

ADMISSION

Admission to the Graduate School ordinarily is granted to graduates of institutions whose requirements for the bachelor's degree are substantially equivalent to those of the University of Kansas. Graduates of other institutions may be admitted to the Graduate School with conditions which must be removed before full graduate standing is attained. Any student may be refused admission to the Graduate School if his previous college record is of such inferior quality as to indicate inability to pursue advanced work satisfactorily.

Admission to the Graduate School does not imply admission to candidacy for a higher degree. A student can acquire the right to such candidacy only by demonstrating by residence work at the University that he has the preparation and ability to do work of graduate character. The requirements hereinafter specified for an advanced degree must therefore be regarded as minimum requirements. The additional requirements depend upon such factors as the student's undergraduate preparation, the character of his graduate work, and the nature of the course which he elects to pursue.

Application for admission to the Graduate School should be filed with the dean at least six weeks before the first enrollment. The application should be accompanied by complete official transcripts of all college work not already entered upon the registrar's books at this University. Application blanks may be obtained from the graduate office. Attention to this requirement will save difficulties at the time of enrollment.

GENERAL INFORMATION

CHARACTER OF GRADUATE WORK. Graduate study aims to develop in the student the ability to do independent thinking and the spirit to carry on research. The graduate student is, of course, expected to gain an intimate knowledge of his major field of study and of the methods employed in this field. For this reason, candidates for advanced degrees are required to present theses representing independent and intensive investigations.

The graduate student should not, however, confine his energies solely to courses in which he may be enrolled; he should do a wide range of private reading and study in the libraries and laboratories of the University.

TYPES OF GRADUATE COURSES. Courses numbered 300 or above are open to fully qualified graduate students. Courses numbered between 100 and 300 are open to both undergraduate and graduate students. Graduate students in such courses should expect to do work of a higher quality than that required of the undergraduates for the same amount of credit.

PROGRAM OF STUDY. No student is permitted to enroll for a program of study consisting of more than 16 hours per semester, or more than eight hours during the summer session.

GRADES. Only courses graded A, B, or C give credit in the Graduate School. The grade S may be substituted for the grade A or B.

COURSES COMPLETED MORE THAN SIX YEARS. A graduate course upon which work has been completed for more than six years at the time of the final examination for the master's degree may be offered in partial fulfillment of the requirements of such degree only in case the student passes satisfactorily an examination upon that course. Such examination shall be in addition to the required general examination for the master's degree.

SENIORS AND GRADUATE STUDY. A senior who is enrolled in sufficient work to satisfy the requirements of his bachelor's degree may enroll in the Graduate School for the remainder of his program, provided that the total enrollment does not exceed 16 hours for the semester or 8 hours for the summer session.

STUDENTS ON STAFF. Assistant instructors and other members of the teaching staff of the University are permitted to carry graduate work to an amount determined by the conditions of their employment. Full-time instructors may receive not more than five hours of credit per semester to count toward the master's degree, and half-time instructors may receive not more than 10 hours credit per semester. Full-time instructors who have the equivalent of a master's degree may carry as much as half the regular schedule of work.

Members of the staff of instruction of the University of Kansas of the rank of assistant professor or higher will not be granted advanced degrees from this University.

GRADUATE WORK IN SUMMER SCHOOL. Graduate students in the summer session are subject to the same scholastic requirements as are graduate students in the regular academic year. *Students desiring graduate credit for summer work must enroll with the dean of the Graduate School.* Attendance at four summer sessions, each one half a semester in length, is considered the equivalent of one year in residence. It is possible to satisfy the minimum residence requirements for the master's degree in this way. Full information concerning graduate courses in the summer session may be found in the announcements of the summer session or may be obtained from the heads of the departments.

EXTENSION CLASS WORK. A student who has satisfied the requirements for entrance into the Graduate School may receive credit toward an advanced degree for work taken in extension classes taught by members of the University faculty up to a maximum of six semester hours. Graduate credit for extension classwork is given only for work done in courses approved for graduate credit, and only after enrollment is approved by the dean of the Graduate School. No graduate credit is given for work done by correspondence.

FIELD WORK. A candidate for an advanced degree who is not a resident in Lawrence may enroll by means of field work for a portion of the credit for the thesis. An enrollment for field work must have the approval of the major department and of the dean of the Graduate School and is permitted only to a student who has shown by graduate work in residence that he is prepared for such independent study.