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December 16, 1937

Dr. F. C. Allen
Dept. of Physical Education
University of Kansas

Dear Phog:

Confirming our conversation this morning regarding the introduction of the song "Our Team" the evening of January 4, I will have Ray Wright on hand to sing the song and lead the students in singing it, Professor Cris Simpson to play the pipe organ and we have made arrangements with Mr. Wiley for the part the band is to play.

We can have the singing of this song immediately after the end of the first half. The juggler can be getting his equipment, if any, ready while the song is being sung.

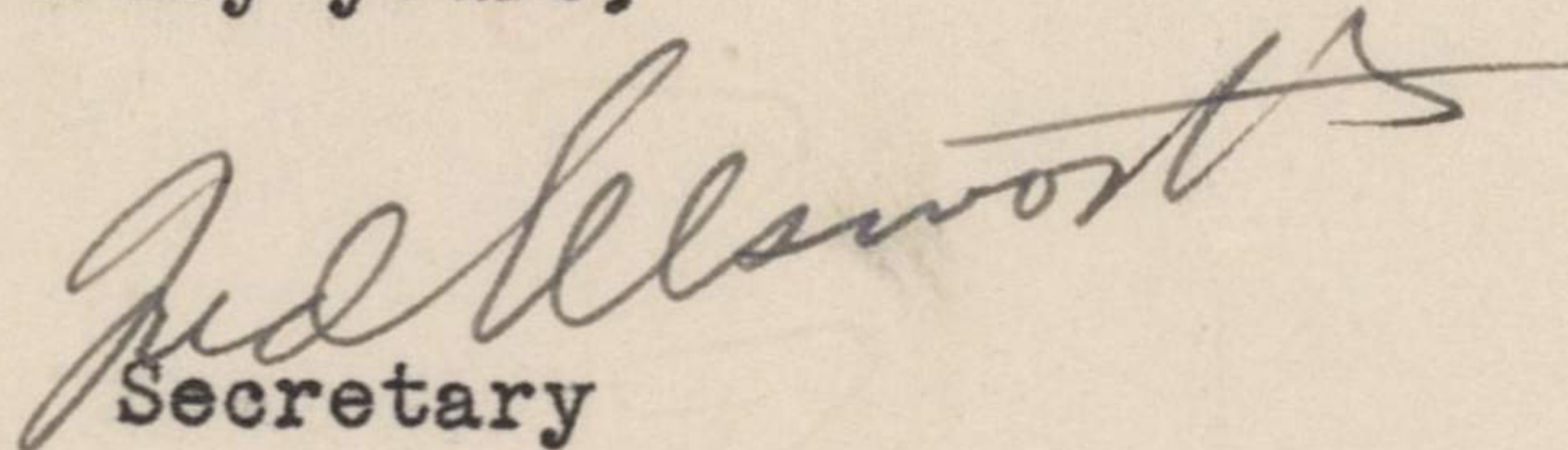
Will you please make arrangements to have a microphone with a long cord ready and have the person in charge of the microphone ready to get it connected quickly and carried over to the west end of the auditorium?

I will need passes into the game for Messrs. Wright and Simpson if they do not have tickets.

Enclosed is a copy of the words of the song.

Please advise if there are any missing links in this outline of arrangements.

Very truly yours,


Secretary

FE/lm
Enc.