In reply, address not the signer of this letter, but Director Naval Officer Procurement

Refer to No.

## NAVY DEPARTMENT

OFFICE OF

NAVAL OFFICER PROCUREMENT, BOSTON NORTH STATION OFFICE BUILDING 150 CAUSEWAY STREET, BOSTON 14, MASS.

28 March 1944

Mr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Sir:

Reference: .

JAMES JAY HILL

Applicant for commission, U.S.N.R.

In placing this important matter before you, it is sincerely regretted that a personal letter cannot be sent, but to do so would make it necessary to divert energy now focused on other wartime duties.

The conscientious thought given your reply to this request may affect the welfare and safety of many men, as the man about whom we are writing may eventually be in a position of command. Therefore, the requested information is of more than usual significance.

Please tell us in detail what you can about this applicant. For your convenience we have enclosed a form which covers the essential items upon which information is desired. It would contribute to our appraisal of the applicant if you would place your answers after the questions on the enclosed sheet.

We wish to caution you to keep this request in strictest confidence and assure you that your reply will be treated as confidential information. Your statements will have an important bearing on the final decision. A return envelope is enclosed. Please accept our thanks for your assistance.

Very truly yours,

E. B. WILLIAMS, Lt. (jg), USNR

Investigating Section