



OTTAWA UNIVERSITY

OTTAWA, KANSAS

November 24 1942

Doctor J. C. Allen
Director of Physical Education
Kansas University.
Lawrence Kansas.

Dear Doctor Allen,

For several weeks I have been in contact with the Office of Officer Procurement in Kansas City. They tell me there that they need Officers for Physical Training in the Army Air Corps. and that I would qualify by experience as a Senior Administrative Officer in an Air Base.

Although I am not yet certain that I should leave my college work here, the Procurement officials want me to get all my papers on file. In particular they want one recommendation from a Professor of Physical Education. May I impose on you to write a letter for me — "to whom it may concern" — on the subject of my qualifications for Physical Education work in the armed forces — based of course — on your knowledge of my work — character etc. — ?