

Aug. 18, 1941  
207 E. Kansas  
Smith Center, Mo.

Forest C. Allen  
Director of Physical Education  
Varsity Basketball Coach  
Lawrence, Kansas.

Dear Doctor Allen:

I received your letter this morning and after checking as closely as possible I have made out a few additional time slips.

The June payroll was intact, and the inclusion of the \$2.97 due me will balance my working hours.

In the July time I have included an additional  $7\frac{1}{2}$  hours to bring the total for the month to  $17\frac{1}{2}$ , \$1.75 of which I have received. The balance due me for July is \$2.63.

On the August time I have added two hours. On one particular slip I had five hours listed, in total time - and only three hours total in the "hours worked" column. This error was mine. I had added the hours for work on the 28th to this slip & did not change the hours to correspond.