office of the Commissioner shall be the sole agency for the appointment of football and basketball officials, and as such, shall appoint, under the Regulations, all officials for every varsity football and basketball game played by members, hereinafter referred to as Member Institution(s).

(b) The Commissioner may also appoint officials for other institutions which comply with the Regulations and pay charges fixed by the Commissioner.

SECTION 2. The Revenue of the office of Commissioner shall be derived from two sources; 1. Allotment by one or more conferences. 2. Allotments by the Football and Basketball Officials Associations, should such organizations be formed.
NOTE: This scheme of affairs would work out more advantageously provided an officials' assn. were formed for both football and basketball. In this case, the Commissioner could be named Secy.-Treas. of the officials' assn.

SECTION 3. The Preferential Lists, as submitted by the coaches, and the Eligible List, as made up by the Commissioner, shall be the determining factors in the appointment of officials for any game.

SECTION 4. (a) The appointment of an official to any game, if made by the Commissioner in accordance with the Regulations, shall be considered completed when the usual notices have been forwarded by the Commissioner to the certain officials and Member Institutions directly concerned.

(b) Thereafter no appointment shall be cancelled or altered in any important detail, without the consent of each interested party, namely, the two contesting institutions, the official appointed, and the Commissioner.

SECTION 5. An official shall not be appointed to any game played by a Member Institution unless his name is included on the current Preferential List of that Member Institution, except as provided in Article III, Section 1, and Article IV, Section 4.

SECTION 6. Member Institution(s) may retain for any succeeding year, the services of any official appointed to that game for the current year, provided such member Institution(s) notify the Commissioner on or before December 15 in the said current year, of their desire to do so. Should conflicting retainer rights on the same official develop,

then in each case priority shall be determined first by number of successive years such official has served the respective games concerned, and if years of service are equal, then by drawing lots.

SECTION 7. An official shall not be appointed to any game until after he has complied with the registration requirements as prescribed in the Regulations.

SECTION 8. For the purpose of determining the relative standing of officials, each shall be scored annually in qualifying tests set forth in Article VI hereof. The total of his separate scores in such prescribed tests shall determine his current grade and rank.

SECTION 9. To encourage and develop courageous and fearless officiating, all coaches or other representatives of Member Institutions and all officials registered in the Office of the Commisioner shall be governed by the CODE OF ETHICS, Article IX.

SECTION 10. In consistence with efficiency and fairness to all concerned, it is hoped that, for any one year, the Eligible List for football can be limited to include approximately thirty officials, and that the Eligible List for basketball can be limited to include about fifteen officials.

SECTION 11. It shall be the duty of the Commissioner at all times to cooperate with the proposed Football Officials Association and Basketball Officials Association.

SECTION 12. (a) No football official should work more than three games for any Member Institution with other Member Institutions, all other factors taken into consideration.

(b) No basketball official should work more than six games for any Member Institution with other Member Institutions, all other factors taken into consideration.

SECTION 13. An official who has been working a game or has worked the game the year previous between two Member Institutions shall be given preference for the same game the following year, provided coaches' Preferential Lists and Eligible List ratings merit; and further provided, that this procedure is not in conflict with any other regulation.

SECTION 14. The type of uniform to be worn by the football and basketball officials shall be agreed upon.

SECTION 15. (a) A Chief Referee, a Chief Umpire, a Chief Linesman, a Chief Judge and a Chief of Mechanics, selected from the Eligible List, could be appointed by the Football Officials Association, should such an organization be formed.

(b) A Chief Basketball official, - selected from the Eligible List, could be appointed by the Basketball Officials Association, should such an organization be formed.

ARTICLE III

COMMITMENTS BY MEMBER INSTITUTIONS

SECTION 1. (a) On or before January 1, of each year, each Member

Institution shall file with the Commissioner its list of approved football officials, to be known as its Preferential List, listing in order of preference, at least seven Referees, seven Umpires, seven Head Linesmen, and seven Field Judges, selected exclusively from the Eligible List, who may be appointed to that Member Institution's games during the following season.

(b) On or before April 15 of each year, Member Institutions shall file with the Commissioner its list of approved basketball officials to be known as its Preferential List, listing in order of preference at least twelve officials, selected exclusively from the Eligible List, who may be appointed to that Member Institution's games during the following season.

(c) A Member Institution may file a single Preferential List effective for its entire schedule, or, at its option, may file separate Preferential Lists for any certain games in the following season, but in either case the requirements prescribed above in (a) and (b) must be observed.

(d) After a Preferential List is filed, no change in such list may be made for that football or basketball season for which the list is filed except that a Member Institution may add additional names providing the sequence of names as originally filed is not disturbed.

(e) If a Member Institution's Preferential List(s) for any season is not filed with the Commissioner on or before January 1 for football, and April 15th for basketball, of the year concerned, then its Preferential List(s) for the preceding year shall become effective and be used for the current year.

(f) If less than seven Referees, seven Umpires, seven Head Linesmen and seven Field Judges, on the current Eligible List, are named on the Preferential List(s) filed by a Member Institution, the Commissioner shall have full authority to add as many names of his selection as may be necessary to bring the number of names in each of the aforementioned groups to the required seven.
NOTE: more officials could be added.

(g) If less than twelve basketball officials on the current Eligible List are named on the Preferential List(s) filed by a Member Institution, the Commissioner shall have full authority to add as many names of his selection as may be necessary to bring the number of names to the required twelve.

(h) If a Member Institution fails to file, on or before January 1 a Preferential List for football and April 15 for basketball, for any game on its schedule for the next following season, the Commissioner may, at his option, prepare and file the required Preferential List for that game. In so doing, the Commissioner shall give full consideration to such Member Institution's preferences already on file or as may be known to him.

SECTION 2. (a) On or before January 1, of each year, each Member Institution shall file with the Commissioner a list of all football games then scheduled for its varsity team for the following season, showing the opponent, time, place, and date for each game.

(b) Varsity football games scheduled after January 1 shall be reported immediately to the office of the Commissioner.

(c) On or before April 15 of each year, each Member Institution shall file with the Commissioner a list of all basketball games then scheduled for its varsity team for the following season, showing the opponent, time, place and date for each game.

(d) Varsity basketball games scheduled after April 15 shall be reported immediately to the office of the Commissioner.

SECTION 3. (a) If any change of time, date or place, as originally specified for a scheduled game, is made after appointments of officials for that game have been completed, the same officials shall be used, if possible, but, if, as a result of such change, or if, through cancellation contrary to the procedure prescribed in Article II, Section 4 (b), an official suffers the loss of any officiating engagement previously accepted, then, following the date of the engagement lost, the Commissioner shall pay that official the amount of any fee forfeited as a direct result of the said change, less any fee which he may have earned in a substitute engagement.

(b) The amount paid out by the Commissioner under the provisions of the foregoing paragraph (a) shall be charged against the Member Institution(s) responsible for the cancellation concerned and shall become due and payable to the Commissioner upon presentation of itemized invoice certified by the Commissioner.

SECTION 4. (a) The work of officials in each game shall be rated by the Member Institution(s) playing in that game.

(b) Rating Cards for each game shall be furnished to each Member Institution.

(c) Ratings shall be forwarded to the office of the Commissioner after each game.

SECTION 5. (a) Officials appointed by the Commissioner in accordance with the regulations, shall be paid fees and travel allowances in conformity with the scale of fees agreed upon by member institutions.

(b) The travel allowances to be paid any official shall conform to a definite point-to-point scale of allowances established by the Commissioner.

SECTION 6. The Home Institution shall provide a private conference room of meeting place, in the stadium or adjacent thereto, for the officials. This place shall be open and available one hour before game time. This room shall be available between halves and at the close of game.
NOTE: Suggest officials dress at hotel so as to arrive at private conference room one hour before game time.

SECTION 7. The Home Institution shall present to each official, in the conference room, his remuneration immediately after the end of the game.
NOTE: Suggest Home Institution turn over conference room key to Referee and have same returned at time of payment to officials.

SECTION 8. In any game between a Member Institution and an Intersectional opponent, officials shall be paid at least the minimum fee, and, in no case, shall be paid less than any other officials working in that game.

SECTION 9. The Home Member Institution shall send two complimentary tickets, or an order for same, to each of the officials at least two weeks previous to the game to be worked.

SECTION 10. In no case shall the Home Institution furnish an official with more than two complimentary tickets.

SECTION 11. Under no circumstances shall the Home Institution permit an official to pass anyone into the game.

SECTION 12. Complimentary tickets to officials shall be for the use of the family or close friends of the official. In no case shall the sale of complimentary tickets be permitted.

SECTION 13. If complimentary tickets are not to be used, on receipt of same, they shall be returned immediately to the Home Institution.

SECTION 14. Should an official violate, or attempt to violate, any part of Sections 10 to 13, inclusive, he shall forfeit his right to complimentary tickets and be put on probation for one year by the Commissioner.

SECTION 15. The Home Member Institution shall furnish to the Commissioner, at his request and at his option, either a seat with appropriate pass in the Press Box, or two tickets in the stands for scouting purposes.

SECTION 16. The Home Institution shall have gun and shells on the Field ten minutes before game time.

ARTICLE IV

COMMITMENTS BY OFFICE OF COMMISSIONER

SECTION 1. (a) There shall be on file in the office of the Commissioner a list of officials eligible for appointment to football and basketball games played by Member Institutions. These lists shall be known as the Football Eligible List and Basketball Eligible List.

(b) For Football, the Eligible List shall be restricted to thirty officials who comply with Article V of the Regulations and whose rating meets the minimum requirement for that year.

(c) For basketball, the Eligible List shall be restricted to fifteen officials who comply with Article V of the Regulations and whose rating meets the minimum requirement for that year.

SECTION 2. On or before December 15 for football, and March 15 for basketball, each year the Commissioner shall furnish each Member Institution with a copy of the complete Eligible List for each sport, showing the name, grade and rank of each official then registered and eligible for appointments during the following year.

SECTION #3. As a general rule and unless important reasons oppose, major intersectional games shall be considered of first importance and be given priority over others.

SECTION 4. (a) For football, one Referee, one Umpire, one Head Linesman, and one Field Judge shall be appointed to each varsity football game scheduled by Member Institutions.

(b) For basketball, two officials, one to be designated as the Referee, the other as the Umpire, shall be appointed to each varsity basketball game scheduled by Member Institutions.

(c) For varsity games between two Member Institutions, the Commissioner shall appoint officials whose names appear on the current Preferential List(s) for football and basketball of each contesting Member Institution.

(d) For varsity football games between a Member Institution and a non-member institution, two officials selected by the Commissioner from the Preferential List of the Member Institutions concerned, existing contracts permitting, and two officials selected by the Commissioner from a list of at least eight officials proposed by the Non-Member Institution shall be appointed.

(e) For varsity basketball games between a Member Institution and a Non-Member Institution, as far as it is practicable, the same principles as set forth in (d) above shll apply to the appointment of basketball officials.

SECTION 5. (a) To equalize the possible varying preferences of the two contesting Member Institutions in any one game, each such Member Institution's ranking of the four football officials appointed shall be totaled separately and the totals so derived shall be as nearly equal as it is possible for the Commissioner to make them.

(b) As far as it is practicable, the same procedure as outlined in the above shall apply to appointment of basketball officials.
NOTE: The ranking of each official by a Member Institution shall be determined by the numerical position of that official's name on the current Preferential List of the Member Institution concerned.

SECTION 6. At the close of each season for both football and basketball, the qualifying score for each official shall be computed by the Commissioner.

SECTION 7. (a) For football games reported to the Office of the Commissioner after the close of any football season and before the 1st day of January next following, officials shall be appointed and notices to Member Institutions and to the officials concerned shall be mailed on or before February 15th next following.

(b) For basketball games reported to the office of the Commissioner after the close of any basketball season and before the 15th day of April of that year, officials shall be appointed and notices to Member Institutions and to the officials concerned shall be mailed on or before May 15 of that year.

(c) In all other cases, football and basketball officials shall be appointed and notices mailed by the Commissioner as soon as the scheduled game is reported to him.

SECTION 8. Due consideration shall be given in the selection of an official for any game, of the distance of this official's residence from the point of the game.

SECTION 9. Each year the Commissioner shall attend all annual meetings of the organization and shall at these meetings make such reports, financial and otherwise, to the organization as it may so direct.

ARTICLE V

REQUIREMENTS FOR OFFICIALS

SECTION 1. (a) No football official should be placed on the Eligible List who is not at the time a member of the proposed Officials' Assn.

(b) The same should be true of basketball officials, should a similar body be organized for basketball officials.

SECTION 2. No official shall be placed on either the Football Eligible List or the Basketball Eligible List who is not registered at the office of the Commissioner.

SECTION 3. No official shall be included on the Eligible List for either football or basketball who fails to register with the Commissioner his written agreement to accept and fulfill all officiating engagements booked for him by the Commissioner in compliance with his withdrawals and exceptions on file with the Commissioner.

SECTION 4. For each year separately an official may withdraw any date or dates for which he does not wish appointments and he may also file with the Commissioner each year, with registration or subsequently as occasion may demand, such instructions and restrictions as must be observed in booking engagements for him. Such instructions will become effective immediately upon receipt by the Commissioner, but will not apply to appointments booked prior to such receipt.

SECTION 5. No official on the Eligible List, for either football or basketball, shall accept an officiating engagement until after release of the date concerned has been granted by the Commissioner.

SECTION 6. In the case of an official repudiating any commitment, currently effective and already on file in the office of the Commissioner, or in case an official violates Article V, Section 5, of the Regulations, he shall be suspended from the Eligible list for the balance of the ensuing year, all then unfulfilled appointments on his schedule shall be cancelled and the Commissioner shall immediately appoint other official(s) to the position(s) thus vacated.

SECTION 7. Each official on the Eligible List for either football or basketball shall give preference to possible assignment to games by waiting until assignments are made by the Commissioner before accepting other appointments.

SECTION 8. In regard to complimentary tickets or passes, officials should be governed by the Regulations as set forth in Article III, Sections 9 to 14, inclusive.

SECTION 9. An official shall not accept an assignment to serve in a game played on the day preceding his Conference assignment without the approval of the Commissioner.

ARTICLE VI

METHOD OF EXAMINING, SCORING, GRADING, RANKING AND CLASSIFYING FOOTBALL AND BASKETBALL OFFICIALS.

SECTION 1. The relative standing of an official for any single year shall be determined by his Qualifying Score for that year.

SECTION 2. The Qualifying Score of any official shall be determined by the total of his separate scores in the Qualifications. The Scoring Value of each Qualification shall be fixed for any year by the Commissioner, the Boards of Directors of the Football and Basketball Officials Associations, and the Coaches.

SECTION 3. Officials shall be classified as A, B and C. A minimum Qualifying Score shall be fixed for each classification annually by the Commissioner, the Boards of Directors of the Football and Basketball Officials Associations, and the Coaches.

SECTION 4. Officials shall be graded according to the following table of equivalents:

Qualifying Score of	90% - 100%	of possible points		EXCELLENT
" "	80 - 90	"	"	VERY GOOD
" "	70 - 80	"	"	GOOD
" "	60 - 70	"	"	SATISFACTORY
" "	50 - 60	"	"	FAIR
" "	Less than 50%	"	"	POOR

ARTICLE VII

MEETINGS

SECTION 1. (a) A Rules Interpretation Meeting for Football officials on the Eligible List, shall be held during the early days of September. The interpretation of rules shall be presented by the district representative on the Football Rules Committee.

(b) At least one additional day following the Interpretation Meeting shall be devoted to drill work on playing rules and officiating technique.

SECTION 2. (a) A Rules Interpretation Meeting for basketball officials shall be held during December. The interpretation of rules shall be presented by the district representative on the Basketball Rules Committee.

(b) At least one additional day following the Interpretation Meeting shall be devoted to drill work on playing rules and officiating technique.

ARTICLE VIII

MOVING PICTURE FILMS

SECTION 1. Unedited films are to be used freely by individual schools but only for the purpose of coaching and instructing football squads.

SECTION 2. These films should not be exhibited to the general public unless they have been edited in such a way as not to reflect on the officiating.

SECTION 3. Exhibitions of motion pictures of games should be arranged at the pre-season officials' training school.

ARTICLE IX

CODE OF ETHICS

SECTION 1. Fully realizing that courageous and fearless officiating is unattainable under open criticism, the only possible effect of which is to destroy public confidence, the following principles as a Code of Ethics that could be adopted.

SECTION 2. It shall be considered unethical for a coach, or other representative of an Institution, to discuss his opponents' play or players in any game with officials who will serve or are serving that game.

SECTION 3. It shall be considered unethical for a coach, or other representative of an Institution, to evidence any criticism of officials, either between the halves, during or immediately after a game.

SECTION 4. It shall be considered unethical for a coach, or other representative of an Institution, to use, or to condone in any way, the use of the Press for any criticism of officiating.

SECTION 5. It shall be considered unethical for either a coach, or an official, to draw the other into conversation concerning the game. This shall apply before, during, and after the game.

SECTION 6. It shall be considered unethical for an official to furnish the Press, either directly or indirectly, any interviews or stories on games in which he worked, or on any game whether or not he worked in it.

SECTION 7. It shall be considered unethical for an official to comment on the work of a fellow official, except in his reports to the office of the Commissioner.

SECTION 8. It shall be considered unethical for an official to discuss decisions made in a game with anyone, except with his fellow officials or the Commissioner.
NOTE: (a) Coaches, or other representatives of an Institution, are urged to file any complaint or criticism of officials or officiating with the Commissioner, the appointed agency for constructive or remedial action in such matters.

(b) Officials are urged to file any complaint or criticism of coaches or other representatives of an Institution with the Commissioner, the appointed agency for constructive or remedial action in such matters.

INFORMATION FOR DETERMINING THE UALIFYING SCORE, GRADING, RANKING AND CLASSIFICATION OF FOOTBALL AND BASKETBALL OFFICIALS.

QUALIFYING SCORE

An official's score shall be determined by how closely he can approach par in the following sixteen qualifications or tests:

QUALIFICATIONS	PAR	HOW DETERMINED
Physical condition	A-1	Certificate of personal physician on questionnaire exam furnished each member
Eyesight, hearing & weight	Normal	Same as No. 1
Speed	50 yds in 8 seconds	50 yd. dash in full uniform at annual meeting
Knowledge of Rules	Letter perfect	Written exam by Commissioner at meetings
General Proficiency	Excellent for all-time rating	Ratings by coaches
General value of Conference	Pref. value of 50	Express preference of coaches
Fearless Enforcement	100%	Fellow Officials
Desirability to Team Mates	100%	Fellow Officials
Mechanics	100% Manual	Scouting Reports
Elapsed Time	2 hr. 15 min. games	Game reports
Uniform and Equipment	Faultless	Inspection by chiefs and scouts
Attendance Pre-game conference	100%	
Attendance Annual Meetings	100%	Roll call by Commissioner or chiefs
Arrearages in accounts	No debits	Association and Commissioner's ledgers
Full time registration	Available for any game any place	Registration card
Year round cooperation	100%	General records

Note: The above is for both football and basketball officials except (1) Elapsed time for basketball games shall be one hour and 20 minutes and (2) Speed shall be 30 yards in five seconds.

No.	QUALIFICATION	PAR	CLASS A SCORE FOR PAR	REMARKS
L	Physical Exam	A-1	4	M.D.'s certificate Blood pres.150 max.
2	Eyes	20-20	2	20-20 for each eye
2	Ears	20-20	2	20-20 for each ear
2	Weight	Chart	4	Normal/actual x 4
3	Speed	50 yds. 8 sec.	5	8.0/actual time x 5
4	Knowledge of rules	10	10	Actual grade (0 to 10)
5	Proficiency	10	25	Average of coach ratings x 2.5
6	General Value	Pref.V.of 50	10	Pref. Value/5
7	Fearlessness	10	5	Ave. of ratings (0 to 10)/2
8	Desirability	10	10	Ave. of all ratings from fellow officials
9	Mechanics	10	10	Ave. from all ratings from scouts
10	Elapsed time	2 hr. 15 min.		Minus .1 for each min. in excess of 2 hrs. 15 min.
11	Uniforms	Faultless	5	Jacket 1, Shirt 1, Knicker 1, Shoes 1, Sox 1, Cap 1, max.5
12	Pre-game conf.	No cuts	5	1 for each meeting attended, maximum 5
13	Annual Meetings	No cuts	2	No.attended/No. expectedx5
14	Arrearages	No debits	2	Less 1 point for each $1 indebtedness
15	Registration	Unlimited	5	Less 1 point for each datewithheld.
16	Cooperation	100%	3	Commissioner's estimate
	TOTAL		117	

COACHES PART IN THIS PROGRAM

A. Coaches required to attend annual rules interpretation meeting with officials.

B. Proficiency Score. (a) To facilitate uniformity in ratings, the Commissioner will furnish the two contesting institutions in each game with suitable forms, herein referred to as Rating Cards, for rating the work of each official serving that game.

(b) Rating cards will provide for ratings in these terms: Excellent, Very Good, Good, Satisfactory, Fair or poor, which terms will have equivalent numerical values of 10, 8, 6, 4, 2, and 0, respectively.

(c) From the Rating Cards returned, the Commissioner will determine as of December 10, of each year, the Proficiency Score of each official on the Eligible List for football, and as of March 15th of each year, the Proficiency Score of each official on the Eligible List for basketball.

(d) The Proficiency Score for any official shall be computed according to this formula, namely:

$$\frac{\text{Total numerical value of all ratings received}}{\text{Total number of ratings received}} \text{ equals } \text{Average numerical value of all ratings received}$$

(e) To avoid hasty conclusions based on limited opportunities and exposure, with either high or low ratings possibly due to favorable or unfavorable conditions, officials will be given no Proficiency Rating at all until their work has been observed and rated in at least five games.

$$\text{Average numerical value. Value of all ratings received} \times 2.5 \text{ equals Proficiency Score}$$

C. General Value

(a) Determined from coaches preferential lists:

TABLE

Positions	1	2	3	4	5	6	7			TOTALS
No. of Listings										
Position Values:	10	9	8	7	6	5	4			
Score for General Values										

(b) A preferential score of 50 is considered par.

(c) The general value score for any official shall be

computed according to this formula, namely:

$$\frac{\text{TOTAL NUMBER OF POINTS EARNED}}{5} \quad \text{EQUALS} \quad \text{Score for general value}$$

OFFICIALS' PART IN THIS PROGRAM

Of the 16 factors, from which each official's total Qualifying Score is derived, there are two items (Fearlessness and Desirability) which must be expressed by officials upon officials.

Each official working in a game or games will be furnished with a Rating Sheet containing all the officials he will work with during that season. Immediately at the close of the season, these reports are to be returned to the office of the Commissioner for tabulation.

A. Fearlessness Score Rated:

(a) On a basis of 0 to 10

(b) The Fearlessness Score for any official shall be computed according to this formula, namely:

$$\frac{\text{AVERAGE OF ALL RATINGS (0 to 10)}}{2}$$

B. Desirability Score.

(a) Rated on a basis of 0 to 10

(b) The desirability Score will equal the average of all ratings from fellow officials.

SCOUTING

Most of the scouting will be done by the Commissioner. A scouting book, based on the Manual for Football Officiating, will be used. The service of any good scout or scouts may be used when deemed wise.

The mechanics score will be determined by how close an official approaches perfection in his work as outlined in the Manual for Football Officiating.

The mechanics score will equal the average of all ratings by the scout.

NOTE: Uniform Score will be determined by the scout's ratings at the same time that the above information is being obtained.

KNOWLEDGE OF RULES SCORE

The Knowledge of Rules Score will be determined by an examination on the rules covering a period of one hour.

Actual Grade 0 to 10, equals Knowledge of Rules Score.

Note: Other scores are determined as per instructions under heading "Qualifying Score."

RANKING

An official's Ranking Numerical position on the list shall be determined by his Qualifying Score.

CLASSIFICATION

Officials shall be classed as "A", "B", or "C".

A minimum qualifying score shall be fixed for each classification annually by the Commissioner.

Class A computes in all 16 events - Total points 117
Class B computes in 12 events - not in No. 7 Fearlessness, No. 8, Desirability, No. 10 Elapsed Time, and No. 12 Program Conferences - Total Points 92.
Class C includes all others.

TABLE OF MINIMUMS FOR 1939

Class A - 80.0 points (based on at least 5 major college games)
Class B - 45.0 " (based on at least 5 minor college games)
Class C - No minimum for first year.

For Admission:

Eligible List - Class A - 80 points
Class B - 45 points

GRADING

Officials shall be graded according to the following table of equivalents:

Qualifying Score of	90%	-	100%	of possible points	EXCELLENT
" "	80	-	90	" "	VERY GOOD
" "	70	-	80	" "	GOOD
" "	60	-	70	" "	SATISFACTORY
" "	50	-	60	" "	FAIR
" "	Less than 50%			" "	POOR

An official's grading shall be determined by the following formulae:

For: Class A $\frac{\text{Total Number of points earned} \times 100}{117}$ equals grade

Class B $\frac{\text{Total Number of points earned} \times 100}{92}$ equals grade

Class C No grading first year.

CLASSIFICATION SETUP BEGINNING

SEPTEMBER 5, 1939

Class A

(a) Any official who has worked in a minimum of 5 games during the past three years shall be eligible for Class "A" Classification.

(b) Any official who, at the close of the 1938 season, will have worked, during the seasons of 1935 to 1938 inclusive, in a minimum of five games shall be eligible for Class A classification.

CLASS B

(a) Any official who has worked in at least one game during the past three years, or will have worked at the close of the 1938 season, in a minimum of one game, shall be eligible for Class B Classification.

(b) Any official who has worked in as many as 5 minor college games during the past three years, or who, at the close of the 1938 season, will have worked in a total of 5 minor college games shall be eligible for Class B classification.

CLASS C

Class C will include all others or any of the above who may choose Class C classification.