

THE COLLEGE PHYSICAL EDUCATION ASSOCIATION

June 23, 1943

Dear Member:

The problem of maintaining the necessary staffs to do a most important job in the present war training program is getting increasingly acute in college and university departments of physical education.

The Association is interested in doing whatever seems advisable at this time to alleviate the situation. No one knows for certain that anything can be done. To assist your officers in whatever efforts they may make will you supply information to the following questions?

1. Does your institution have contracts for training any of the Army, Marine, or Naval groups? If such contracts exist please supply the following:

1.1 Approximate total number of men in all Army, Marine, or Naval groups combined for which physical training must be provided.

2. Is your own civilian staff expected to conduct the physical training program for these military groups?

3. How many members of your staff have you lost to the armed services or to defense industry?

4. Have you tried to secure replacements for your staff and have you been successful?

5. If you have lost staff members and have not been able to employ new men does the size of your present staff make it difficult to do the job that is expected of your department at this time? Answer fully.

Add any other information that you wish concerning the manpower problem in your particular college or university.

This letter is going to a sampling of colleges throughout the country. It is important that each one of you reply immediately.

To be of use to your officers these replies must be received by me not later than July 1st.

Thank you for your cooperation.

Very sincerely yours

Glenn W. Howard

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Secretary-Treasurer

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