

copy

SAN JOSE STATE COLLEGE
San Jose, California
May 3, 1939

Dr. F.C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Dr. Allen:

Your letter of April 27 has been read with considerable interest. I am very happy to know that you are seriously considering my younger brother, Burt, for the vacancy which you have at the University of Kansas.

In a recent chat with John Bunn, I learned something of the details of the position, and, although I may exemplify too much brotherly love, I am inclined to believe that Burt would fill the vacancy most satisfactorily. He is really an awfully fine kid. Perhaps his greatest fault is over-conscientiousness, if there can be such a thing. He has a very lovely wife, and I am sure they would make a welcome addition to your department.

I have just dispatched a letter to Burt, encouraging him to give serious consideration to your vacancy. From a financial standpoint, it would mean the sacrifice of approximately a thousand dollars annually, in the aggregate. In exchange, I feel that the opportunity of working under your fine leadership, in the outstanding program which you have developed, would be well worth this temporary setback. In the long run, it appears to me, that he would probably be well compensated for the temporary loss.

In view of the fact that it is rather a slow and difficult process for you to discuss the matter with him, I trust that you will see fit to use me freely as an intermediary. I will be only too glad to handle the expense involved in contacting Burt by wire, in the event you are anxious to make an early decision.

Following my short acquaintance with you in San Francisco, may I say, in all sincerity, that this would appear to me to be an unusually fine opportunity for the kid brother, and I sincerely hope that you decide to offer him the position and that, in turn, he decides to accept.

With kindest, personal wishes, I am

Cordially yours,

(Signed) DUDLEY S. DeGROOT

Director of Physical Education

DSD/ald

Notice to Instructors

Your attention is called to a rule of the University requiring that examinations be held for all students during the last days of the semester.

To avoid confusion, the examination schedule and the accompanying regulations should be followed strictly by all concerned, except that any necessary departures from the regular schedule and regulations may be made only for good reasons and after advance written request by the instructor and approval by the Examinations Committee, Professor M. E. Rice, Chairman.

Regular classes with laboratory work only will be examined as other classes except that the hour may be any one of the several hours scheduled in the laboratory period, the choice to be made by the instructor after consultation with the students and with other instructors concerned.

Irregular appointment classes and appointment laboratory classes will be examined at the time to be set by the instructor after consultation with the students and with any other instructors concerned. In case this option is insufficient to avoid conflicts, the instructors concerned will submit in advance for approval by the Examinations Committee a written substitute schedule of examination hours for the conflicting courses.

In case of mixed courses in which the laboratory work does not come at the same hour as the class work, the examination may be scheduled in either of the following ways: (1) a single examination covering both the class and the laboratory work at the time scheduled for the class hours; (2) two examinations, one for the class work at the time scheduled for the class hours and one for the laboratory work at the time scheduled for the laboratory periods.

When a three-hour course is scheduled on Tuesday and Thursday at one hour and on another day at the same or a different hour, the examination should be given as for a two-hour course at the Tuesday and Thursday hour, but the examination may use 3 hours except on the last day of the examination schedule. Likewise, when a two-hour course is scheduled on M, W, F, or on any two of these days, the examination should be given as for a three-hour course on the M, W, F, hour, but the examination may use only 2 hours.

The School of Law is authorized to make its own examination schedule provided that it take care of all non-law students without causing them conflicts with their other examinations.

The School of Medicine (this does not include pre-medical courses) is authorized to make its own examination schedule provided that it take care of all non-medical students without causing them conflicts with their other examinations.

Entrance Examinations may be taken from June 1 to June 8 inclusive. Persons wishing to take such examinations should arrange with Professor M. E. Rice, 202 Blake Hall, on or before May 29 for definite appointments.

E. H. LINDLEY, Chancellor.

EXAMINATION SCHEDULE—JUNE 1 TO 8, 1939, INCLUSIVE

THURSDAY	A.M.	2:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 1	P.M.	2:30	classes,	2, 1	hours,	at 2:30	to 4:20
FRIDAY	A.M.	9:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 2	P.M.	9:30	classes,	2, 1	hours,	at 2:30	to 4:20
SATURDAY	A.M.	10:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 3	P.M.	10:30	classes,	2, 1	hours,	at 2:30	to 4:20
Sunday, June 4, 1939							
MONDAY	A.M.	8:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 5	P.M.	8:30	classes,	2, 1	hours,	at 2:30	to 4:20
TUESDAY	A.M.	1:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 6	P.M.	1:30	classes,	2, 1	hours,	at 2:30	to 4:20
WEDNESDAY	A.M.	11:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 7	P.M.	11:30	classes,	2, 1	hours,	at 2:30	to 4:20
THURSDAY	A.M.	3:30	classes,	5, 4, 3	hours,	at 8:30	to 11:20
June 8	P.M.	3:30	classes,	2, 1	hours,	at 1:30	to 3:20
	P.M.	4:30	classes,		all hours,	at 3:30	to 5:20

Grades—The Senate regulations regarding grades are as follows: A . . . shall be reserved for work of marked excellence, indicating high honor. B . . . shall represent very good work of much more than average quality. C . . . shall indicate that the work has been of good average character, better than that which deserves merely to pass. D . . . shall represent work, the lowest in quality that would enable a student to pursue, without undue lack of material or of method, the next dependent course, whether this latter be in the same department or in a related department. In case the course in question is not used as a prerequisite for others, a standard equivalent to this should be specified.

I and F shall be employed to indicate incomplete work and failure. I . . . shall indicate incomplete work, such as may be completed without repetition of the regular work of the course. F . . . shall indicate that the regular work of the course must be repeated. An incomplete is not to be given when any other grade can be used, and further, an incomplete shall not be given except when for good reason, some part of the work has not been completed.

Students who expect to receive the master's degree at the coming commencement should observe the following rules:

1. Application for the degree should be signed at the Registrar's Office and the diploma fee of \$7.50 (\$5.00 for students who already hold a degree from the University of Kansas) paid at the Business Office as soon as convenient and in any case before June 3.
2. A tentative draft of the complete thesis should be presented to the major department by May 12, and the thesis should be presented to the department for final approval by May 27.
3. As soon as the thesis is accepted by the department, a typewritten copy and a first carbon (black) copy must be prepared for filing in the University Library. It is required that both copies of the thesis should be on a medium weight bond paper $8\frac{1}{2}$ by 11 inches, with at least one and one-half inch margin on the left-hand side and at least a one inch margin at top, bottom, and right-hand side. The form for the title page may be obtained at the Graduate Office.
4. The thesis must ordinarily contain a table of contents and a bibliography. References may be made by footnotes at the bottom of the page or by notes and references collected at the end of the thesis.
5. The original and the first carbon copy of the thesis, each bound in cloth, must be deposited in the Graduate Office not later than June 6. The binding can be done satisfactorily by the Journal-World or the Ochse Printing Shop.
6. The general examination over the major field must be held not later than May 29. Arrangements for this examination should be made with the major department.
7. In order to secure the degree, candidates who are in residence during the second semester must be present in academic costume at the commencement exercises. Candidates will be excused from attendance only in case satisfactory reasons are presented in advance.

E.B. STOUFFER
Dean of the Graduate School

(This is a sample of the title page to be used
for the master's degree thesis.)

THE GEOLOGY OF MOUNT OREAD

by

John E. Doe
A.B., University of Kansas, 1934

Submitted to the Department of
Geology and the Faculty of the
Graduate School of the University
of Kansas in partial fulfillment
of the requirements for the de-
gree of Master of Arts.

Instructor in charge

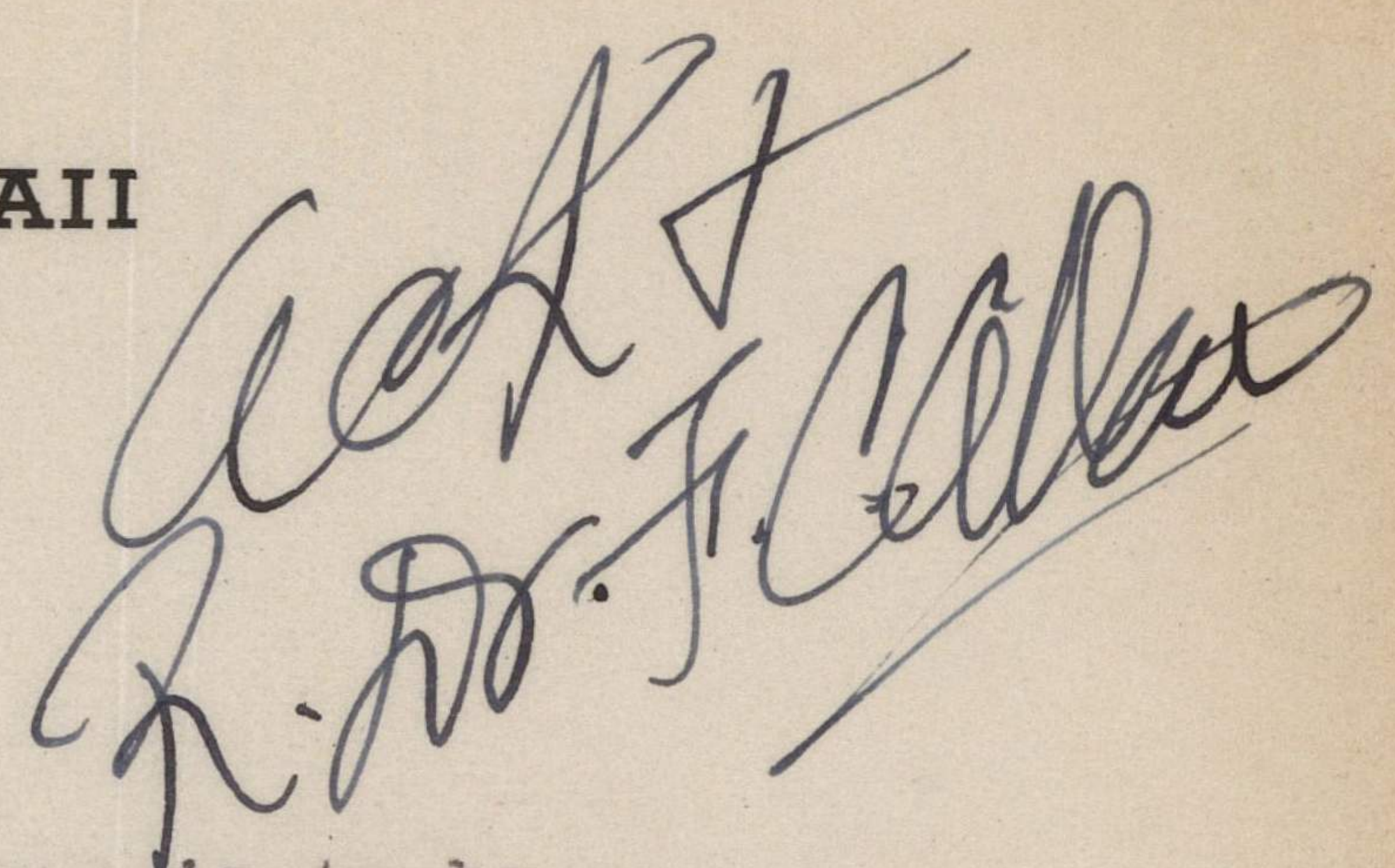
May, 1938

For the department

THE UNIVERSITY OF HAWAII

HONOLULU, HAWAII
May, 3, 1939

Dr. E.H. Lindley,
Chancellor, U. of Kansas
Lawrence, Kansas



Dear Dr. Lindley,

I have been informed that there is to be an opening in your department of physical education for next year. If this is correct I should like to know more about the position. I have a very good position here but the professional opportunities are too limited for me to desire to remain here very long.

The enclosed folder gives a summary of my training and experience.

I shall be glad to have complete references and detailed record of training and experience sent to you at your request or in order to save time you may have them sent to you directly from the University of Iowa (Committee on Recommendation of Teachers)

Dr. Elbel of your department of physical education knows me and something of my background.

My particular interests are teacher training and hygiene but as you will note I have had a rather broad background in the whole field including: physical education activities and teacher training, intramural athletics, hygiene teaching, athletic coaching and recreation, and in administration of the combined program.

My present position is that of head of the Department of Health and Physical Education and Director of Athletics, which includes the following divisions: Health Service and Hygiene, Required Physical Education, Intramural Athletics, Intercollegiate Athletics and Teacher Training, with a staff of seven men and four women and a school physician.

I shall be glad to hear from you in case you have need for one with my qualifications.

Sincerely yours,

Walter S. Knox
Walter S. Knox, Ph. D.
Prof. of Health & Phy. Educ.

May 12, 1939

Dr. Walter S. Knox
The University of Hawaii
Honolulu, Hawaii

My dear Dr. Knox:

This will acknowledge your letter of May 3 concerning a teaching position in our department of Physical Education. I am referring it to Dr. F. C. Allen, chairman of the department. I am sure that he will give your application careful consideration.

Very sincerely yours,

R

Chancellor

THE GRADUATE COLLEGE
OF THE STATE
UNIVERSITY OF IOWA

FINAL EXAMINATION

OF

WALTER SCOTT KNOX

B.A., STATE UNIVERSITY OF IOWA, 1927
M.A., TEXAS CHRISTIAN UNIVERSITY, 1934

FOR THE DEGREE OF

DOCTOR OF PHILOSOPHY

Saturday, July 30, 1938, 10:00 A.M.
Senate Chamber, Old Capitol

Committee in Charge:

PROFESSOR TUTTLE
PROFESSOR McCLOY
PROFESSOR HALSEY
PROFESSOR SCHROEDER
PROFESSOR M. E. BARNES
ASSOCIATE PROFESSOR LAPP
DR. MEREDITH

OUTLINE OF STUDIES

Major Subject: Physical Education

Mechanical analysis of developmental skills, Psychology of physical education, Tests and measurements in physical education (McCloy)
Seminar in physical education, Advanced administration of physical education (Voltmer)
Problems in physical education (Halsey)
Mental hygiene (Line)
Psychology of adolescence (Stoddard)
Supervision of physical education (Neilson) (U.S.C.)
Organization and administration of health education (Woll) (U.S.C.)
Curriculum construction in physical education (Woll)

Minor Subjects: Physiology; Hygiene

Personal hygiene, Community hygiene (Rooks)
Advanced hygiene (Heeren)
Physiology of the nervous system (Tuttle)
Sanitation of swimming pools (Hinman)
Physiology of exercise (Webster) (U.S.C.)
General bacteriology (McBride) (N.T.S.T.C.)

PUBLICATIONS

A new deal for Texas youth. *Texas Outlook*, 1931.
Physical education from the viewpoint of the administrator. *Texas Outlook*, 1932.
Let's think about recreation. *J. Soc. Welfare*, 1937.
Recreation challenges physical education. *Foil*, 1938.

DISSERTATION

The Use of the Pulse-Ratio Test for Detecting Non-Compensated Organic Lesions of the Heart

Preliminary studies by Sievers¹ and others suggested that the pulse-ratio test or the response of the heart to exercises of graded intensity may serve as a basis for detecting non-compensated hearts.

In order to establish the validity of the pulse-ratio test as a means of detecting non-compensated organic lesions of the heart, it was given to 107 subjects who had been diagnosed as having some form of heart disease.

On the basis of the differences between the experimental and the calculated pulse-ratios as recorded in this study, the pulse-ratio test appears to be valid as a means of detecting non-compensated organic lesions of the heart. No indication as to the nature of the lesion is furnished by the data.

Seventy-five replies to one hundred questionnaires sent to members of college student health departments indicate their belief that information should be obtained by the lay instructor relative to the possibility of the presence of non-compensated heart lesions. These replies reveal also that the student health profession has no simple test for organic lesions which might be used by the lay instructor, and further indicate that there is need for such a test.

¹ Sievers, Henry: "A Simple Method of Detecting Abnormal Hearts by the Use of the Pulse-ratio Test." *Research Quart.*, 1935, 6: (May, 1935) 31-38.

BIOGRAPHICAL ITEMS

Date of Birth: July 18, 1900

Place of Birth: Mason, Texas

Undergraduate Study: Texas Christian University; State University of Iowa

Graduate Study: Texas Christian University; University of Southern California; State University of Iowa

Scholastic and Professional Experience: Instructor in Physical Education and Coach, High School, Normangee, Texas, 1921-1922; Director of Physical Education, South End Christian Church, Houston, Texas, 1923-1924; Instructor in Physical Education and Athletic Coach, High School, Childress, Texas, 1924-1926; Director of Health and Physical Education, City Schools, Iowa City, Iowa, 1927-1929; Head of Department of Physical Education, Texas Christian University, Ft. Worth, Texas, 1929-1934; Professor of Health and Physical Education, North Texas State Teachers College, Denton, Texas, 1934-1938; State Director of Recreation, Works Progress Administration, San Antonio, Texas, 1937; Head of Department of Health and Physical Education, University of Hawaii, Honolulu, Hawaii, 1938-

Membership in Scholastic Societies: Phi Epsilon Kappa

May 12, 1939.

Mr. Dudley S. DeGroot,
Director of Physical Education,
San Jose State College,
San Jose, California.

Dear Dudley:

It was good of you to write me as you did on May 3. I certainly shall accept your kind offer to use you as an intermediary between your brother, Burt, and me.

As I told you in my letter of April 27, we have a position open here in the Department of Physical Education at a salary of \$2400 for the academic year. And in addition to that, Dudley, I feel very safe in offering summer school work at least every other year, and maybe more often. We have an eight-weeks summer session, and the salary for the eight weeks is one-sixth of the regular academic salary. In other words, for next year counting the academic year and the summer that would make \$2800 for the total time.

In looking over the confidential information and record sheet of your brother I am very highly pleased with the report. In fact, I am very enthusiastic about Burt's possibilities.

We are especially concerned with original research work and I would like for you to write me and tell me if you feel he has talents in that direction. The other outstanding thing that we desire to encourage here is a strong development of teacher training work. If you will be kind enough to handle the expense involved in contacting Burt by wire I will be glad to compensate you for the expense involved. Certainly I am not disposed to have you stand the expense, but I am very anxious to make an early decision.

I have conferred with both our Chancellor Lindley and Dr. Raymond A. Schwegler, dean of the School of Education, and I can say to you in confidence that I am committed strongly in favor of your brother. There are a few preliminaries that they have asked me to indulge in before making a final decision, but again I say to you in confidence that unless someone more outstanding appears in the field I am disposed at the present time to definitely recommend your brother to them for confirmation.

The reason that I have so definitely committed myself is because of my utter confidence in John Burn's recommendation and in my short but very favorable acquaintance with you upon the occasion of both my recent visits to San Francisco. The DeGroots have long been favorably known in physical education work, and the younger sprouts seemed destined for as great accomplishments as their forbears.

May I ask one further question. I am wondering if your brother desires in the somewhat relative near future to pursue his work toward the doctorate. This is one question that is being constantly asked by my superiors, and the only way I can find out is to ask questions. I thought perhaps you could answer that for me.

I notice that your brother is a varsity letter man in track, for which I am very happy. I always feel that a varsity man contributes something to the department in addition to his academic training.

If there are other things that you did not enumerate in your previous letter I would be happy to have you write me concerning Burt.

Appreciating your responsiveness and kindnesses, I am

Very cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

April 15, 1939.

Mr. John Bunn,
Dean of Men,
Stanford University,
California.

Dear Johnny:

I am wondering if you will send me all the data regarding Mr. DeGroot at Panhou Academy. I am also wondering if you have had the time to write to his brother or make any other inquiry that you think might give us information as to whether he would be interested in our situation here.

Will you also see if you can ascertain what salary he is drawing and what it would take to interest him in a job here at Lawrence?

You are so well acquainted with the set up here that you should be able to get some valuable information for me. I assure you that I will appreciate it.

It was good to see you and have a visit with you.

With all good wishes, I am

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

STANFORD UNIVERSITY

OFFICE OF THE DEAN OF MEN

STANFORD UNIVERSITY, CALIFORNIA

April 20, 1939

Dr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

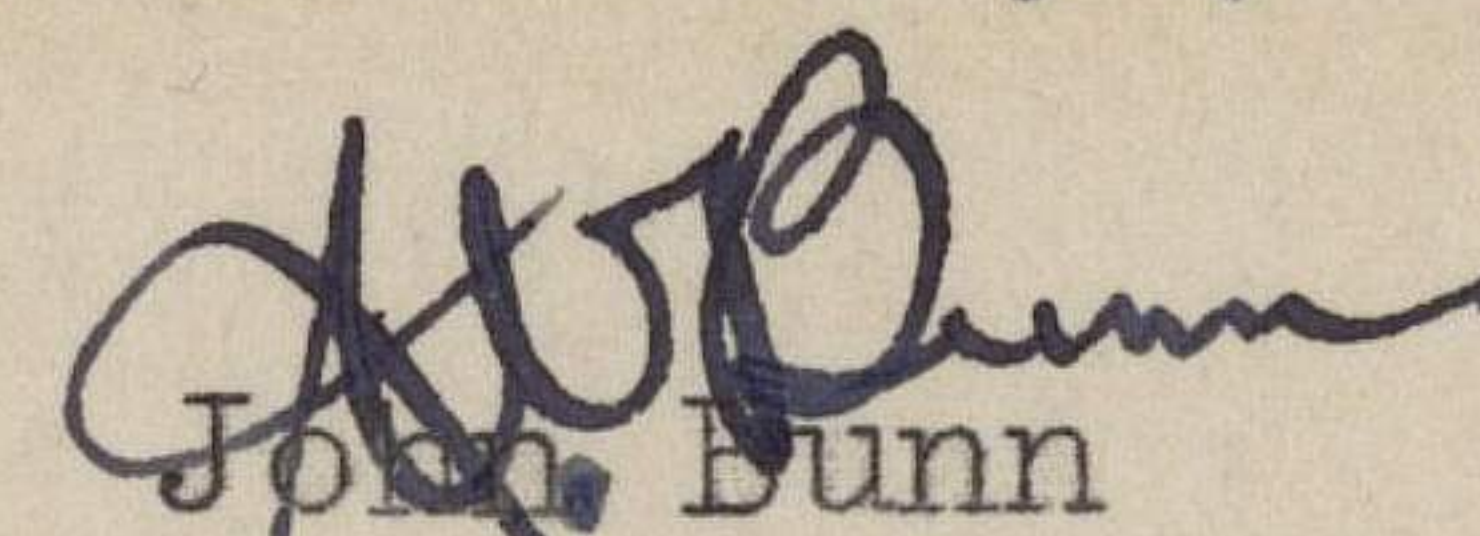
Dear Dr. Allen:

I am asking our placement bureau to forward to you the credentials of Bert DeGroot. I am also writing him concerning plans for the future. You should receive the credentials within a short time and I shall relay any direct information which I receive from Bert himself.

You may be sure that I shall be very glad to co-operate with you in any way possible in this particular matter.

I shall look forward to seeing you in New York.

Very cordially yours,


John Bunn
Dean of Men

OFFICE OF THE REGISTRAR
STANFORD UNIVERSITY
STANFORD UNIVERSITY
CALIFORNIA

APPOINTMENT SERVICE

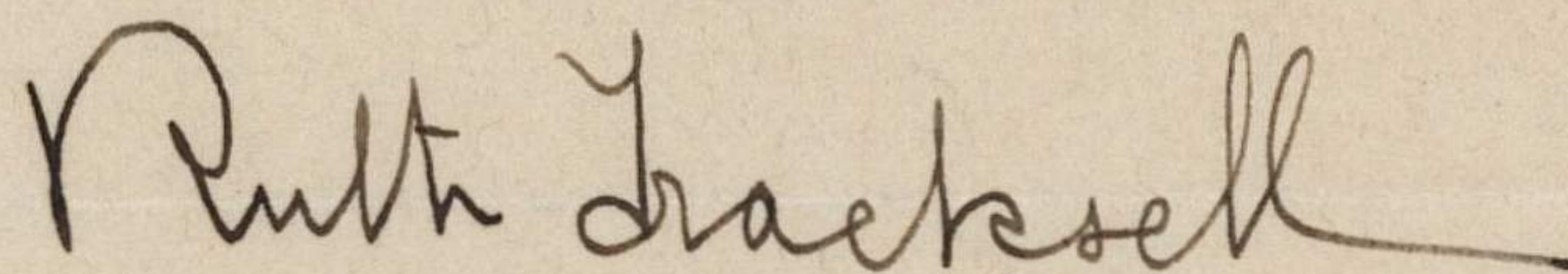
April 21, 1939

Mr. Forrest C. Allen, Head
Department of Physical Education
University of Kansas
Lawrence, Kansas

My dear Mr. Allen:

Mr. John Bunn, dean of men at Stanford University, has asked me to send you copies of the records and recommendations of Mr. Edward De Groot as filed at the Appointment Service. I take it that Mr. Bunn is in correspondence with you and you know the nature of the suggestion he is making concerning Mr. De Groot. Mr. Bunn did not indicate to me the situation under consideration, but I am glad to add the endorsement of this office in behalf of Mr. De Groot. In the time that I have known him, he has shown himself to have the ability to handle ~~any~~ ^{various} situations in teaching and coaching with a high degree of competence.

Yours very truly,



Appointment Service

RT:HE
Edward De Groot ✓

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION

1201

SYMBOLS

DL=Day Letter

NL=Night Letter

LC=Deferred Cable

NLT=Cable Night Letter

Ship Radiogram

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination
Received at 646 Massachusetts St., Lawrence, Kansas. Phone 2764

1939 MAY 30 AM 9 36

KY28 84 NL COLLECT=STANFORDUNIVERSITY CALIF 29

FOREST C ALLEN=UNIVERSITY OF KANS=

DEGROOT DIDTHESES WORK UNDER ME IT WAS THE BEST JOB I HAVE
EVER HAD PRESENTED I RECOMMEND HIS TEACHING ABILITY
PERSONALITY SCHOLARSHIP INITIATIVE WITHOUT RESERVATION HE
HAS NOT SOUGHT THIS JOB EXCEPT BY REQUEST HE CAN REMAIN IN
THE ISLANDS WHICH IS EVIDENCE IN ITSELF DOCTOR STOREY STATES
REGARDING BERT DEGROOT QUOTE HE HAS PROVED HIS COMPETENCE
AS A TEACHER AND COACH IT IS MY EXPERIENCED OPINION THAT A
COACH IS GOOD ONLY IN THE EVENT THAT HE IS A GOOD TEACHER=.

JOHN BUNN.

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

CHECK
ACCT'G INFMN.
TIME FILED

Send the following message, subject to the terms on back hereof, which are hereby agreed to

May 31, 1939

NIGHT LETTER

Dudley S. DeGroot
Director of Physical Education
San Jose State College
San Jose, California

FOLLOWING SUGGESTION YOUR RECENT LETTER TO DR. F. C. ALLEN, AM WIRING CONCERNING E. B. DEGROOT, JR. IF ASSURED ACCEPTANCE SHALL BE GLAD TO AUTHORIZE HIS APPOINTMENT AS INSTRUCTOR PHYSICAL EDUCATION BEGINNING NEXT ACADEMIC YEAR AT SALARY TWENTY-FOUR HUNDRED NINE MONTHS. DEPARTMENT UNDER DR. ALLEN'S LEADERSHIP GROWING RAPIDLY AND BELIEVE YOUR BROTHER WOULD FIND CONDITIONS FAVORABLE HERE FOR HIS DEVELOPMENT. ARE SENDING LETTER BY CLIPPER TO YOUR BROTHER BUT ASSUME YOU WILL COMMUNICATE WITH HIM DIRECT. IN VIEW EARLY MEETING BOARD OF REGENTS SHALL BE GLAD TO HAVE ACCEPTANCE AS EARLY AS CONVENIENT.

E. H. Lindley, Chancellor

ALL MESSAGES TAKEN BY THIS COMPANY ARE SUBJECT TO THE FOLLOWING TERMS:

To guard against mistakes or delays, the sender of a message should order it repeated, that is, telegraphed back to the originating office for comparison. For this, one-half the unrepeated message rate is charged in addition. Unless otherwise indicated on its face, this is an unrepeated message and paid for as such, in consideration whereof it is agreed between the sender of the message and this company as follows:

1. The company shall not be liable for mistakes or delays in the transmission or delivery, or for non-delivery, of any message received for transmission at the unrepeated-message rate beyond the sum of five hundred dollars; nor for mistakes or delays in the transmission or delivery, or for non-delivery, of any message received for transmission at the repeated-message rate beyond the sum of five thousand dollars, *unless specially valued*; nor in any case for delays arising from unavoidable interruption in the working of its lines; nor for errors in cipher or obscure messages.

2. In any event the company shall not be liable for damages for mistakes or delays in the transmission or delivery, or for the non-delivery, of any message, whether caused by the negligence of its servants or otherwise, beyond the sum of five thousand dollars, at which amount each message is deemed to be valued, unless a greater value is stated in writing by the sender thereof at the time the message is tendered for transmission, and unless the repeated-message rate is paid or agreed to be paid, and an additional charge equal to one-tenth of one percent of the amount by which such valuation shall exceed five thousand dollars.

3. The company is hereby made the agent of the sender, without liability, to forward this message over the lines of any other company when necessary to reach its destination.

4. Domestic messages and incoming cable messages will be delivered free within one-half mile of the company's office in towns of 5,000 population or less, and within one mile of such office in other cities or towns. Beyond these limits the company does not undertake to make delivery, but will, without liability, at the sender's request, as his agent and at his expense, endeavor to contract for him for such delivery at a reasonable price.

5. No responsibility attaches to this company concerning messages until the same are accepted at one of its transmitting offices; and if a message is sent to such office by one of the company's messengers, he acts for that purpose as the agent of the sender.

6. The company will not be liable for damages or statutory penalties in any case where the claim is not presented in writing within sixty days after the message is filed with the company for transmission.

7. It is agreed that in any action by the company to recover the tolls for any message or messages the prompt and correct transmission and delivery thereof shall be presumed, subject to rebuttal by competent evidence.

8. Special terms governing the transmission of messages according to their classes, as enumerated below, shall apply to messages in each of such respective classes in addition to all the foregoing terms.

9. No employee of the company is authorized to vary the foregoing.

THE WESTERN UNION TELEGRAPH COMPANY

INCORPORATED

R. B. WHITE, PRESIDENT

CLASSES OF SERVICE

TELEGRAMS

A full-rate expedited service.

NIGHT MESSAGES

Accepted up to 2:00 A.M. at reduced rates to be sent during the night and delivered not earlier than the morning of the ensuing business day.

Night Messages may at the option of the Telegraph Company be mailed at destination to the addressees, and the Company shall be deemed to have discharged its obligation in such cases with respect to delivery by mailing such night messages at destination, postage prepaid.

DAY LETTERS

A deferred day service at rates lower than the standard telegram rates as follows: One and one-half times the standard night letter rate for the transmission of 50 words or less and one-fifth of the initial rates for each additional 10 words or less.

SPECIAL TERMS APPLYING TO DAY LETTERS:

In further consideration of the reduced rate for this special Day Letter service, the following special terms in addition to those enumerated above are hereby agreed to:

A. Day Letters may be forwarded by the Telegraph Company as a deferred service and the transmission and delivery of such Day Letters is, in all respects, subordinate to the priority of transmission and delivery of regular telegrams.

B. This Day Letter is received subject to the express understanding and agreement that the Company does not undertake that a Day Letter shall be delivered on the day of its date absolutely, and at all events; but that the Company's obligation in this respect is subject to the condition that there shall remain sufficient time for the transmission and delivery of such Day Letter on the day of its date during regular office hours, subject to the priority of the transmission of regular telegrams under the conditions named above.

NIGHT LETTERS

Accepted up to 2:00 A.M. for delivery on the morning of the ensuing business day, at rates still lower than standard night message rates, as follows: The standard telegram rate for 10 words shall be charged for the transmission of 50 words or less, and one-fifth of such standard telegram rate for 10 words shall be charged for each additional 10 words or less.

SPECIAL TERMS APPLYING TO NIGHT LETTERS:

In further consideration of the reduced rates for this special Night Letter service, the following special terms in addition to those enumerated above are hereby agreed to:

Night Letters may at the option of the Telegraph Company be mailed at destination to the addressees, and the Company shall be deemed to have discharged its obligation in such cases with respect to delivery by mailing such Night Letters at destination, postage prepaid.

FULL RATE CABLES

An expedited service throughout. Code language permitted.

DEFERRED HALF-RATE CABLES

Half-rate messages are subject to being deferred in favor of full rate messages for not exceeding 24 hours. Must be written in plain language.

CABLE NIGHT LETTERS

An overnight service for plain language communications, at one-third the full rate, or less. Minimum of 25 words charged for. Subject to delivery at the convenience of the Company within 24 hours.

SHIP RADIOGRAMS

A service to and from ships at sea, in all parts of the world. Plain language or code language may be used.

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	NIGHT LETTER
NIGHT LETTER	SHIP RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

COPY OF WESTERN UNION TELEGRAM

May 31, 1939

NIGHT LETTER

Dudley S. DeGroot
 Director of Physical Education
 San Jose State College
 San Jose, California

FOLLOWING SUGGESTION YOUR RECENT LETTER TO DR. F. C. ALLEN, AM WIRING CONCERNING E. B. DEGROOT, JR. IF ASSURED ACCEPTANCE SHALL BE GLAD TO AUTHORIZE HIS APPOINTMENT AS INSTRUCTOR PHYSICAL EDUCATION BEGINNING NEXT ACADEMIC YEAR AT SALARY TWENTY-FOUR HUNDRED DOLLARS FOR NINE MONTHS. DEPARTMENT UNDER DR. ALLEN'S LEADERSHIP GROWING RAPIDLY AND BELIEVE YOUR BROTHER WOULD FIND CONDITIONS FAVORABLE HERE FOR HIS DEVELOPMENT. ARE SENDING LETTER BY CLIPPER TO YOUR BROTHER BUT ASSUME YOU WILL COMMUNICATE WITH HIM DIRECT. IN VIEW EARLY MEETING BOARD OF REGENTS SHALL BE GLAD TO HAVE ACCEPTANCE AS EARLY AS CONVENIENT.

E. H. Lindley, Chancellor

May 31, 1939

Mr. E. B. DeGroot, Jr.
Kanehameha School
Honolulu, Hawaii

Dear Mr. DeGroot:

I am enclosing a copy of Chancellor E. H. Lindley's
night letter to your brother Dudley, at San Jose State
College. It is with a great deal of pleasure that we
extend to you this position, and we trust that you will
be very happy here at the University of Kansas.

Will you kindly cable your acceptance, collect.

Very sincerely yours,

FCA:R

Director of Physical Education,
Varsity Basketball Coach.

Enc.

UNIVERSITY OF KANSAS

Date May 31, 1939

To the Chancellor:

I hereby recommend the appointment of Richard B. DeGroot, Jr. Married

whose present address is Kamehameha Boys School, Honolulu, T. H.

to the position of Instructor in Physical Education at a salary of \$ 2400.00 per month

for 9 months' service. Service to begin September, 1939 New position? Yes

Or to take the place of V. W. Lapp whose salary was \$ 2400 per month

This salary is provided in Section C Item No. 6 Page 6 of the budget.

The qualifications of the candidate are:

A. B. Stanford University, 1932 (History, Physical Education)
A. M. " " 1937 (Education, " ")

is now physical education director at Kamehameha Boys School,
Honolulu, T. H.

The duties of the candidate will be:

(Signed) _____

Approval or statements of deans concerned
and chairman of budget committee:

Head of the department of Physical Education.

CONFIRMATION OF APPOINTMENT:

The appointment is approved at a salary of \$ _____ (_____ per month for _____ months, beginning _____)

Title _____

Dated _____ (Signed) _____

May 12, 1939.

Mr. Dudley S. DeGroot,
Director of Physical Education,
San Jose State College,
San Jose, California.

Dear Dudley:

It was good of you to write me as you did on May 3. I certainly shall accept your kind offer to use you as an intermediary between your brother, Burt, and me.

As I told you in my letter of April 27, we have a position open here in the Department of Physical Education at a salary of \$2400 for the academic year. And in addition to that, Dudley, I feel very safe in offering summer school work at least every other year, and maybe more often. We have an eight-weeks summer session, and the salary for the eight weeks is one-sixth of the regular academic salary. In other words, for next year counting the academic year and the summer that would make \$2800 for the total time.

In looking over the confidential information and record sheet of your brother I am very highly pleased with the report. In fact, I am very enthusiastic about Burt's possibilities.

We are especially concerned with original research work and I would like for you to write me and tell me if you feel he has talents in that direction. The other outstanding thing that we desire to encourage here is a strong development of teacher training work. If you will be kind enough to handle the expense involved in contacting Burt by wire I will be glad to compensate you for the expense involved. Certainly I am not disposed to have you stand the expense, but I am very anxious to make an early decision.

I have conferred with both our Chancellor Lindley and Dr. Raymond A. Schwegler, dean of the School of Education, and I can say to you in confidence that I am committed strongly in favor of your brother. There are a few preliminaries that they have asked me to indulge in before making a final decision, but again I say to you in confidence that unless someone more outstanding appears in the field I am disposed at the present time to definitely recommend your brother to them for confirmation.

The reason that I have so definitely committed myself is because of my utter confidence in John Bunn's recommendation and in my short but very favorable acquaintance with you upon the occasion of both my recent visits to San Francisco. The DeGroots have long been favorably known in physical education work, and the younger sprouts seemed destined for as great accomplishments as their forbears.

May I ask one further question. I am wondering if your brother desires in the somewhat relative near future to pursue his work toward the doctorate. This is one question that is being constantly asked by my superiors, and the only way I can find out is to ask questions. I thought perhaps you could answer that for me.

I notice that your brother is a varsity letter man in track, for which I am very happy. I always feel that a varsity man contributes something to the department in addition to his academic training.

If there are other things that you did not enumerate in your previous letter I would be happy to have you write me concerning Burt.

Appreciating your responsiveness and kindnesses, I am

Very cordially yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

BOARD OF EDUCATION
OF THE
CITY OF ST. LOUIS

OFFICE OF
THE SUPERINTENDENT OF INSTRUCTION

May 16, 1939.

Mr. Forrest C. Allen,
Director of Physical Educ.,
University of Kansas,
Lawrence, Kansas.

Dear Mr. Allen:

I have your letter of May 12th, but I am in no position to help you, since we are not having any retrenchment or reductions in salaries in St. Louis. We have no one here that compares with Dr. Lapp, whom you secured from Kansas City. The best bet that I know of is Joy Kistler at the University of Iowa. He is an outstanding man with a doctor's degree, but I do not know whether you can pay his price. Outside of him, I have no one in mind.

Guertling

AOA:MW

Yours very truly,

Alfred O. Anderson

ALFRED O. ANDERSON, Director
Physical Education and Recreation

BOARD OF EDUCATION

CLEVELAND, OHIO

DEPARTMENT
OF
INSTRUCTION

May 17, 1939

Dr. Forrest C. Allen
University of Kansas
Lawrence, Kansas

Dear Phog:

Thanks for your highly complimentary letter of May 12. I am only sorry I can't be of as much service to you as I might wish.

Offhand, I can think of no young fellow with a PhD. I would care to recommend to you. I do have in mind one of the fellows I wrote you about a couple of years ago, who is well on his way toward a PhD., who still might be interested, I think, in your situation and who would continue work, I believe, on his PhD. until he secured it.

This young fellow is Nicholas Schreiber, about whom I wrote you under date of May 3, 1937. Schreiber has a lot of ability, excellent personality, is hard-working, ambitious, progressive, etc., etc. I would have no hesitancy in recommending him to you without any qualifying remarks. Nicholas Schreiber would make good, I am sure. I think he also might be in your price range.

It may be, of course, that since I saw him last he has changed his mind about continuing in physical education, but if he has not, he would make you an excellent man.

I will keep this matter in mind, and as I come across names of people who, in my judgment, could fill your bill, I will write you about them.

I will be glad to do something on the eleven-foot basket, but of course can't start any active work on it until next Fall. We have a couple or three excellent fellows here who would give it thoughtful attention and in whose judgment I have a good bit of faith. When they have finished a study on it, I shall feel that I have something really worth-while to report. I will give them your points as outlined in the memorandum you gave us at the Rules Committee meeting and will have something, I feel sure, that will be positive and carry with it some degree of assurance.

Dr. Forrest C. Allen

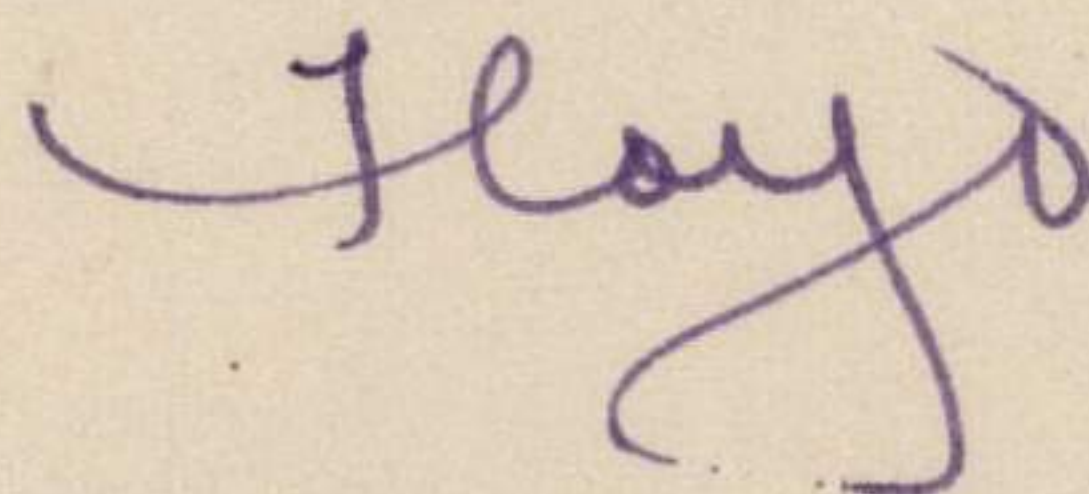
Page 2.

May 17, 1939

I can't begin to tell you how much I look forward to the Rules Committee meetings. I have come to enjoy my contacts with you fellows, and by you fellows I mean you, John Bunn and men of that kind who have positive viewpoints but who are open-minded, forceful and charitable of the other fellow's opinions. It is truly a privilege to meet annually with fellows like that.

With personal regards, and assuring you I will not forget this matter, I am

Sincerely yours



Floyd A. Rowe, Directing Supervisor
Bureau of Physical Welfare

FAR:McG