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THE FIRST METHODIST EPISCOPAL CHURCH

AND

THE WESLEY FOUNDATION AT THE UNIVERSITY OF KANSAS

LAWRENCE, KANSAS

December 11, 1937

Dear Official Member:

There will be a very important called meeting of the Quarterly Conference of our Church on WEDNESDAY AFTERNOON, December 15 at 4:00 o'Clock in room 5, second floor of the Ecke Building.

The Trustees, to whom has been committed the responsibility of receiving bids on the remodeling of the Church, now have those bids in hand and wish to submit them to the Quarterly Conference for final approval.

This meeting is most important but will be over in one hour. You, as an official member, should make every effort to be present for that hour. Dr. Wiley A. Keve, our District Superintendent, will be present to conduct the meeting.

Very sincerely,

Minister