

GRADUATE STUDY IN SCHOOL ADMINISTRATION
at the University of Kansas

A school administrator usually has command of a wide range of knowledge and skillfully renders efficient service under many varying conditions. He makes decisions and acts in a variety of situations when managing a school system. Among the more important fields in which he should have expert knowledge may be listed the following:

1. Curriculum and courses of study for the whole school system.
2. Methods of learning and teaching.
3. Organization of schools with particular reference to the classification and progress of children in the school system.
4. Personnel management including selection, assignment and training of teachers in service.
5. Financing of the educational program.
6. Business management of schools including the school plant.
7. Place and functions of the school in modern society.
8. Educational publicity and cooperation with other social agencies.

<u>Course</u>	<u>Hours</u>	<u>Title</u>
Core Courses		
A159-A273	3	The Administration of Smaller School Systems and City School Administration
S292	3	An Introduction to the Study of the Curriculum
A250-A350	3	Organization and Administration of Elementary Schools
A274-A374	3	Comparative Education
A375	3	Educational Finance
A376	3	The Business Administration of City Schools
A304	0	Seminar
A399	2-8	Research in Educational Administration
	18-21	(12 to 16 hours from this list of offerings)

It should not be implied that the suggested courses are required of all students. It is possible to substitute other offerings if a student's previous training and interest indicate that such adjustment would better meet his professional needs.

A student should select from the graduate offerings in administration, supervision, measurement, educational psychology, educational sociology, curriculum, and theory and practice of teaching, those additional courses that will give him the materials in the various fields with which he needs to be acquainted.

In addition to the regular course work it will be advantageous for the student to do extensive and critical reading of much professional literature.

1. SCHOOL ADMINISTRATION

Dr. Twente and Dr. Russell